

## BOARD OF COMMISSIONERS' MEETING

Minutes  
April 21, 2020  
6:00 p.m.

In the context of the currently existing Covid 19 virus pandemic and State of Emergency declared by the President of the United State, by Governor Bill Lee and by Acting Mayor Ruth Jenó, and pursuant to the express authority of multiple Executive Orders issued by Governor Lee, suspending the necessity of in person / face to face meetings of governmental bodies and permitting same via multiple social media platforms and methods, the City Commission of the City of Red Bank Tennessee met, in regular and duly advertised session, virtually and via Zoom video conferencing on Tuesday April 21<sup>st</sup>, 2020. Notice of the meeting and instructions for virtually joining / monitoring same was duly advertised in the Hamilton County Herald, the Chattanooga.com and by posting on the city's website and by posting written notice of same on the front door of City Hall and the front door of the Police Department.

- I. **Call to Order** – Acting Mayor Jenó called the meeting to order at 6:00 p.m. and announced that the meeting was being conducted and is available to view live via Zoom. She advised that the meeting was advertised and that the City has a link posted on its website for citizens to attend to meeting. She also advised that a recording of the meeting will be uploaded to the City website. A
- II. **Roll Call** – City Manager Tim Thornbury called the roll. Attending the meeting via Zoom from City Hall, while practicing social distancing were Acting Mayor Ruth Jenó, City Manager Tim Thornbury and City Recorder Ruth Rohen. Attending the meeting via Zoom and from different and separate locations were Commissioner Tyler Howell, Commissioner Ed LeCompte and Commissioner Carol Rose. Also attending the meeting via Zoom were public attendees Eddie Pierce, Gail Perry and Johnny Dawson.
- III. **Invocation** – Commissioner Howell gave the Invocation.
- IV. **Pledge of Allegiance** – City Manager Thornbury led the Pledge of Allegiance.
- V. **Consideration of the Minutes for approval or correction:**
  - A. **March 3, 2020 Agenda Work Session**
  - B. **March 3, 2020 Commission Meeting**Commissioner Rose made a motion to approve both sets of minutes as printed, second by Commissioner Howell. Both sets of minutes were approved with all Commissioners voting “yes”.
- VI. **Communication from Acting Mayor Jenó**
  - Thanked Department Heads, the City Manager, City Recorder and emergency personnel for all of their hard work during the COVID-19 outbreak.
  - Announced that the Red Bank Food Panty is still open for people in need. Food can be picked up in the first Thursday of each between 11:00 a.m. and 1:00 p.m. and on the third Thursday of each month between 5:00 p.m. and 7:00 p.m. Food and monetary donations are still needed. Thanked the Police Department for their assistance with traffic control during pick up times.
- VII. **Commissioners Report**
  - Commissioner Tyler Howell**
    - Thanked all employees for the hard work they do, especially during the COVID-19 outbreak.
  - Commissioner Ed LeCompte**
    - Thanked the City staff for organizing the Zoom meeting.

## Commissioner Carol Rose

- Thanked the City Manager for all of his hard work and also thanked emergency personnel.

## VIII. City Manager's Report

- Advised that the City plans to begin to allow some businesses to reopen in stages on May 1<sup>st</sup>, unless the governor acts to impose different requirements explained that the city's intent is to follow recommendations and guidelines for re-opening of businesses from Governor Lee's office. These guidelines should be available later this week. He explained that a press release will be sent out once these guidelines are received. (NOTE: THE HONORABLE BILL LEE ISSUED EXECUTIVE ORDER 30 ON APRIL 28<sup>th</sup>, 2020, IN EFFECT PREEMPTING ANY CONFLICTING MUNICIPAL ORDERS)

## IX. Unfinished Business - None

## X. New Business –

### A. ORDINANCE NO. 20-1167 – AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, TO REVISE THE RED SIGN ORDINANCE, CODIFIED AT TITLE 9, SECTION 9-801 ET. SEQ. AND TO BE KNOWN AS THE OMNIBUS RED BANK SIGN ORDINANCE RECONCILIATION ORDINANCE OF APRIL 2020 (FIRST READING)

Vice Mayor Jenó advised that if this ordinance is approved, a new section will be added to the sign ordinance related to content based restrictions. Commissioner Howell made a motion to approve the ordinance, second by Commissioner LeCompte. There were no comments or questions. **Roll Call Vote: Vice Mayor Jenó "yes", Commissioner Howell "yes", Commissioner LeCompte "yes", Commissioner Rose "yes"**. Ordinance No. 20-1167 was approved on first reading with all Commissioners voting "yes".

### B. ORDINANCE NO. 20-1168 – AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, TO AMEND ORDINANCE NO. 15-1036, THE RED BANK PERSONNEL ORDINANCE, CODIFIED AT APPENDIX A TO THE RED BANK CITY CODE (FIRST READING)

City Attorney Stulce advised that this ordinance is to amend the personnel policies relating to unique instances of telecommuting, work from home, furlough, paid leave and paid administrative leave DURING DECLARED EMERGENCIES. He explained that this amendment will authorize the City Manager, upon approval by the Commission, to implement the above in instances of a Public Health Emergency or Declaration of Emergency initiated by the President of the United State, the Governor of Tennessee or the Red Bank Mayor. Commissioner Rose made a motion to approve the ordinance, second by Commissioner LeCompte. **Roll Call Vote: Vice Mayor Jenó "yes", Commissioner Howell "yes", Commissioner LeCompte "yes", Commissioner Rose "yes"**. Ordinance No. 20-1168 was approved on first reading with all Commissioners voting "yes".

### C. RESOLUTION NO. 20-1338 – A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, ADOPTING BANK FORM RESOLUTIONS AND AUTHORIZING SIGNORS FOR BANK SIGNATURE CARDS

Vice Mayor Jenó advised that this resolution will add Commissioner LeCompte to the signature cards for the various checking accounts for the City so that he can sign checks in her absence. She advised that all checks require two signatures, with one signature being an elected official. Commissioner LeCompte made a motion to approve the resolution, second by Commissioner Rose. Resolution No. 20-1338 was approved with all Commissioners voting "yes".

### D. RESOLUTION NO. 20-1339 – A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, ADOPTING BANK FORM RESOLUTIONS AND AUTHORIZING SIGNORS FOR BANK SIGNATURE CARDS

Vice Mayor Jenó advised that this resolution will add Commissioner LeCompte to the signature card for the confidential drug fund checking account for the City, so that he can sign checks in her absence. She advised that all checks require two signatures, with one signature being an elected official. Commissioner Howell made a motion to approve the resolution, second by

Commissioner Rose. There were no citizen comments. Resolution No. 20-1339 was approved with all Commissioners voting “yes”.

**E. RESOLUTION NO. 20-1340 – A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, AUTHORIZING THE CITY MANAGER TO SUBMIT AN APPLICATION FOR THE GOVERNOR’S LOCAL GOVERNMENT SUPPORT GRANT**

Vice Mayor Jenó advised that this resolution will authorize the City Manager to apply for a one time, 100% funded grant through the Governor’s Local Government Support Grant Program. She advise that funding in the amount of \$289,635 will be requested and if awarded used towards secondary road paving. Commissioner LeCompte made a motion to approve the resolution, second by Commissioner Rose. There were no citizen comments. Resolution No. 20-1340 was approved with all Commissioners voting “yes”.

**F. RESOLUTION NO. 20-1341 – A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, AUTHORIZING AN AGREEMENT WITH JOHNSON, MURPHY AND WRIGHT FOR THE PERFORMANCE OF AN ANNUAL AUDIT BY OUTSIDE INDEPENDENT AUDITORS, IN THE AMOUNT OF \$33,275**

Vice Mayor Jenó advised that the city is required by the State Comptroller’s Office to have an audit conducted annually and submitted to the Comptroller’s Office. She advised that this resolution will authorize an agreement with Johnson, Murphy and Wright CPA firm to perform the FY 2020 audit at a cost of \$33,275.00. Commissioner Rose made a motion to approve the resolution, second by Commissioner Howell. There were no citizen comments. Resolution No. 20-1341 was approved with all Commissioners voting “yes”.

**XI. Citizen Comments –**

- Johnny Dawson, Business Owner, Asked if the City of Red Bank will be following the City of Chattanooga or the State of Tennessee relating to business re-opening dates, during COVID-19.

**XII. Adjournment**

The meeting was adjourned at 6:23 p.m.

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Mayor

\_\_\_\_\_  
Date

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City Recorder Ruth Rohen

\_\_\_\_\_  
Date