

City of Red Bank

Eddie Pierce
Mayor

Tim Thornbury
City Manager

BOARD OF COMMISSIONERS' MEETING

Agenda
November 5, 2019
6:00 p.m.

- I. **Call to Order – Mayor Eddie Pierce**
- II. **Roll Call – City Manager**

Mayor Pierce _____, Vice Mayor Jenó _____, Commissioner Howell _____, Commissioner LeCompte _____,
Commissioner Rose _____
- III. **Invocation –**
- IV. **Pledge of Allegiance – Boy Scout Troop 172**
- V. **Consideration of the Minutes for approval or correction:**
 - A. **October 15, 2019 Agenda Work Session**
 - B. **October 15, 2019 Commission Meeting**
- VI. **Communication from the Mayor**
- VII. **Commissioner's Report**
 - A. **Vice Mayor Ruth Jenó**
 - B. **Commissioner Tyler Howell**
 - B. **Commissioner Ed LeCompte**
 - C. **Commissioner Carol Rose**
- VIII. **City Manager's Report**
- IX. **Unfinished Business - None**
- X. **New Business**
 - A. **RESOLUTION NO. 19-1319 – A RESOLUTION TO RATIFY EMERGENCY PURCHASE OF A REMOTE CONTROLLED HYDRAULIC ARM FROM STRINFELLOW INCORPORATED, IN THE AMOUNT OF \$23,750.00, FOR THE SOLID WASTE DEPARTMENT**
 - B. **RESOLUTION NO. 19-1320 - A RESOLUTION AUTHORIZING A LICENSE AGREEMENT WITH THE STATE OF TENNESSEE FOR USE OF STATE OWNED PROPERTY LOCATED ON MORRISON SPRINGS ROAD AT STATE ROUTE 29, US HIGHWAY 27, FOR CONSTRUCTIONS AND MAINTENANCE OF ADA ACCESSIBLE SIDEWALKS**
 - C. **RESOLUTION NO. 19-1321 – A RESOLUTION AUTHORIZING THE PURCHASE OF WIRELESS CONNECTION HARDWARE FROM INSIGHT PUBLIC SECTOR, IN AN AMOUNT NOT TO EXCEED \$12,722.45, TO FACILITATE COMPUTER AIDED DISPATCH SERVICES FOR THE FIRE DEPARTMENT**
 - D. **RESOLUTION NO. 19-1322 – A RESOLUTION AUTHORIZING THE CITY OF RED BANK TO PARTICIPATE IN THE PUBLIC ENTITY PARTNERS PROPERTY CONSERVATION MATCHING GRANT PROGRAM**
 - E. **RESOLUTION NO. 19-1323 – A RESOLUTION TO AMEND CONTRACT #C-1778 BETWEEN THE CITY OF RED BANK AND THE TENNESSEE DEPARTMENT OF TRANSPORTATION FOR A TRANSPORTATION IMPROVEMENT SIDEWALK INSTALLATION GRANT**
- XI. **Citizen Comments from Red Bank Citizens about Red Bank business (3 minute limit)**
- XII. **Adjournment**

City of Red Bank
COMMISSIONERS AGENDA WORK SESSION
RED BANK CITY HALL

Minutes
October 15, 2019
5:00 p.m.

The Board of Commissioners met in a public and advertised Agenda Work Session on October 15, 2019 at 5:00 p.m. The purpose of the meeting was to receive information on upcoming business items. Those in attendance were Mayor Eddie Pierce, Vice Mayor Ruth Jenó, Commissioner Tyler Howell, Commissioner Ed LeCompte and Commissioner Carol Rose. Also present were City Manager Tim Thornbury, Police Chief Dan Seymour, Fire Chief Mark Mathews, Finance Director John Alexander and City Recorder Ruth Rohen. There were no citizen attendees.

1. Mayor Pierce advised that there is a resolution on the agenda tonight to approve the purchase of a new rear load garbage truck. City Manager Thornbury advised that the City received sealed bids for the garbage truck and the lowest bid was from Lee Smith Inc. in the amount of \$157,753.00. He explained that this purchase was budgeted in the FY 2020 budget and funds are available for the purchase.
2. Police Chief Seymour advised that the Police Department was recently awarded accreditation by the Tennessee Law Enforcement Accreditation Program. He explained that this program recognizes, supports and endorses the continued improvement of law enforcement and emergency communications services by establishing professional standards of accountability, management, and operations. He advised this is a three year designation.
3. City Manager Thornbury advised that the Planning Commission will be reviewing a request submitted by Tyler Smith to rezone several properties on Hedgewood Drive from R-1 to RT/Z. He also advised that the Planning Commission will review a Special Exceptions Permit request submitted for construction of a duplex on Trenton Street. He advised that the subject property is zoned R-3, but that the planned duplex is not part of a mixed use development so the property owner would need a Special Exceptions Permit to move forward.

The meeting was adjourned at 5:41 p.m.

Mayor

City Recorder

BOARD OF COMMISSIONERS' MEETING

Minutes

October 15, 2019

6:00 p.m.

- I. **Call to Order** – Mayor Pierce called the meeting to order at 6:00 p.m.
- II. **Roll Call** – City Manager Thornbury called the roll. Mayor Pierce, Vice Mayor Jenó, Commissioner Howell, Commissioner LeCompte and Commissioner Rose were present. Also present was City Attorney Arnold Stulce, Fire Chief Mark Mathews, Police Chief Dan Seymour, Finance Director John Alexander, City Recorder Ruth Rohen and those listed on Exhibit A.
- III. **Invocation** – Mayor Pierce gave the Invocation.
- IV. **Pledge of Allegiance** – Fire Chief Mark Mathews led the Pledge of Allegiance.
- V. **Consideration of the Minutes for approval or correction:**
 - A. **October 1, 2019 Agenda Work Session**
 - B. **October 1, 2019 Commission Meeting**Vice Mayor Jenó made a motion to approve both sets of minutes as printed, second by Commissioner Howell. Both sets of minutes were approved with all Commissioners voting “yes”.
- VI. **Communication from the Mayor**
 - Welcomed all
 - Was honored to present Patti Pope with Resolutions from the State of Tennessee and the City of Red Bank, honoring late Vice Mayor Terry Pope. Enjoyed the Red Bank Food Pantry benefit concert.
- VII. **Commissioners Report**
 - **Vice-Mayor Ruth Jenó**
 - Welcomed everyone
 - Thanked Mayor Pierce for presenting the resolutions to Patti Pope. Two barrels of food and \$850.00 was donated to the Red Bank Food Pantry during the benefit concert. The food pantry will have their grand opening on October 17th at 5:00 p.m.
 - **Commissioner Tyler Howell**
 - Thanked everyone for coming tonight.
 - Thanked the Mayor and Vice Mayor for their involvement and presentation during the benefit concert.
 - **Commissioner Ed LeCompte**
 - Welcomed all.
 - Enjoyed listening to the Mid-South Symphonic Band concert in the park.
 - **Commissioner Carol Rose**
 - Welcomed all
 - Sorry to have missed the benefit concert this past Saturday.
- VIII. **City Manager Report**

Commercial and residential building rates are continuing to increase.
- IX. **Unfinished Business – None**

X. New Business –

A. RESOLUTION NO. 19-1317 – A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, AUTHORIZING THE PURCHASE OF ONE REAR LOAD GARBAGE TRUCK FROM LEE SMITH INCORPORATED, IN THE AMOUNT OF \$157,753.00, FOR THE SOLID WASTE DEPARTMENT

City Manager Thornbury advised that the city advertised for sealed bids for the purchase of a rear loading garbage truck. He advised that the lowest bid was from Lee Smith Incorporated and that the bid does meet the minimum bid specifications. The purchase price for the garbage truck is \$157,753.00 and is budgeted in the FY 2020 solid waste budget. Commissioner LeCompte made a motion to approve the resolution, including authorizing the City Manager to sign the purchase contract upon approval by the City Attorney, second by Commissioner Rose. There were no citizen comments. Resolution No. 19-1317 was approved with all Commissioners voting “yes”.

B. RESOLUTION NO. 19-1318 – A RESOLUTION AUTHORIZING A PAVEMENT REQUIREMENT AND MONETARY SETTLEMENT REIMBURSEMENT AGREEMENT BETWEEN THE CITY OF RED BANK, TENNESSEE AND ELLIOTT BREWER INDIVIDUALLY AND D/B/A BROTHERS CONSTRUCTION COMPANY

City Attorney Stulce explained that Mr. Elliott Brewer is in the process of developing six lots on Lullwater Road by building six single family dwellings on the lots. He advised that part of the development required the installation of sanitary sewer lines in the right of way of Lullwater Road. He explained that Mr. Brewer is required to repair and repave the portion of Lullwater Road that was disturbed by the sewer line installation, but that Mr. Brewer has contacted the city and advised that he is not financially able to do so at this time. Mr. Stulce, passing along information from the City Manager, advised that the roadway is in need of repair and that this resolution will authorize an agreement between the City and Mr. Brewer whereby the City will repair and repave the roadway and Mr. Brewer would agree to reimburse the City all costs associated with the repair and paving. He explained that Mr. Brewer will pay an initial payment of \$10,000.00 to the City upon signing the agreement and issuance of the first of six building permits, with the remaining \$22,016.52 paid in percentage increments corresponding with the issuance of future building permits for the remaining five lots. The developer’s obligations will also be secured by a mortgage/deed of trust against the lots. Vice Mayor Jenó made a motion to approve the resolution, including authorizing the City Manager to sign the agreement upon approval by the City Attorney, second by Commissioner Howell. There were no citizen comments. Resolution No. 19-1318 was approved with all Commissioners voting “yes”.

XI. Citizen Comments – None

XII. Adjournment

The meeting was adjourned at 6:12 p.m.

Mayor Eddie Pierce

City Recorder Ruth Rohen

RESOLUTION NO. 19-1319

A RESOLUTION TO RATIFY EMERGENCY PURCHASE OF A REMOTE CONTROLLED HYDRAULIC ARM FROM STRINGFELLOW INC. IN THE AMOUNT OF \$23,750.00 FOR THE SOLID WASTE DEPARTMENT

WHEREAS, the City of Red Bank has utilized a one person, fully automated garbage refuse truck equipped with a remote controlled hydraulic arm to pick up garbage in certain portions of the City of Red Bank; and

WHEREAS, the hydraulic arm began to malfunction and quit working, causing the operator to stop his daily operations to reset the arm; and

WHEREAS, after several attempts at troubleshooting and repairing the problem, it was determined that there are several issues effecting the hydraulic arm; i.e. the micro-switches were damaged along with the manifold and the weld on the hydraulic arm was broken and deemed too severe to be welded back; and

WHEREAS, after careful consideration of the condition of the hydraulic arm, the three week time period before the next Commission Meeting and the ongoing necessity of household waste removal, it was determined that the purchase of a hydraulic arm is an emergency purchase; and

WHEREAS, Stringfellow Inc. is the sole source vendor in the southeast for the manufacturer of the hydraulic arm, and they have the arm in stock and ready for installation, and

WHEREAS, the cost of the hydraulic arm and installation is \$23,750.00 and funds are available in the Solid Waste Department for the purchase.

NOW, THEREFORE BE IT RESOLVED by the Commission of the City of Red Bank, Tennessee that the emergency purchase of one remote controlled hydraulic arm, at a cost of \$23,750.00 from Stringfellow Inc., be and is hereby ratified and approved.

Resolved this 5th day of November 2019

Mayor

City Recorder

RESOLUTION NO. 19-1320

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A LICENSE AGREEMENT WITH THE STATE OF TENNESSEE FOR USE OF STATE OWNED PROPERTY LOCATED ON MORRISON SPRINGS ROAD AT STATE ROUTE 29, US HIGHWAY 27, FOR CONSTRUCTION AND MAINTENANCE OF ADA ACCESSIBLE SIDEWALKS

WHEREAS, the City of Red Bank has a grant agreement with the State of Tennessee, Department of Transportation for certain Transportation Improvement Projects regarding Intersection Improvements; and

WHEREAS, one of the areas identified for Intersection Improvements is on Morrison Springs Road where it intersects with S.R.29 (US 27), and

WHEREAS, the Intersection Improvement Project consists of traffic signal upgrades and ADA Accessible sidewalk installation; and

WHEREAS, installation of the sidewalks requires the City of Red Bank to utilize a portion of State of Tennessee property, and

WHEREAS, in order to move forward with the Transportation Improvement Project, this License Agreement is required.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Red Bank, Tennessee that the License Agreement between the City of Red Bank, Tennessee and the State of Tennessee for use of a portion of State of Tennessee property to install ADA Accessible sidewalks at Morrison Springs Road and S.R. 29 (US 27) be and is hereby approved.

BE IT FURTHER RESOLVED that the Mayor is authorized to sign and execute the agreement upon approval by the City Attorney.

Resolved this 5th day of November, 2019

Mayor

City Recorder

RESOLUTION NO. 1321

A RESOLUTION AUTHORIZING THE PURCHASE OF WIRELESS CONNECTION HARDWARE FROM INSIGHT PUBLIC SECTOR IN AN AMOUNT NOT TO EXCEED \$12,722.45, TO FACILITATE COMPUTER AIDED DISPATCH SERVICES FOR THE FIRE DEPARTMENT

WHEREAS, the City of Red Bank, Tennessee, has a Unified Communication Agreement with Hamilton County Emergency Communications District for the provision of Police and Fire dispatch services; and

WHEREAS, the Hamilton County Emergency Communications District has been providing these dispatch services to the City of Red Bank for the past several years; and

WHEREAS, the Hamilton County Emergency Communications District is in the process of transitioning its dispatch services to a fully Computer Aided Dispatch system; and

WHEREAS, it is necessary for the City of Red Bank to purchase wireless hardware equipment for installation in fire apparatus in order to continue receiving dispatch services from the Hamilton County Emergency Communications District; and

WHEREAS, the City solicited quotes for the necessary equipment, with Insight Public Sector submitting the lowest quote at a cost of \$12,722.45; and

WHEREAS, there are funds budgeted and available in the FY 2020 budget to cover the cost of the equipment; and

NOW, THEREFORE BE IT RESOLVED by the City Commission of the City of Red Bank, Tennessee, that the quote from Insight Public Sector, in the amount of \$12,722.45, for wireless hardware equipment be and is hereby approved.

Resolved this 5th day of November in the year of 2019

Mayor

City Recorder

RESOLUTION NO. 19-1322

A RESOLUTION AUTHORIZING THE CITY OF RED BANK TO PARTICIPATE IN THE PUBLIC ENTITY PARTNERS PROPERTY CONSERVATION MATCHING GRANT PROGRAM

WHEREAS, the citizens of the City of Red Bank have entrusted this administration with the care and custody of city-owned property; and

WHEREAS, all efforts shall be made to protect city-owned property from various perils that may arise for the City of Red Bank; and

WHEREAS, Public Entity Partners seeks to encourage members with property coverage to develop and implement a property conservation program by offering the Property Conservation Matching Grant Program; and

WHEREAS, the City of Red Bank now seeks to participate in this important program.

NOW THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF RED BANK, TENNESSEE the following:

SECTION 1. That the City of Red Bank, Tennessee is hereby authorized to submit application for the Property Conservation Matching Grant Program through the Loss Control Department of Public Entity Partners.

SECTION 2. That the City of Red Bank, Tennessee is further authorized to provide a matching sum to serve as a match for any monies provided by this grant, not to exceed \$2,500.00.

Resolved this 5th day of November in the year of 2019

Mayor

City Recorder

RESOLUTION NO. 19-1323

A RESOLUTION TO AMEND CONTRACT #C-1778 BETWEEN THE CITY OF RED BANK AND THE TENNESSEE DEPARTMENT OF TRANSPORTATION FOR A TRANSPORTATION IMPROVEMENT SIDEWALK INSTALLATION GRANT

WHEREAS, the City of Red Bank approved a contract with the Tennessee Department of Transportation, Contract #C-1778 on February 7, 2017 as Resolution No. 17-1142 for sidewalk installation along Dayton Boulevard from W. Newberry Street to Greenleaf Street and along Ashland Terrace from Bank Street to Knollwood Drive; and

WHEREAS, due to unforeseen delays in the progression of the sidewalk project and at no fault of the City it became necessary to seek a project completion deadline extension from the State of Tennessee; and

WHEREAS, the Tennessee Department of Transportation has approved a new completion deadline extension, but in order to move forward an amendment to the contract is required.

NOW, THEREFORE BE IT RESOLVED by the Commission of the City of Red Bank, Tennessee, that Contract #C-1778 between the City of Red Bank and the Tennessee Department of Transportation for a sidewalk installation project be amended to reflect a new completion date of June 30, 2020 be and is hereby approved.

BE IT FURTHER RESOLVED that the Mayor is authorized to sign the amendment upon approval by the City Attorney.

Approved this 5th day of November 2019

Mayor

City Recorder