

BOARD OF COMMISSIONERS' MEETING

Minutes
June 18 2019
6:00 p.m.

- I. **Call to Order** – Mayor Pierce called the meeting to order at 6:00 p.m.
- II. **Roll Call** – City Manager Thornbury called the roll. Mayor Pierce, Vice Mayor Pope, Commissioner Jenó, Commissioner LeCompte and Commissioner Rose were present. Also present were City Attorney Arnold Stulce Jr., Fire Chief Mark Mathews, Police Chief Dan Seymour, Finance Director John Alexander, City Recorder Ruth Rohen and those listed on Exhibit A.
- III. **Invocation** – Mayor Pierce gave the Invocation.
- IV. **Pledge of Allegiance** – Fire Chief Mark Mathews led the Pledge of Allegiance.
- V. **Consideration of the Minutes for approval or correction:**
 - A. **June 4, 2019 Agenda Work Session**
 - B. **June 4, 2019 Commission Meeting**Commissioner Jenó made a motion to approve both sets of minutes as printed, second by Commissioner LeCompte. Both sets of minutes were approved with all Commissioners voting “yes”.
- VI. **Communication from the Mayor**
 - Welcomed all.
- VII. **Commissioners Report**
 - **Vice-Mayor Terry Pope**
 - Welcomed everyone.
 - Advised that Red Bank Family diner will be hosting a fundraising catfish dinner on June 22. from 5:30 to 7:30. All proceeds will benefit the Red Bank United Methodist Church food bank.
 - **Commissioner Ruth Jenó**
 - Welcomed all, special recognition to Planning Commission board members David Havley and Rufus Smith.
 - Attended the Red Bank Chamber Lunch today, enjoyed listening to a speaker from the Calvin Coolidge Metal of Honor Museum.
 - **Commissioner Ed LeCompte**
 - Welcomed all
 - Wished everyone a safe and happy July 4th.
 - **Commissioner Carol Rose**
 - Welcomed all.
 - Attended the Planning Commission agenda work session today. Thanked the Planning Commission for the work they do.
- VIII. **City Manager Report** –

Advised that the Brentwood Drive bridge repair is almost complete.

IX. Public Hearing

Mayor Pierce explained that the Public Hearing is in regard to a request from the property owners of 105 Brentwood Drive to rezone their property from R-1 residential to R-3 residential. Mayor Pierce invited the owners, Larry and Nancy Houston, forward. Mr. Houston explained that the rezoning is being requested so that they can operate an owner occupied short term rental property. Mayor Pierce advised that the Planning Commission reviewed this request and recommended approval, subject to the condition that the short term rental had to be owner occupied, no multi-family use would be allowed and that the property will automatically revert back to R-1 if the use of short term rental ceases for a period of 12 months or more in a running 24 month period. Mayor Pierce invited citizen comments, of which there were none. After no further the public hearing was closed.

X. Unfinished Business

A. ORDINANCE NO. 19-1155 – AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE ADOPTING THE ANNUAL BUDGET AND TAX RATE FOR THE FISCAL YEAR BEGINNING JULY 1, 2019 AND ENDING JUNE 30, 2020 (SECOND READING)

Mayor Pierce advised that this item was discussed in an advertised public hearing that was held during the Commission Meeting on June 4, 2019. He advised that this ordinance will approve the FY 2020 operating budget on first reading and that second reading will be on June 18th. He advised that the budget total is \$6,642,800.00 and that there is not a property tax increase. Mayor Pierce invited citizen comments, of which there were none. Commissioner Rose made a motion to approve the ordinance, second by Commissioner Jenó. There were no citizen comments. **Roll Call Vote: Mayor Pierce “yes”, Vice Mayor Pope “yes”, Commissioner Jenó “yes”, Commissioner LeCompte “yes”, Commissioner Rose “yes”.** Ordinance No. 19-1155 was approved on second and final reading with all Commissioners voting “yes”.

XI. New Business

A. ORDINANCE NO. 19-1156 – AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, AMENDING THE ZONING MAPS TO REZONE 105 BRENTWOOD DRIVE, HAMILTON COUNTY TAX MAP PARCEL, 190G-E-014, FROM R-1 RESIDENTIAL TO R-3 RESIDENTIAL ZONE, SUBJECT TO CONDITIONS (FIRST READING)

Mayor Pierce advised that this item was discussed in the public hearing earlier tonight. There were no citizen comments. After Mayor Pierce called for a motion, this ordinance failed due to lack of a motion for or against the ordinance.

B. RESOLUTION NO. 19-1292 – A RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF RED BANK AND SOUTHEAST TENNESSEE DEVELOPMENT DISTRICT FOR PROVIDING LOCAL PLANNING ADVISORY SERVICES

Mayor Pierce advised that if this resolution is approved, it will authorize an agreement with Southeast Tennessee Development District to continue providing planning services to the City. He explained that the cost of these services is \$15,350.00 for FY 2020. Commissioner LeCompte made a motion to approve the resolution, second by Vice Mayor Pope. There were no citizen comments. Resolution No. 19-1292 was approved with all Commissioners voting “yes”.

C. RESOLUTION NO. 19-1293 – A RESOLUTION AUTHORIZING KILEY OLDS, 2400 ASHMORE AVENUE, TO USE TEMPORARILY THE RIGHT OF WAY LOCATED ALONG 2400 ASHMORE AVENUE, FOR THE PURPOSE OF INSTALLING A RESIDENT HANDICAPPED PARKING ONLY SIGN, AS SHOWN ON THE PHOTOS AND MAPS ATTACHED HERETO AND MADE A PART HEREOF BY REFERENCE, SUBJECT TO CERTAIN CONDITIONS

Mayor Pierce advised that Mr. Olds contacted the city by email to withdraw his application for the temporary use permit. Mayor Pierce advised that he email will be preserved with the minutes from the meeting and will be a permanent part of the minutes.

D. RESOLUTION NO. 19-1294 – A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, AUTHORIZING AN AGREEMENT FOR ENGINEERING SERVICES WITH ARCADIS U.S. INC. IN THE AMOUNT OF \$54,950.19

Mayor Pierce advised that the city has been working on an on-going sidewalk project. He explained that this resolution will authorize Arcadis U.S. Inc. to provide engineering services to complete the project. He explained that this project is 80% funded by a Transportation Improvement Grant and that 20% will be paid for using state street aid funds. He also explained that the resolution includes a 10% contingency amount. Commissioner Jenó made a motion to approve the resolution, second by Commissioner LeCompte. There were no citizen comments. Resolution No. 19-1294 was approved with all Commissioners voting "yes".

E. RESOLUTION NO. 19-1295 – A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, CANCELLING THE REGULARLY SCHEDULED AGENDA WORK SESSION AND COMMISSION FOR JULY 2ND, 2019

Mayor Pierce advised that there is no foreseen business items and several staff vacations scheduled for the July 2nd meetings. He explained that approval of this resolution will cancel the regular meetings scheduled for that date. Commissioner Rose made a motion to approve the resolution, second by Commissioner Jenó. There were no citizen comments. Resolution No. 19-1295 was approved with all Commissioners voting "yes".

F. AGENDA ITEM 19-846 – REPORT ON DEBT OBLIGATION, 1.9 MILLION GENERAL OBLIGATION CAPITAL OUTLAY NOTE, SERIES 2019

Mayor Pierce advised that the city recently closed on a 1.9 million dollar capital outlay note that was approved in a prior meeting. He advised that this report of debt obligation is required to be presented to the Commission. Motion to acknowledge, approve and accept the Report on Debt Obligation was made by Mayor Pierce, second by Commissioner Jenó. There were no citizen comments. Agenda Item 19-846 was approved with all Commissioners voting "yes".

XI. Citizen Comments - None

XII. Adjournment

The meeting was adjourned at 6:17 p.m.

Mayor

City Recorder Ruth Rohen