

City of Red Bank

Eddie Pierce
Mayor

Tim Thornbury
City Manager

BOARD OF COMMISSIONERS' MEETING

Agenda
May 21, 2019
6:00 p.m.

- I. Call to Order – Mayor Eddie Pierce**
- II. Roll Call – City Manager**

Mayor Pierce _____, Vice-Mayor Pope _____, Commissioner Jenó _____,
Commissioner LeCompte _____, Commissioner Rose _____
- III. Invocation –**
- IV. Pledge of Allegiance –**
- V. Consideration of the Minutes for approval or correction:**
 - A. May 7, 2019 Agenda Work Session**
 - B. May 7, 2019 Commission Meeting**
- VI. Communication from the Mayor**
- VII. Commissioner's Report**
 - A. Vice Mayor Terry Pope**
 - B. Commissioner Ruth Jenó**
 - C. Commissioner Ed LeCompte**
 - D. Commissioner Carol Rose**
- VIII. City Manager Report**
- IX. Unfinished Business - None**
- X. New Business**
 - A. ORDINANCE NO. 19-1154 – AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE,
TO AMEND THE FY 2019 OPERATING BUDGET YEAR END APPROPRIATIONS
OVERAGE (FIRST READING)**
- XI. Citizen Comments from Red Bank Citizens about Red Bank business (3 minute limit)**
- XII. Adjournment**

City of Red Bank

Eddie Pierce
Mayor

COMMISSIONERS AGENDA WORK SESSION RED BANK CITY HALL

Tim Thornbury
City Manager

Minutes
May 7, 2019
4:00 p.m.

The Board of Commissioners met in a public and advertised Agenda Work Session on May 7, 2019 at 5:00 p.m. The purpose of the meeting was to receive information on upcoming business items. Those in attendance were Vice Mayor Terry Pope, Commissioner Ruth Jenó, Commissioner Ed LeCompte and Commissioner Carol Rose, Mayor Pierce was absent. Also present were City Manager Tim Thornbury, City Attorney Arnold Stulce, Police Chief Dan Seymour, Fire Chief Mark Mathews, Finance Director John Alexander and City Recorder Ruth Rohen. There were no citizen attendees.

1. City Manager Thornbury asked the Commission for suggestions of projects to present to the Red Bank and Soddy Daisy Foundation for funding. Several items were suggested. He advised that he would send a formal request letter to the Foundation with the two top suggestions.
2. Vice Mayor Pope advised that there is a resolution on the agenda tonight to authorize the Police Department to apply for a 50% grant that will be used to purchase 12 bulletproof vests that will replace expiring vests and to issue to new police officers. Cost to the city for purchase of the 12 vests is \$4,290.00.
3. Vice Mayor Pope advised that there is a resolution on the agenda tonight to approve an agreement with Kleenco Construction of Tennessee to replace a portion of a box culvert over Stringers Branch at Brentwood Drive. Total cost of the agreement is in an amount not to exceed \$105,526.85. City Attorney Stulce explained that he is working through some contract issues regarding insurance and the performance bond.
4. In an effort to assist new businesses moving to Red Bank, Commissioners discussed several variations of changes to the sign ordinance, regarding pole signs. The consensus is that Commissioners would like to allow 12 months from a triggering event, as detailed in the ordinance, for businesses to remove pole signs. City Manager Thornbury and City Attorney Stulce will draft amendments to the existing ordinance and bring back to the Commission for review.

The meeting was adjourned at 5:45 p.m.

Mayor

City Recorder

BOARD OF COMMISSIONERS' MEETING

Minutes
May 7, 2019
6:00 p.m.

- I. **Call to Order** –Vice Mayor Pope called the meeting to order at 6:00 p.m.
- II. **Roll Call** – City Manager Thornbury called the roll. Vice Mayor Pope, Commissioner Jenó, Commissioner LeCompte and Commissioner Rose were present, Mayor Pierce was absent. Also present were City Attorney Arnold A. Stulce Jr., Fire Chief Mark Mathews, Police Chief Dan Seymour, Finance Director John Alexander, City Recorder Ruth Rohen and those listed on Exhibit A.
- III. **Invocation** – Commissioner Jenó gave the Invocation.
- IV. **Pledge of Allegiance** – Fire Chief Mark Mathews led the Pledge of Allegiance.
- V. **Consideration of the Minutes for approval or correction:**
 - A. **April 16, 2019 Agenda Work Session**
 - B. **April 16, 2019 Commission Meeting**Commissioner LeCompte made a motion to approve both sets of minutes as printed, second by Commissioner Rose. Both sets of minutes were approved with all Commissioners voting “yes”.
- VI. **Communication from the Mayor**
 - Absent
- VII. **Commissioners Report**
 - **Vice-Mayor Terry Pope**
 - Welcomed everyone.
 - Was honored to be invited to Washington, DC by Congressman Fleishmann he toured the Capitol and the Library of Congress, among other activities.
 - **Commissioner Ruth Jenó**
 - Welcomed all, special recognition to Hamilton County Commissioner Chip Baker and Red Bank Planning Commissioner Rufus Smith.
 - Advised that, Richard Floyd, her appointee to the Red Bank Planning Commission recently resigned that position and she has appointed local real estate agent and longtime resident, Sonja Millard to fill that position.
 - Advised that she was recently appointed in an advisory position to the Red Bank Chamber of Commerce.
 - Congratulated the City Team, which included Mayor Pierce, Finance Director John Alexander and Police Chief Dan Seymour, for winning the Moon Pie eating contest again this year.
 - **Commissioner Ed LeCompte**
 - Welcomed all
 - **Commissioner Carol Rose**
 - Welcomed all.
 - Was disappointed that the Moon Pie Festival and Jubilee was rained out early during the day.

VIII. City Manager Report –

Welcomed everyone. Thanked all of the volunteers for their help with planning the Moon Pie Festival.

IX. Unfinished Business –

A. ORDINANCE NO. 19-1153 – AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, TO AMEND TITLE 11, CHAPTER 6 OF THE RED BANK CITY CODE, ENTITLED “FIREARMS, WEAPONS AND MISSILES” (SECOND AND FINAL READING)

City Attorney Stulce stated that this ordinance has been thoroughly discussed on prior occasion and explained that the state legislature has recently amended the legislation relating to firearms carry permits and where and under what circumstances the carrying of firearms may be prohibited by local municipalities. He advised that the state has left limited authority to local municipalities to regulate the carrying of firearms and that this ordinance addresses those conditions and circumstances. Commissioner Jenó made a motion to approve the ordinance, second by Commissioner LeCompte. There were no citizen comments. **Roll Call Vote: Vice Mayor Pope “yes”, Commissioner Jenó “yes”, Commissioner LeCompte “yes”, Commissioner Rose “yes”.** Ordinance No. 19-1153 was approved on second and final reading with all Commissioners present voting “yes”.

X. New Business

A. AGENDA ITEM 19-845 – PRESENTATION OF THE FISCAL YEAR 2020 OPERATING BUDGET.

City Manager Thornbury presented the draft FY 2020 Operating Budget to the Commissioners. He explained that the budget as presented totals \$6,639,800, which is approximately \$377,000 more than last year and includes a 2% cost of living increase for city employees. He advised that the proposed budget does not necessitate a tax increase. He advised that workshops to discuss the budget are scheduled for May 21st, June 4th and June 19th, if needed. All meetings are open to the public and will begin 4:00 P.M. The meetings will be held in the Commission chambers at 3117 Dayton Blvd. There were no citizen comments. Commissioner Rose made a motion to approve the Agenda Item, second by Commissioner Jenó. Agenda Item 19-845 was approved with all Commissioners voting “yes”.

B. RESOLUTION NO 19-1289 – A RESOLUTION AUTHORIZING THE CITY OF RED BANK TO PARTICIPATE IN THE UNITED STATES DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS, BULLETPROOF VEST PARTNERSHIP GRANT

Vice Mayor Pope explained that this is a 50% matching grant in the amount of \$4,290.00 that will be used towards the purchase of 12 bulletproof vest for the Police Department. Commissioner LeCompte made a motion to approve the resolution, second by Commissioner Rose. There were no citizen comments. Resolution No. 19-1289 was approved with all Commissioners voting “yes”.

C. RESOLUTION NO. 19-1290 – A RESOLUTION AUTHORIZING AN AGREEMENT WITH KLEENCO CONSTRUCTION OF TENNESSEE, INC. IN AN AMOUNT NOT TO EXCEED \$105,526.85 FOR THE REPLACEMENT OF A SECTION OF A BOX CULVERT ON BRENTWOOD DRIVE OVER STRINGERS BRANCH

City Manager Thornbury advised that the city received bids for repairs to a box culvert that runs under Brentwood Drive at Stringers Branch. He advised that the lowest bid was from Kleenco Construction of Tennessee, Inc., in the amount of \$95,932.50. He advised that the resolution includes a 10% contingency, for a total amount of \$105,526.85. He explained that approval of the resolution will authorize him to sign the agreement, upon approval by the City Attorney. He also advised that there are funds available in the FY 2019 budget to cover costs of the repairs. Commissioner Jenó made a motion to approve the resolution, including authorizing the City Manager to sign the agreement upon approval of the form of the contract by the City Attorney, second by Commission Rose. There were no citizen comments. Resolution No. 19-1290 was approved with all Commissioners voting “yes”.

XI. Citizen Comments –

Rufus Smith, 4509 Crestview Drive, Thanked all current and former teachers for their hard work during the school year.

Hamilton County Commissioner Chip Baker, Advised that he is looking forward to working with Red Bank in the future.

XII. Adjournment

The meeting was adjourned at 6:16 p.m.

Mayor

City Recorder Ruth Rohen

ORDINANCE NO. 19-1154

AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, TO AMEND THE FY 2019 OPERATING BUDGET YEAR END APPROPRIATION OVERAGES

WHEREAS, the City of Red Bank has the FY 2019 Operating Budget appropriated through Ordinance #18-1123; and

WHEREAS, Section 3 of the Ordinance states that at the end of the fiscal year, the Finance Director is authorized to transfer funds as necessary in order that budgeted appropriations not be exceeded in each Department and that the transfer of funds shall not result in an increase in the total Fiscal Year 2019 Budget; and

WHEREAS, it is necessary for the City of Red Bank to request Commission approval to increase the total funding in the FY 2019 Operating Budget for items which have exceeded budgeted appropriations, were not anticipated, or are carry-over items from the previous fiscal year; and

WHEREAS, funding is available from various sources which will balance the increase in expenditure appropriations.

NOW, THEREFORE, BE IT ORDAINED by the Commission of the City of Red Bank, Tennessee, as follows:

SECTION 1. That the FY 2019 Operating Budget be and is hereby amended to increase the revenue and expenditure appropriations as provided:

GENERAL FUND

REVENUES

Grant Funding	\$ 288,592.00
Loan Proceeds	\$ 2,185,000.00
Fund Balance	\$ 272,414.00
TOTAL REVENUES	<u>\$ 2,746,006.00</u>

EXPENDITURES

Administration / Finance	\$ 109,666.00
Fire	\$ 228,400.00
Police	\$ 169,700.00
Public Works	\$ 2,238,240.00
TOTAL EXPENDITURES	<u>\$ 2,746,006.00</u>

DRUG FUND

REVENUES

Fund Balance	\$ 55,098.00
TOTAL REVENUES	<u>\$ 55,098.00</u>

EXPENDITURES

Motor Vehicle	\$55,098.00
TOTAL EXPENDITURES	<u>\$ 55,098.00</u>

State Street Aid
REVENUES

Loan Proceeds	\$ 478,400.00
Fund Balance	\$ 119,600.00
TOTAL REVENUES	<u>\$ 598,000.00</u>

EXPENDITURES

Paving	\$ 500,000.00
Equipment	\$ 98,000.00
TOTAL EXPENDITURES	<u>\$ 598,000.00</u>

SECTION 2. This ordinance shall take effect upon the date of its passage upon second and final reading, the welfare of the citizens of the City of Red Bank requiring it.

Mayor

City Recorder

Approved on First Reading

Approved on Second Reading

Approved as to Form:

City Attorney