

City of Red Bank

Ruth Jenó
Acting Mayor

Tim Thornbury
City Manager

BOARD OF COMMISSIONERS' MEETING

Agenda
August 18, 2020
6:00 p.m.

- I. Call to Order –Mayor Ruth Jenó**
- II. Roll Call – City Manager**
Acting Mayor Jenó _____, Commissioner Howell _____ Commissioner LeCompte _____,
Commissioner Rose _____
- III. Invocation –**
- IV. Pledge of Allegiance –**
- V. Consideration of the Minutes for approval or correction:**
 - A. August 4, 2020 Agenda Work Session**
 - B. August 4, 2020 Commission Meeting**
- VI. Communication from Mayor Ruth Jenó**
- VII. Commissioner's Report**
 - A. Commissioner Tyler Howell**
 - B. Commissioner Ed LeCompte**
 - C. Commissioner Carol Rose**
- VIII. City Manager's Report**
- IX. Unfinished Business –**
None
- X. New Business**
 - A, ORDINANCE NO. 20-1176 – AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, TO AMEND THE FY 2021 OPERATING BUDGET, BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021, IN ORDER TO APPROPRIATE CARRYOVER ENCUMBRANCES AND GRANT FUNDING (FIRST READING)**
 - B. RESOLUTION NO. 20-1364 – A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, GRANTING A TEMPORARY CONSTRUCTION EASEMENT TO THE TRUST FOR PUBLIC LAND**
 - C. RESOLUTION NO. 20-1365 – A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, AUTHORIZING THE POLICE DEPARTMENT TO SUBMIT AN APPLICATION TO NORFOLK SOUTHERN FOUNDATION FOR PARTICIPATION IN THE LOCAL DISCRETION CHARITABLE GRANT PROGRAM**
- XI. Citizen Comments from Red Bank Citizens about items not on the Agenda (3 minute limit)**
- XII. Adjournment**

BOARD OF COMMISSIONERS' MEETING

Minutes

August 4, 2020

6:00 p.m.

- I. **Call to Order** – Acting Mayor Jenó called the meeting to order at 6:00 p.m. The date, time and location of the meeting had been duly advertised in a paper of local circulation and on the City of Red Bank website.
- II. **Roll Call** – City Manager Thornbury called the roll. Those present were Acting Mayor Ruth Jenó, Commissioner Tyler Howell and Commissioner Carol Rose. Commissioner Ed LeCompte was unable to attend because of medical issue. Also present were City Manager Tim Thornbury, City Attorney Arnold Stulce, City Recorder Ruth Rohen and those listed on Exhibit A.
- III. **Invocation** – Commissioner Howell gave the Invocation.
- IV. **Pledge of Allegiance** – Former Commissioner Rick Causer led the Pledge of Allegiance.
- V. **Consideration of the Minutes for approval or correction:**
 - A. **July 21, 2020 Commission Meeting**
 - B. **July 21, 2020 Agenda Work Session**Commissioner Rose made a motion to approve both sets of minutes as printed, second by Commissioner Howell. The minutes were approved with all Commissioners voting “yes”.
- VI. **Communication from Mayor Jenó**
 - Welcomed everyone.
 - Congratulated City Manager Tim Thornbury on his second anniversary in the City Manager position. Feels that he is doing an outstanding job.
 - Seniors on the Go have tentative plans to resume meetings on September 7th.
 - Clearing of the property for the new Jack’s Restaurant is progressing nicely.
- VII. **Commissioners Report**

Commissioner Tyler Howell

 - Welcomed everyone.
 - Several infrastructure projects will be out for BIDS soon.
 - Thanked the City Manager for all of his hard work and also thanked city staff.

Commissioner Ed LeCompte

 - Absent.

Commissioner Carol Rose

 - Welcomed all.
 - Advised that there is a performance evaluation resolution on the agenda tonight relating to City Manager Tim Thornbury. Expressed her appreciation for all of the hard work and historical knowledge that he has and is very pleased with his performance in the several various duties he has undertaken.
 - Will be glad when the COVID-19 Pandemic is under control and things get back to normal.
- VIII. **City Manager’s Report**
 - Thanked the City Commission for their kinds words concerning his job performance
- IX. **Unfinished Business – None**

X. New Business –

A. RESOLUTION NO. 20-1360 – A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, AUTHORIZING CONTRACTS BETWEEN THE CITY OF RED BANK, TENNESSEE, AND THE TENNESSEE DEPARTMENT OF TRANSPORTATION, WITH RESPECT TO TRANSPORTATION IMPROVEMENT PROJECTS FOR THE CITY OF RED BANK

City Manager Thornbury advised that the city recently received grant funding from the State of Tennessee and that this resolution will authorize contracts between the City of Red Bank and the Tennessee Department of Transportation for transportation improvement projects consisting of ADA Upgrades throughout the city, Lullwater Road bridge replacement and paving of Dayton Boulevard from Browntown Road to Gadd Road. He advised that the total cost of the projects is \$1,261,000.00 and that the city will be responsible for 20% of the cost. He advised that approval of the resolution will authorize the Mayor to sign the contracts upon approval by the City Attorney. Commission Howell made a motion to approve the resolution, second by Commissioner Rose.

Citizen Comments: Rick Causer, 3802 Pickering Avenue, Asked when Dayton Boulevard between Greenleaf Street and Browntown Road is scheduled for paving.

After no further comments or questions, Resolution No. 20-1360 was approved with all Commissioners voting "yes".

B. RESOLUTION NO. 20-1361 – A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, AUTHORIZING THE CITY MANAGER TO SUBMIT AN APPLICATION TO BLUE CROSS AND BLUE SHIELD OF TENNESSEE FOUNDATION FOR PARTICIPATION IN THE BLUE CROSS HEALTHY PLACE PROGRAM

City Manager Thornbury advised that this resolution will authorize him to apply for a grant through Blue Cross Blue Shield Foundation Healthy Place Program. He explained that if the city is awarded a grant, Blue Cross Blue Shield Foundation will construct recreational facilities valued at up to \$750,000 on city owned property. Commissioner Rose stated she felt this is a great program for the city to participate in and made a motion to approve the resolution. Motion was seconded by Commissioner Howell. Mayor Jenó advised that if awarded she would like to see something constructed at the Community Center location. There were no citizen comments. Resolution No. 20-1361 was approved with all Commissioners voting "yes".

C. RESOLUTION NO. 20-1362 – A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, AUTHORIZING THE CITY MANAGER TO SUBMIT AN APPLICATION TO THE TENNESSEE DEPARTMENT OF TRANSPORTATION FOR PARTICIPATION IN THE 2020-2021 MULTIMODAL ACCESS GRANT PROGRAM

City Manager Thornbury advised that this resolution will authorize him to apply for a grant to improve traffic flow. He advised that, if approved, grant funds will be used to install sidewalks on one side of Dayton Boulevard from Signal Mountain Road to Stringer's Tunnel and to install a traffic signal at Ashmore Avenue and Dayton Boulevard. Mayor Jenó made a motion to approve the resolution, second by Commissioner Rose. There were no citizen comments. Commissioner Howell noted that this is a \$950,000 grant that requires a 5% local match and the grant requires improvement to be made on State right of way.. Resolution No. 20-1362 was approved with all Commissioners voting "yes".

D. RESOLUTION NO. 20-1363 – A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, AUTHORIZING A PERFORMANCE BONUS TO CITY MANAGER TIM THORNBURY

Mayor Jenó advised that Tim Thornbury was appointed to the position of City Manager in August of 2018. She advised that since his appointment he has continued to perform the duties of Public Works Director and Building Official as well as performing the duties of City Manager. She advised that by doing so, he has saved the city approximately \$120,000.00 a year in salary and benefit costs. Mayor Jenó advised that she feels he has done an outstanding job and is always available to Commissioners when they call him. Mayor Jenó made a motion to authorize a performance bonus be paid to City Manager Tim Thornbury in the amount of \$20,000.00, net after taxes. Commissioner Howell agreed that Mr. Thornbury has done an outstanding job performing the duties of all three positions and seconded the motion. Resolution No. 20-1363, authorizing a performance bonus be paid immediately to City Manager Tim Thornbury in the amount of

\$20,000.00 net after withholding taxes and social security was approved with all Commissioners voting "yes".

XI. Citizen Comments –

Ray Towers, 212 Woodrow avenue, Asked if a guardrail will be installed behind his house on Ashland Terrace this year. Mr. Towers was advised that the guardrail is budgeted in this year's budget that was approved in June.

XII. Adjournment

The meeting was adjourned at 6:16 p.m.

Mayor Date

City Recorder Ruth Rohen Date

City of Red Bank
COMMISSIONERS AGENDA WORK SESSION
RED BANK CITY HALL

Minutes
August 4, 2020
5:00 p.m.

The Board of Commissioners met in a public and advertised Agenda Work Session on July 21, 2020 at 5:00 p.m. The date, time and location of the meeting was advertised in a paper of local circulation and on the City of Red Bank web-site. The purpose of the meeting was to receive information on upcoming business items. Those in attendance were Acting Mayor Ruth Jenó, Commissioner Tyler Howell and Commissioner Carol Rose attended via phone conference. Commissioner Ed LeCompte was absent. Also present were City Manager Tim Thornbury, City Attorney Arnold Stulce, City Recorder Ruth Rohen and those listed on Exhibit A.

1. City Manager Thornbury advised that he and Commissioner Howell met with a representative from WWTA to discuss options for possibly lifting the sewer moratorium on the property located at 3715 Dayton Boulevard, the old middle school property. He explained that there are options to perform point repairs to the sewer system that could possibly release the property from the sewer moratorium. Mr. Thornbury advised that he has requested an appraisal of the property and will be releasing the Requests for Proposals for purchase and development in the near future.
2. City Manager Thornbury advised that there is a resolution on the agenda tonight to approve three contracts between the City of Red Bank and the Tennessee Department of Transportation. He explained that these contracts are for three recently received grants that will partially fund ADA upgrades throughout the city, paving of Dayton Boulevard from Browntown Road to Gadd Road and replacement of the bridge on Lullwater Road.
3. City Manager Thornbury advised that there is a resolution on the agenda tonight that will authorize him to apply for a grant through the Blue Cross and blue Shield Foundation Healthy Place Program. He explained that the foundation will award ten grants throughout Tennessee and will construct recreational facilities, valued at up to \$750,000. Mr. Thornbury provided information regarding the types and sizes of recreational facilities offered through the program and potential locations.
4. City Manager Thornbury advised that there is a resolution on the agenda tonight to authorize him to apply for a grant to assist in funding of traffic infrastructure through the State of Tennessee. He advised that grant funding is in the amount of up to \$950,000.00 and would require a local match of 5%. He explained that the grant rules require any improvements to be done will be done on State right-of-way, within the city limits. He advised that if awarded, grant funds will be used to install sidewalks on one side of Dayton Boulevard from Signal Mountain Road to Stringer's Tunnel and will also be used to install a traffic signal at Ashmore Avenue and Dayton Boulevard.
5. Mayor Jenó advised that there is a resolution on the agenda tonight to consider a performance bonus for City Manager Thornbury. She advised that Mr. Thornbury was appointed two years ago to the position of City Manager and that since that time he has continued to perform the duties of Public Works Director and Building Official as well as his City Manager duties. She advised that he has not received any additional compensation for the additional work that he has performed. Mayor Jenó advised that she feels he has done an outstanding job and has always been available whenever needed. Mayor Jenó advised that she felt that Mr. Thornbury should be awarded a performance bonus for the additional work he has done and continues to do. Commissioner Howell and Commissioner Rose agreed that Mr. Thornbury has done a great job performing the duties of all three positions. City Attorney Stulce also agreed and advised that Mr. Thornburg's historical knowledge and experience of matters that have happened in the past is invaluable to the city.

6. City Manager Thornbury advised that Chattanooga Ballet has requested to use White Oak Park for a ballet recital. He advised that this event is just in the planning stages and he will give an update when more information is learned.

7. Mr. Thornbury advised that several Worker's Compensation Judges have requested use of the city's courtroom to conduct hearings in August. He advised that due to Covid 19 their normal hearing location is too small to accommodate social distancing.

The meeting was adjourned at 5:40 p.m.

Mayor _____ Date _____

City Recorder _____ Date _____

ORDINANCE NO. 20-1176

AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, TO AMEND THE FY 2021 OPERATING BUDGET, BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021 IN ORDER TO APPROPRIATE CARRY-OVER ENCUMBRANCES AND GRANT FUNDING

WHEREAS, the City of Red Bank approved Ordinance No. 20-1170, the Fiscal Year 2021 appropriations ordinance, on June 16, 2020 ; and

WHEREAS, the City of Red Bank has various carry-over encumbrances for projects that were not completed in Fiscal Year 2020; and

WHEREAS, the City of Red Bank has received funding from the Governor’s Local Government Support Grant that needs to be appropriated into the FY 2021 Operating Budget; and

WHEREAS, the City of Red Bank had several other revenue sources to offset these encumbrances, including grant and donation funding from various sources in the previous fiscal year; and

WHEREAS, at the end of Fiscal Year 2020, there were unspent funds remaining from the various revenue sources, which needs to be appropriated into the new Fiscal Year 2021 Operating Budget in order to continue the various projects.

NOW, THEREFORE, BE IT ORDAINED, by the Commission of the City of Red Bank, Tennessee as follows:

SECTION 1: that the Fiscal Year 2021 Operating Budget be and is hereby amended as provided:

GENERAL FUND
REVENUES

Grant Revenue	\$314,229.14
Fund Balance	\$331,464.29
TOTAL REVENUES	<u>\$ 645,693.43</u>

EXPENDITURES

Public Works - ADA Upgrades	
<i>Government Buildings</i>	\$63,784.00
<i>Community Center</i>	\$25,725.00
<i>Morrison Springs Facility</i>	\$4,000.00
<i>Norma Cagle Field</i>	\$2,500.00
<i>Kids Corner Park</i>	\$3,500.00
<i>Swimming Pool</i>	\$2,000.00
<i>White Oak Park</i>	\$3,000.00
Public Works	
<i>Machinery and Equipment – ATV</i>	\$12,241.39
<i>Roadway Paving</i>	\$214,713.90
<i>Roadway Paving – Governor’s Grant</i>	\$289,636.00
Police Department	
<i>THSO Distracted Driver Grant</i>	\$17,302.25
<i>HIDTA Grant</i>	\$7,290.89
TOTAL EXPENDITURES	<u>\$ 645,693.43</u>

STATE STREET AID
REVENUES

Grant Revenue	\$1,801,575.63
Fund Balance	\$950,394.00
TOTAL REVENUES	<u>\$ 2,751,969.63</u>

EXPENDITURES

<i>TIP Paving PIN 121881</i>	\$1,461,300.03
<i>TIP Signalization PIN 121880</i>	\$555,410.53
<i>TIP Sidewalks PIN 116152</i>	\$235,259.07
<i>Roadway Paving</i>	\$500,000.00
TOTAL EXPENDITURES	<u>\$ 2,751,969.63</u>

SECTION 2. This Ordinance shall take effect upon the date of its passage upon second and final reading, the welfare of the citizens of the City of Red Bank requiring it.

Mayor

ATTEST:

City Recorder

Passed on First Reading

Passed on Second and Final Reading

Approved as to Form:

City Attorney

RESOLUTION NO. 20-1364

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE GRANTING A TEMPORARY CONSTRUCTION AND ACCESS EASEMENT TO THE TRUST FOR PUBLIC LAND

WHEREAS, City of Red Bank is the owner in fee simple and in possession of the property described as follows in Exhibit "A" attached hereto and made a part hereof and hereinafter referred to as Property; and

WHEREAS, City desires to grant to Trust for Public Land a temporary easement for access and construction on City's Property for the planning and development of a hike/bike trail system on the Property; and

WHEREAS, Trust for Public Land shall monitor and manage all Site Work to be performed by Trust for Public Land's agents, contractors, contractor's agents, successors, or assigns; and

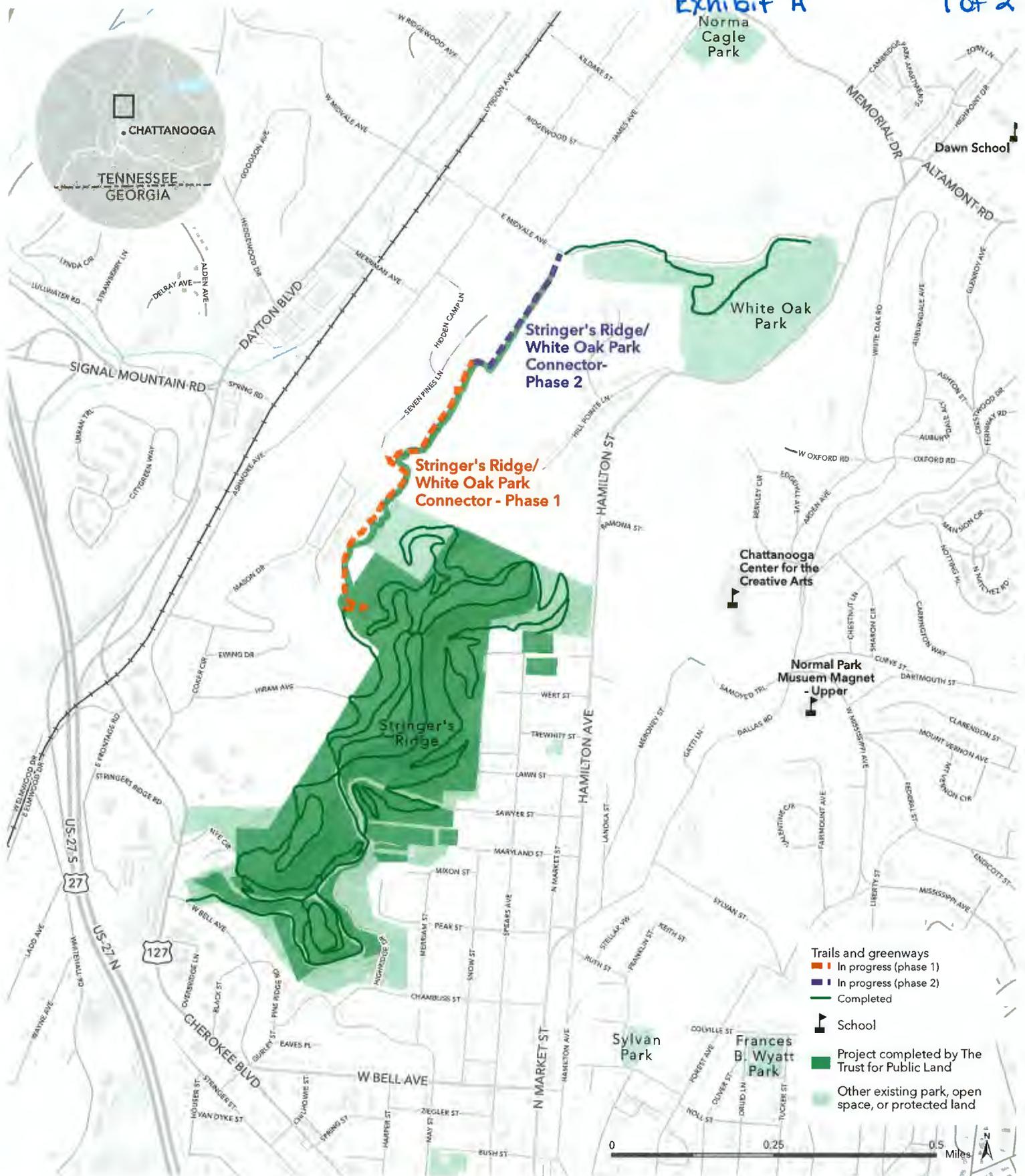
WHEREAS, the temporary construction and access easement will expire three hundred sixty-five (365) days from the effective date of the easement.

NOW, THEREFORE NE IT RESOLVED, by the Commission of the City of Red Bank, Tennessee, that a temporary construction and access easement, with an expiration date of three hundred sixty-five (365) days from the date of the easement, be and is hereby granted to Trust for Public Land.

Resoled this 18th day of August 2020

MAYOR

CITY RECORDER



Stringer's Ridge/White Oak Park Connector

CHATTANOOGA, TENNESSEE

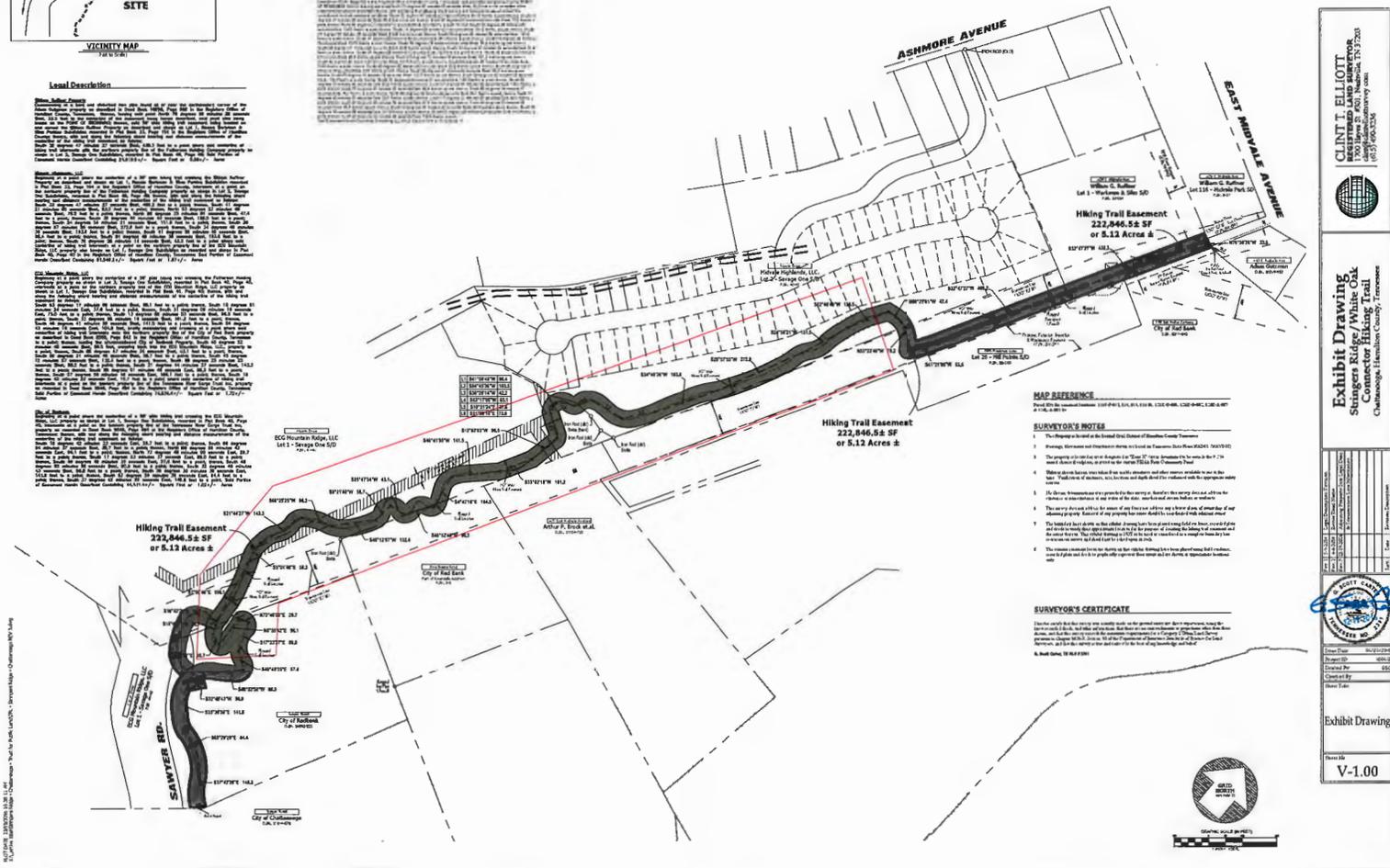
May 1, 2020. Copyright © The Trust for Public Land. The Trust for Public Land and The Trust for Public Land logo are federally registered marks of The Trust for Public Land. Information on this map is provided for purposes of discussion and visualization only. www.tpl.org





Overall Legal Description
Being that certain parcels of land...

Legal Description
The following is a legal description of the land...



MAP REFERENCES
Based on the following information...

- SURVEYOR'S NOTES
1. The property is located in the Unincorporated District of Hamilton County, Tennessee.
2. Average Easement and Easement Area is based on Tennessee State Road 6045 (SR 6045).
3. The purpose of this map is to show the location of the easement...

SURVEYOR'S CERTIFICATE
I, the undersigned, being a duly qualified and licensed Surveyor...

CLINT I. ELLIOTT
REGISTERED LAND SURVEYOR
No. 10000
Hamilton County, Tennessee
(615) 663-3306

Exhibit Drawing
Suzanna Rudge/White Oak
Connector Hiking Trail
Chattanooga, Hamilton County, Tennessee

Table with columns for Date, Station, and other survey data. Includes a circular seal for the State of Tennessee.

Exhibit Drawing
V-1.00

RESOLUTION NO. 20-1365

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE AUTHORIZING THE POLICE DEPARTMENT TO SUBMIT AN APPLICATION TO NORFOLK SOUTHERN FOUNDATION FOR PARTICIPATION IN THE LOCAL DISCRETION CHARITABLE GRANT PROGRAM

WHEREAS, Norfolk Southern Foundation has set aside funds to promote community goodwill, diversity, and safety awareness at the local level in each of Norfolk Southern's nine operating divisions; and

WHEREAS, the City of Red Bank feels that this is a very important program that the citizens of Red Bank would benefit greatly from by and through the Police Department; and

WHEREAS, if awarded, grant funding will be used to update, upgrade and maintain software programs utilized by the Police Department; and

WHEREAS, the city can apply for up to five thousand (\$5,000.00) dollars in grant funding, with no local matching funds required.

NOW, THEREFORE BE IT RESOLVED by the City Commission of the City of Red Bank, Tennessee that the Police Department is authorized to submit an application on behalf of the City of Red Bank to Norfolk Southern Foundation for participation in the Local Discretion Charitable Grant Program.

Resolved this 18th day of August in the year of 2020

Mayor

City Recorder