

BOARD OF COMMISSIONERS' MEETING

Minutes
November 5, 2019
6:00 p.m.

- I. **Call to Order** – Mayor Pierce called the meeting to order at 6:00 p.m.
- II. **Roll Call** – City Manager Thornbury called the roll. Mayor Pierce, Vice Mayor Jenó, Commissioner Howell and Commissioner Rose were present. Commissioner LeCompte was absent. Also present was City Attorney Arnold Stulce, Fire Chief Mark Mathews, Police Chief Dan Seymour, Finance Director John Alexander, City Recorder Ruth Rohen and those listed on Exhibit A.
- III. **Invocation** – Mayor Pierce gave the Invocation.
- IV. **Pledge of Allegiance** – Boy Scout Troop 172 led the Pledge of Allegiance.
- V. **Consideration of the Minutes for approval or correction:**
 - A. **October 15, 2019 Agenda Work Session**
 - B. **October 15, 2019 Commission Meeting**Commissioner Rose made a motion to approve both sets of minutes as printed, second by Vice Mayor Jenó. Both sets of minutes were approved with all Commissioners voting “yes”.
- VI. **Communication from the Mayor**
 - Welcomed all
 - Thanked Boy Scout Troop 172 for leading the Pledge of Allegiance.
 - Thanked the Public Works Department for the hard work they do keeping the city clean.
- VII. **Commissioners Report**
 - **Vice-Mayor Ruth Jenó**
 - Welcomed everyone
 - Advised that 54 families were served by the Red Bank Food Pantry on its opening day. She advised the food pantry continues to take donations.
 - **Commissioner Tyler Howell**
 - Thanked everyone for coming tonight.
 - The Lyndon Avenue sewer project is almost complete, thanked everyone involved in the project for the work they have done.
 - Enjoyed attending the Fall Festival in the park on October 27th. Thanked the several pastors and churches that sponsored the event.
 - Congratulated the Red Bank High School Lions on a great football season.
 - **Commissioner Ed LeCompte**
 - Absent
 - **Commissioner Carol Rose**
 - Welcomed all.
 - Excited to see that the Delashmitt Road housing development has started.
- VIII. **City Manager Report**

Advised that the new holiday garbage pick-up schedule is being attached to garbage receptacles and circulated this week, along with the Christmas Festival Flyer. He advised that the Christmas Festival is on December 6th this year beginning at 3:00 p.m. with the parade starting at 6:00 p.m.

IX. Unfinished Business – None

X. New Business –

A. RESOLUTION NO. 19-1319 – A RESOLUTION TO RATIFY EMERGENCY PURCHASE OF A REMOTE CONTROLLED HYDRAULIC ARM FROM STRINGFELLOW INCORPORATED, IN THE AMOUNT OF \$23,750.00, FOR THE SOLID WASTE DEPARTMENT

City Manager Thornbury advised that the hydraulic arm on the fully automatic garbage truck recently stopped working. He advised that the hydraulic arm is dated and has been repaired several times and could not be repaired this time. Mr. Thornbury advised that due to the three week time period between the last Commission Meeting and the meeting tonight, he felt that it was imperative and in the best interest of the city and the citizens to replace the hydraulic arm as an emergency purchase so that garbage removal services to the citizens would not be interrupted for an extended period of time. Mr. Thornbury explained that the Commissioners were made aware of the need to purchase the hydraulic arm prior to formal approval at tonight's Commission Meeting. He advised that the hydraulic arm was purchased from Stringfellow Incorporated at a cost of \$23,750.00. Commissioner Howell made a motion to approve the resolution, second by Vice Mayor Jenó. There were no citizen comments. Resolution No. 19-1319 was approved with all Commissioners voting "yes".

B. RESOLUTION NO. 19-1320 – A RESOLUTION AUTHORIZING A LICENSE AGREEMENT WITH THE STATE OF TENNESSEE FOR USE OF STATE OWNED PROPERTY LOCATED ON MORRISON SPRINGS ROAD AT STATE ROUTE 29, US HIGHWAY 27, FOR CONSTRUCTION AND MAINTENANCE OF ADA ACCESSIBLE SIDEWALKS

City Manager Thornbury advised that the city received a transportation improvement grant to upgrade several intersections within the city. He advised that the upgrades include installation of ADA accessible sidewalks. Mr. Thornbury advised that a portion of State owned right of way at the intersection of Morrison Springs Road and Highway 27 will need to be used to install the sidewalks and that this agreement is between the City of Red Bank and the State of Tennessee for use the state owned right of way. He explained that the city will be responsible for maintaining the sidewalks after installation. Vice Mayor Jenó made a motion to approve the resolution, second by Mayor Pierce. There were no citizen comments. Resolution No. 19-1320 was approved with all Commissioners voting 'yes'.

C. RESOLUTION NO. 19-1321 – A RESOLUTION AUTHORIZING THE PURCHASE OF WIRELESS CONNECTION HARDWARE FROM INSIGHT PUBLIC SECTOR, IN AN AMOUNT NOT TO EXCEED \$12,722.45, TO FACILITATE COMPUTER AIDED DISPATCH SERVICES FOR THE FIRE DEPARTMENT

Fire Chief Mathews explained that this resolution will approve the purchase of equipment that will be installed in fire apparatus so that the fire department can automatically integrate to the computer aided dispatch system that Hamilton County 911 has implemented. He explained the purchasing policy was followed during this process and that this purchase was budgeted and funds are available to make the purchase. All purchasing requirements have been followed. Commissioner Rose made a motion to approve the resolution, second by Commissioner Howell. There were no citizen comments. Resolution No. 19-1321 was approved with all Commissioners voting "yes".

D. RESOLUTION NO. 19-1322 – A RESOLUTION AUTHORIZING THE CITY OF RED BANK TO PARTICIPATE IN THE PUBLIC ENTITY PARTNERS PROPERTY CONSERVATION MATCHING GRANT PROGRAM

Mayor Pierce advised that this resolution will authorize the city to apply for a property conservation grant through its insurer, Public Entity Partners. He explained that approval of the resolution will authorize matching funds of up to \$2,500.00 and that, if awarded, grant funds will be used to install fencing, lighting and screening at the impound lot. Commissioner Rose made a motion to approve the resolution, second by Vice Mayor Jenó. There were no citizen comments. Resolution No. 19-1322 was approved with all Commissioners voting "yes".

E. RESOLUTION NO. 19-1323 – A RESOLUTION TO AMEND CONTRACT #C-1778 BETWEEN THE CITY OF RED BANK AND THE TENNESSEE DEPARTMENT OF TRANSPORTATION FOR A TRANSPORTATION IMPROVEMENT SIDEWALK INSTALLATION GRANT

City Manager Thornbury advised that the city received a Transportation Improvement Grant through TDOT and that due to several unforeseen events, the sidewalks will not be complete by the agreement deadline. He advised that TDOT is willing to extend the completion time for a period of twelve months. Vice Mayor Jenó made a motion to approve the resolution, second by Commissioner Howell. Mayor Pierce invited citizen comments:

- David Chapel, 318 Sweetland Drive, Is happy to see new sidewalks being installed.

After no further, Resolution No. 19-1323 was approved with all Commissioners voting “yes”.

XI. Citizen Comments – None

XII. Adjournment

The meeting was adjourned at 6:16 p.m.

Mayor Eddie Pierce

City Recorder Ruth Rohen