

**BOARD OF COMMISSIONERS' MEETING**

Minutes  
July 17, 2018  
7:00 p.m.

- I. **Call to Order** –Mayor Roberts called the meeting to order at 7:00 p.m.
- II. **Roll Call** – City Manager Smith called the roll. Mayor Roberts, Vice Mayor Pierce, Commissioner LeCompte, Pope and Rose were present. Also present was City Attorney Arnold Stulce, Fire Chief Mark Mathews, Police Chief Robert Simpson, Public Works Director Tim Thornbury, Finance Director John Alexander, City Recorder Ruth Rohen and those listed on Exhibit “A”.
- III. **Invocation** – Vice Mayor Pierce, gave the Invocation.
- IV. **Pledge of Allegiance** – Fire Chief Mark Mathews led the Pledge of Allegiance.
- V. **Consideration of the Minutes for approval or correction:**
  - A. **July 3, 2018 Agenda Work Session**
  - B. **July 3, 2018 Commission Meeting**Vice Mayor Pierce made a motion to approve both sets of minutes as printed, second by Commissioner Rose. Both sets of minutes were approved with all Commissioners voting “yes”.
- VI. **Communication from the Mayor**
  - Welcomed all
- VII. **Commissioners Report**
  - **Vice-Mayor Eddie Pierce**
    - Welcomed everyone and wished all a happy July 4<sup>th</sup>.
  - **Commissioner Ed LeCompte**
    - Welcomed all.
    - Enjoyed attending the Chamber Luncheon today.
  - **Commissioner Terry Pope**
    - Welcomed all.
    - Was honored to play TAPS at an American Legion Post 95 ceremony honoring the “Fallen Five” service members.
  - **Commissioner Carol Rose**
    - Welcomed all.
- VIII. **City Manager Report**
  - Kids Corner renovations are complete.
  - Encourage everyone to check on their neighbors during the hot weather.
  - Read a portion of a proclamation that the City Commission approved in 2015 honoring the “Fallen Five” service members who lost their lives during the July 16, 2015 attack of recruiting offices in Chattanooga.
- IX. **Unfinished Business –**
  - A. **ORDINANCE NO. 18-1108 – AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, TO AMEND TITLE 9 OF THE RED BANK CITY CODE BY ENACTING A NEW / ADDITIONAL CHAPTER 16 THEREOF TO ADDRESS REGULATION OF SHORT TERM RENTAL UNITS WITHIN THE CITY OF RED BANK (SECOND AND FINAL READING)**

Mayor Roberts explained that the State of Tennessee has recently passed legislation that addresses the topic of Short Term Rental Units. He explained that the City of Red Bank has to adhere to the state laws for regulation of short term rental units and advised that this ordinance is in regard to permitting, inspections and operational standards. The concepts have been discussed thoroughly at several Agenda Work Sessions and in the context of the first reading of the ordinance. Commissioner Rose made a motion to approve the ordinance, second by Commissioner LeCompte. Mayor Roberts invited citizen comment.

    - Bonnie Brown, 3013 Lancaster Circle, Has owned a short term rental unit for approximately a year and asked procedures for operation of the short term rental unit after the ordinance is approved.
    - Erin Spann, 308 Hedgewood Dr., Asked which zones short term rental units would be allowed in and asked the Commission to consider tabling the ordinance for further consideration.
    - Shirley Stewart, 211 Greenleaf St., Is in favor of short term rental units in all zones and asked the Commission to table the item for further consideration.
    - Ellie Stafford, 2016 Ashmore Ave., Is in favor of allowing short term rental units in all zones.

It was noted that the Red Bank Planning Commission reviewed this ordinance and recommended approval. There were no further comments. **Roll Call Vote: Mayor Roberts “yes”, Vice Mayor Pierce “yes”, Commissioner LeCompte “yes”, Commissioner Pope “yes”, Commissioner Rose “yes”.** Ordinance No. 18-1108 was approved on second and final reading with all Commissioners voting “yes”.

**B. ORDINANCE NO. 18-1109 – AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, TO AMEND ORDINANCE NO. 15-1020, THE RED BANK ZONING ORDINANCE TO CLARIFY PROVISIONS RELATED TO SHORT TERM RENTAL UNITS (SECOND AND FINAL READING)**

City Manager Smith explained that this ordinance is an accompanying ordinance to Ordinance No. 18-1108 and pertains to zoning districts where short term rental units are permitted and where they are prohibited, subject to state imposed grandfathering restrictions. The concepts have been discussed thoroughly at several Agenda Work Sessions and in the context of the first reading of the ordinance. Commissioner LeCompte made a motion to approve the ordinance, second by Commissioner Pope. Mayor Roberts invited citizen comment.

- Shirley Stewart, 211 Greenleaf St., Asked about the location of the “grandfather clause” within the ordinance.

It was noted that the Red Bank Planning Commission reviewed the ordinance and recommended approval. There were no further comments. **Roll Call Vote: Mayor Roberts “yes”, Vice Mayor Pierce “yes”, Commissioner LeCompte “yes”, Commissioner Pope “yes”, Commissioner Rose “yes”.** Ordinance No. 18-1109 was approved on second and final reading with all Commissioners voting “yes”.

**X. New Business –**

**A. RESOLUTION NO. 18-1233 – A RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF RED BANK, TENNESSEE, AND LOCAL GOVERNMENT CORPORATION IN THE AMOUNT OF \$43,621.70 FOR UPGRADED FINANCIAL ACCOUNTING SOFTWARE AND COURT SOFTWARE, AND FOR ANNUAL SOFTWARE SUPPORT AND MAINTENANCE SERVICES**

City Manager Smith explained that this resolution will approve the purchase of updated financial accounting software and court software, along with annual support and maintenance of the software, from Local Government Corporation. He advised that this item was budgeted in the FY 2019 Operating Budget. Vice Mayor Pierce made a motion to approve the resolution, including authorizing the City Manager to sign the agreement upon approval of the form by the City Attorney, second by Mayor Roberts. There were no citizen comments. Resolution No. 18-1233 was approved with all Commissioners voting “yes”.

**B. RESOLUTION NO. 18-1234 – A RESOLUTION AUTHORIZING AN AGREEMENT WITH THE HUMANE EDUCATION SOCIETY, IN THE AMOUNT OF \$69,990.00 FOR ANIMAL CONTROL SERVICES**

City Manager Smith advised that this resolution will authorize an agreement for animal control services with the Humane Education Society. He explained that the annual fee for these services is \$69,990.00 and that approval of the resolution will authorize him to sign the agreement upon approval of the form by the City Attorney. Mayor Roberts made a motion to approve the resolution, second by Commissioner Rose. There were no citizen comments. Resolution No. 18-1234 was approved with all Commissioners voting “yes”.

**C. RESOLUTION NO. 18-1235 – A RESOLUTION AUTHORIZING THE PURCHASE OF FOUR, 2018 POLICE INTERCEPTOR UTILITY VEHICLES FROM FORD OF MURFREESBORO, IN THE AMOUNT OF \$116,396.00**

Mayor Roberts explained that this resolution will approve the purchase of four Ford Interceptor Explorers for use by the Police Department. He advised that this item was budgeted in the FY 2019 Operating Budget and that the vehicles will be purchased on the State of Tennessee contract from Ford of Murfreesboro. Mayor Roberts made a motion to approve the resolution, second by Commissioner LeCompte. There were no citizen comments. Resolution No. 18-1235 was approved with all Commissioners voting “yes”.

**D. RESOLUTION NO. 18-1236 – A RESOLUTION AUTHORIZING THE PURCHASE OF NINE PORTABLE RADIOS AND ONE CHARGER FROM MOTOROLA SOLUTIONS, IN THE AMOUNT OF \$45,175.92, FOR THE FIRE DEPARTMENT**

Mayor Roberts explained that this resolution will approve the purchase of portable radios from Motorola Solutions on the State of Tennessee contract. He advised that this item was budgeted in the FY 2019 Operating Budget. Mayor Roberts made a motion to approve the resolution, second by Vice Mayor Pierce. There were no citizen comments. Resolution No. 18-1236 was approved with all Commissioners voting “yes”.

**E. RESOLUTION NO. 18-1237 – A RESOLUTION AUTHORIZING AN INTERLOCAL AGREEMENT BETWEEN HAMILTON COUNTY, TENNESSEE, AND THE CITY OF RED BANK, TENNESSEE, RELATING TO GEOGRAPHIC INFORMATION SYSTEMS**

City Manager Smith advised that this resolution will approve an agreement with Hamilton County for GIS and mapping services, based upon the price formula stated therein but not to exceed \$12,500.00. Mayor Roberts made a motion to approve the resolution, including authorizing the City Manager to sign the agreement upon approval of the form by the City Attorney, second by Commissioner LeCompte. There were no citizen comments. Resolution No. 18-1237 was approved with all Commissioners voting “yes”.

**F. ORDINANCE NO. 18-1126 – AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, TO ADD A NEW SECTION 6-108 TO TITLE 6 OF THE RED BANK CITY CODE WITH RESPECT TO THE IMPLEMENTATION AND MANAGEMENT OF THE STATE PLAN OF OPERATIONS RELATIVE TO ACQUISITION BY THE RED BANK POLICE DEPARTMENT OF U.S. DEPARTMENT OF DEFENSE TRANSFER OF MILITARY GRADE PERSONAL PROPERTY, VEHICLES, AND MISCELLANEOUS EQUIPMENT AS AUTHORIZED BY THE PROVISIONS OF TITLE 10, U.S.C. SECTION 2576(A), ET SEQ. (FIRST READING)**

Mayor Roberts advised that this is an ordinance that authorizes the Police Department to receive certain surplus military equipment and vehicles at no cost to the city. He explained that all requested equipment requires pre-approval from the Board of Commissioners prior to application for or receipt of the property. Mayor Roberts made a motion to approve the ordinance, second by Commissioner Pope. Mayor Roberts invited citizen comments.

- John Lennon, 401 Crisman Street, Asked if the City is receiving items at this time and if the public would have prior knowledge of any equipment that is being requested.

There were no further comments. **Roll Call Vote: Mayor Roberts “yes”, Vice Mayor Pierce “yes”, Commissioner LeCompte “yes”, Commissioner Pope “yes”, Commissioner Rose “yes”.** Ordinance No. 18-1126 was approved on first reading with all Commissioners voting “yes”.

**XI. Citizen Comments – None**

**XII. Adjournment**

The meeting was adjourned at 7:33 p.m.

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Mayor John Roberts

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City Recorder Ruth Rohen