

BOARD OF COMMISSIONERS' MEETING

Minutes
July 21, 2020
6:00 p.m.

- I. **Call to Order** – Acting Mayor Jenó called the meeting to order at 6:00 p.m. The date, time and location of the meeting had been duly advertised in a paper of local circulation and on the City of Red Bank website.
- II. **Roll Call** – City Manager Thornbury called the roll. Those present were Acting Mayor Ruth Jenó, Commissioner Tyler Howell, Commissioner Ed LeCompte and Commissioner Carol Rose. Also present were City Manager Tim Thornbury, Police Chief Dan Seymour, City Recorder Ruth Rohen and those listed on Exhibit A.
- III. **Invocation** – Commissioner Howell gave the Invocation.
- IV. **Pledge of Allegiance** – Police Chief Dan Seymour led the Pledge of Allegiance.
- V. **Consideration of the Minutes for approval or correction:**
 - A. **July 7, 2020 Commission Meeting**
 - B. **July 7, 2020 Agenda Work Session**Commissioner Rose made a motion to approve both sets of minutes as printed, second by Commissioner LeCompte. The minutes were approved with all Commissioners voting “yes”.
- VI. **Communication from Mayor Jenó**
 - Welcomed everyone, special recognition to Red Bank Commission candidates Billy Cannon, Rick Causer, Mitchell Meeks and Pete Phillips, who were all in attendance.
 - Due to the ongoing Pandemic the Seniors on the Go are not meeting at this time.
 - Organizers of the annual Armed Forces Parade contacted her about the possibility of having the parade in Red Bank this year.
- VII. **Commissioners Report**

Commissioner Tyler Howell

 - Welcomed everyone.
 - New fitness gym has opened in the south end of Red Bank and Jack’s restaurant has started clearing property for their restaurant at Ashland Terrace and Dayton Boulevard. Thanked the City Manager and city staff for working with new businesses.
 - New gas lines is being installed on Morrison Springs Road, paving projects will get underway soon.

Commissioner Ed LeCompte

 - Welcomed everyone.
 - Thanked the City Manager for working with the contractors on the stream bank repair at Fair Street and Dayton Boulevard, the repairs look great.
 - Thanked all city staff for their continued hard work.

Commissioner Carol Rose

 - Welcomed all.
 - Concurred with other Commissioners comments.
- VIII. **City Manager’s Report**
 - Welcomed everyone.
 - Red Bank Baptist Church will be handing out free produce on July 30th between 12:00 p.m. and 2:00 p.m.

IX. Unfinished Business –

A. ORDINANCE NO. 20-1174 – AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, AMENDING THE ZONING MAP TO REZONE PROPERTY LOCATED AT 5005 DAYTON BOULEVARD, HAMILTON COUNTY TAX MAP PARCEL 0990 B 001.01 FROM R1-A RESIDENTIAL TO R-3 RESIDENTIAL, SUBJECT TO CONDITIONS (SECOND AND FINAL READING)

City Manager Thornbury advised that there was a Public Hearing on this item during the July 7th Commission Meeting. He noted that the Planning Commission reviewed this request and recommended approval of the rezoning. Commissioner LeCompte made a motion to approve the ordinance, second by Commissioner Howell. There were no citizen comments. **Roll Call Vote: Acting Mayor Jeno “yes”, Commissioner Howell “yes”, Commissioner LeCompte “yes”, Commissioner Rose “yes”.** Ordinance No. 20-1174 was approved on second and final reading with all Commissioners voting “yes”.

B. ORDINANCE NO. 20-1175 – AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, AMENDING ORDINANCE NO. 02-853, SECTION 5(C), THE STORM WATER UTILITY SERVICE CHARGE (SECOND AND FINAL READING)

City Manager Thornbury advised that pursuant to storm water program Federal mandates, the city established a storm water program in 2002. He explained that an annual fee of \$36.00 per equivalent residential household was assessed at that time to offset expenses related to the program. Mr. Thornbury explained that the fee has not been increased in the past 18 years, but that expenses have increased and that the general fund has had to cover more and more costs associated with storm water related issues. He advised that this ordinance will increase the annual storm water utility fee from \$36.00 to \$40.00 per equivalent residential unit. The Commission had reviewed the necessity of doing so in previous work sessions. Commissioner Rose made a motion to approve the ordinance, second by Commissioner LeCompte. There were no citizen comments. **Roll Call Vote: Acting Mayor Jeno “yes”, Commissioner Howell “yes”, Commissioner LeCompte “yes”, Commissioner Rose “yes”.** Ordinance No. 20-1175 was approved on second and final reading with all Commissioners voting “yes”.

X. New Business –

A. RESOLUTION NO. 20-1353 – A RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF RED BANK, TENNESSEE, AND PROSHOT CONCRETE INCORPORATED, IN AN AMOUNT NOT TO EXCEED \$29,749.50, FOR THE REPAIR OF A DRAINAGE CULVERT ON CLOUDVIEW LANE

City Manager Thornbury advised that the culvert at Cloudview Lane and McCahill Road is in need of repair. He advised that the project was bid out and the lowest bid received was from Proshot Concrete Inc. in the amount of \$29,749.50. Mr. Thornbury advised that after re-evaluating the proposal from Proshot Concrete Inc., he discovered that the proposal did not meet the minimum specifications. He advised that Item Number G under new business on the Agenda tonight is a resolution to approve an agreement with the other bidder, which does meet the minimum specifications. Commissioner Howell, noting that the proposal did not meet minimum specifications, made a motion to deny the resolution, second by Commissioner Rose. There were no citizen comments. Motion to deny Resolution No. 20-1353 was approved with all Commissioners voting “yes”.

B. RESOLUTION NO. 20-1354 – A RESOLUTION AUTHORIZING THE PURCHASE OF ONE 2020 FORD INTERCEPTOR UTILITY ALL WHEEL DRIVE, FROM LONNIE COBB FORD, IN THE AMOUNT OF \$34,892.00

City Manager Thornbury explained that this resolution is to approve the purchase of a 2020 Ford Interceptor for the Police Department under the State of Tennessee contract. He advised that after checking pricing with various vendors, the State contract price with Lonnie Cobb Ford, of \$34,892.00 was the best price received. He explained that the purchase of the vehicle is budgeted and will be purchased from the Drug Fund without the need of financing. Commissioner LeCompte made a motion to approve the resolution, second by Commissioner Rose. There were no citizen comments. Resolution No. 20-1354 was approved with all Commissioners voting “yes”.

C. RESOLUTION NO. 20-1355 – A RESOLUTION AUTHORIZING THE PURCHASE OF TWELVE PORTABLE RADIOS FROM MOTOROLA SOLUTIONS, IN THE AMOUNT OF \$47,655.00, AND

DECLARING AS SURPLUS TWELVE CURRENTLY OWNED PORTABLE RADIOS AND AUTHORIZING THE TRADE THEREOF TO USE TOWARDS THE PURCHASE

City Manager Thornbury explained that this resolution is to approve the purchase of twelve portable radios for the Police Department under the State of Tennessee contract. He explained that the resolution will also declare twelve outdated portable radios currently owned by the city as surplus and authorize them to be traded towards the purchase of the new radios, for a credit of \$4,800.00. He advised that after checking pricing with various vendors, the State contract price with Motorola Solutions was the best price received. He explained that the purchase of the portable radios is budgeted and will be purchased using the Drug Fund without the need of financing. Commissioner Howell made a motion to approve the resolution, second by Commissioner LeCompte. There were no citizen comments. Resolution No. 20-1355 was approved with all Commissioners voting "yes".

D. RESOLUTION NO. 20-1356 – A RESOLUTION AUTHORIZING THE PURCHASE OF ONE 2021 INTERNATIONAL 14 FOOT FLAT BED DUMP TRUCK FORM LEE SMITH INCORPORATED, IN THE AMOUNT OF \$94,349.00 FOR THE SOLID WASTE DEPARTMENT

City Manager Thornbury advised that the city advertised for sealed bids for the purchase of a 2021 14 foot flatbed dump truck. He advised that seven bids were received, with the lowest bid that met the minimum specifications being from Lee Smith Incorporated in the amount of \$94,394.00. He explained that this is for the purchase of the chassis only and that the city will continue to use the box that is currently used. He also advised that this equipment is budgeted in the FY 2021 budget and will be purchased using the Solid Waste Fund without the need for financing. Commissioner Rose made a motion to approve the resolution, second by Commissioner LeCompte. There were not citizen comments. Resolution No. 20-1356 was approved with all Commissioners voting "yes".

E. RESOLUTION NO. 20-1357 – A RESOLUTION AUTHORIZING THE PURCHASE OF ONE 2021 INTERNATIONAL 16 FOOT FLAT BED DUMP TRUCK FORM LEE SMITH INCORPORATED, IN THE AMOUNT OF \$94,193.00 FOR THE SOLID WASTE DEPARTMENT

City Manager Thornbury advised that the city advertised for sealed bids for the purchase of a 2021 16 foot flatbed dump truck. He advised that five bids were received, with the lowest bid that met the minimum specifications being from Lee Smith Incorporated in the amount of \$94,193.00. He explained that this is for the purchase of the chassis only and that the city will continue to use the box that is currently used. He also advised that this equipment is budgeted in the FY 2021 budget and will be purchased using the Solid Waste Fund without the need for financing. Commissioner Howell made a motion to approve the resolution, second by Commissioner Rose. There were not citizen comments. Resolution No. 20-1357 was approved with all Commissioners voting "yes".

F. RESOLUTION NO. 20-1358 – A RESOLUTION AUTHORIZING THE PURCHASE OF ONE 2021 INTERNATIONAL AUTOMATED SIDE LOAD REFUSE COLLECTION TRUCK FORM LEE SMITH INCORPORATED, IN THE AMOUNT OF \$206,936.00.00 FOR THE SOLID WASTE DEPARTMENT

City Manager Thornbury advised that the city advertised for sealed bids for the purchase of a 2021 side load automated refuse collection truck. He advised that four bids were received, with the lowest bid that met the minimum specifications being from Lee Smith Incorporated in the amount of \$206,936.00. He advised that this equipment is budgeted in the FY 2021 budget and will be purchased using the Solid Waste Fund without the need for financing. Commissioner LeCompte made a motion to approve the resolution, second by Commissioner Rose. There were no citizen comments. Resolution No. 20-1358 was approved with all Commissioners voting "yes".

G. RESOLUTION NO. 20-1359 – A RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF RED BANK, TENNESSEE, AND CHASE RELINE, INC., IN AN AMOUNT NOT TO EXCEED \$38,225.00 FOR THE REPAIR AND RELINING OF A DRAINAGE CULVERT ON CLOUDVIEW LANE

City Manager Thornbury advised that, as explained above in Resolution No. 20-1353, a culvert on Cloudview Lane is in need of repair, the low bidder for these repairs did not meet minimum specifications. He advised that Chase Reline Inc. does meet the minimum specifications and that the cost of the agreement is \$38,255.00, which includes a 10% contingency. Commissioner Rose made a motion to approve the resolution, second by Commissioner Howell. Resolution No. 20-1359 was approved with all Commissioners voting "yes".

XI. Citizen Comments – None

XII. Adjournment

The meeting was adjourned at 6:16 p.m.

Mayor _____ Date

City Recorder Ruth Rohen Date