

BOARD OF COMMISSIONERS' MEETING

Minutes
July 3, 2018
7:00 p.m.

- I. **Call to Order** –Mayor Roberts called the meeting to order at 7:00 p.m.
- II. **Roll Call** – City Manager Smith called the roll. Mayor Roberts, Vice Mayor Pierce, Commissioner Pope and Rose were present, Commissioner LeCompte was absent. Also present was City Attorney Arnold Stulce, Fire Chief Mark Mathews, Police Chief Robert Simpson, Public Works Director Tim Thornbury, Finance Director John Alexander, City Recorder Ruth Rohen and those listed on Exhibit “A”.
- III. **Invocation** – Vice Mayor Pierce, gave the Invocation.
- IV. **Pledge of Allegiance** – Fire Chief Mark Mathews led the Pledge of Allegiance.
- V. **Consideration of the Minutes for approval or correction:**
 - A. **June 19, 2018 Agenda Work Session**
 - B. **June 19, 2018 Commission Meeting**Commissioner Rose made a motion to approve both sets of minutes as printed, second by Vice Mayor Pierce. Both sets of minutes were approved with all Commissioners voting “yes”.
- VI. **Communication from the Mayor**
 - Welcomed all and wished everyone a happy July 4th.
- VII. **Commissioners Report**
 - **Vice-Mayor Eddie Pierce**
 - Welcomed everyone and wished all a happy July 4th.
 - **Commissioner Ed LeCompte**
 - Absent.
 - **Commissioner Terry Pope**
 - Welcomed all.
 - **Commissioner Carol Rose**
 - Welcomed all.
 - The City’s new alerting system, Reach Alert, is working as of July 1st. Encouraged everyone to sign up for notifications.
- VIII. **City Manager Report**
 - Kids Corner renovations are 98% complete.
 - Provided an update on the various on-going infrastructure projects.
- IX. **Unfinished Business** –
 - A. **ORDINANCE NO. 18-1108 – AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, TO AMEND TITLE 9 OF THE RED BANK CITY CODE BY ENACTING A NEW / ADDITIONAL CHAPTER 16 THEREOF TO ADDRESS REGULATION OF SHORT TERM RENTAL UNITS WITHIN THE CITY OF RED BANK (FIRST READING)**

Mayor Roberts explained that the State of Tennessee has recently passed legislation that addresses the topic of Short Term Rental Units. He explained that the City of Red Bank has to

adhere to the state laws for regulation of short term rental units and advised that this ordinance is in regard to permitting and inspections. Vice Mayor Pope made a motion to approve the ordinance, second by Commissioner Rose. Mayor Roberts invited citizen comment.

- Andrea Abercrombie, 2000 James Ave., Asked for clarification of regulations contained within the ordinance and was given a copy of the ordinance for review.
- Ashley Stafford, 2016 Ashmore Ave., Is the owner of a short term rental unit and supports these being allowed in residential zones.

It was noted that the Red Bank Planning Commission reviewed this ordinance and recommended approval. There were no further comments. **Roll Call Vote: Mayor Roberts “yes”, Vice Mayor Pierce “yes”, Commissioner Pope “yes”, Commissioner Rose “yes”.** Ordinance No. 18-1108 was approved on first reading with all Commissioners voting “yes”.

B. ORDINANCE NO. 18-1109 – AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, TO AMEND ORDINANCE NO. 15-1020, THE RED BANK ZONING ORDINANCE TO CLARIFY PROVISIONS RELATED TO SHORT TERM RENTAL UNTIS (FIRST READING)

City Manager Smith explained that this ordinance is an accompanying ordinance to Ordinance No. 18-1108 and pertains to zoning districts where short term rental units are permitted and where they are prohibited, subject to state imposed grandfathering restrictions. Commissioner Pope made a motion to approve the ordinance, second by Commissioner Rose. Mayor Roberts invited citizen comment.

- Andria Abercrombie, 2000 James Ave., Asked if there could be amendments to the ordinance in the future.

It was noted that the Red Bank Planning Commission reviewed the ordinance and recommended approval. There were no further comments. **Roll Call Vote: Mayor Roberts “yes”, Vice Mayor Pierce “yes”, Commissioner Pope “yes”, Commissioner Rose “yes”.** Ordinance No. 18-1109 was approved on first reading with all Commissioners voting “yes”.

X. New Business –

A. RESOLUTION NO. 18-1228 – A RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF RED BANK, TENNESSEE, AND CHASE RELINE INC. IN AN AMOUNT NOT TO EXCEED \$23,500.00 FOR REPAIRS TO A CORRUGATED METAL PIPE

City Manager Smith advised that the city has identified a corrugated pipe that is in need of repair at 531 Forrester White Dr. He explained that because there is only one way in and out of the subdivision, the pipe has to be slip-lined instead of dug up and replaced. Written quotes were revived with the best quote being from Chase Reline Inc. at a repair cost of \$23,500.00. Mayor Roberts made a motion to approve the resolution, including authorizing the City Manager to sign the agreement upon approval of the form by the City Attorney, second by Vice Mayor Pierce. There were no citizen comments. Resolution No. 18-1228 was approved with all Commissioners voting “yes”.

B. RESOLUTION NO. 18-1229 – A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, AUTHORIZING THE PURCHASE OF ONE NEW, NEW HOLLAND TRACTOR WITH MOWING BOOM, IN THE AMOUNT OF \$95,959.19 FOR THE PUBLIC WORKS DEPARTMENT

City Manager Smith advised that the proposed purchase is a budgeted item in the FY 2019 budget. He advised that the tractor will be purchased under a cooperative BID process as allowed by State Law and the City of Red Bank Purchasing Policies. Mayor Roberts made a motion to approve the resolution, second by Vice Mayor Pierce. There were no citizen comments. Resolution No. 18-1229 was approved with all Commissioners voting “yes”.

C. RESOLUTION NO. 18-1230 – A RESOLUTION TO RE-OPEN AND AMEND CONTRACT #C-1204 BETWEEN THE CITY OF RED BANK AND THE TENNESSEE DEPARTMENT OF TRANSPORTATION FOR A TRANSPORTATION IMPROVEMNET PAVING GRANT

City Manager Smith explained that the City of Red Bank received a Transportation Improvement Grant several years ago to repave Dayton Blvd. from Memorial Drive to Greenleaf Street. He advised that the project has been completed for a couple of years and that TDOT closed the contract prior to the city receiving full reimbursement for the 80% grant portion. He explained

that this resolution will reopen the contract so that TDOT can make full reimbursement. Mayor Roberts made a motion to approve the resolution, second by Commissioner Rose. There were no citizen comments. Resolution No. 18-1230 was approved with all Commissioners voting “yes”.

D. RESOLUTION NO. 18-1231 – A RESOLUTION DECLARING SEIZED, FOUND, UNCLAIMED PROPERTY AS SURPLUS AND AUTHORIZING THE SALE, TRADE, OR DESTRUCTION THEREOF

City Manager Smith advised that the Police Department has several firearms that have either been confiscated or abandoned and have been cleared through the courts for disposal. He also explained that there are several city owned firearms that are no longer in use. He explained that State law limits how firearms can be disposed of and that the firearms listed on Exhibit A of this resolution will be traded to GT Distributors for a store credit. Mayor Roberts made a motion to approve the resolution, second by Vice Mayor Pierce. There were no citizen comments. Resolution No. 18-1231 was approved with all Commissioners voting “yes”.

E. RESOLUTION NO. 18-1232 – A RESOLUTION AUTHORIZING THE CITY OF RED BANK TO PARTICIPATE IN THE TML RISK MANAGEMENT POOL “SAFETY PARTNERS” LOSS CONTROL MATCHING GRANT PROGRAM

City Manager Smith advised that this is a 50% matching grant program provided through the city’s insurance carrier. He explained that the grant rotates between police, fire and public works and this year the police department will use the funds to purchase ballistics safety glasses. Mayor Roberts made a motion to approve the resolution, second by Commissioner Pope. There were no citizen comments. Resolution No. 18-1232 was approved with all Commissioners voting “yes”.

XI. Citizen Comments –

Nick Wilkinson, 4640 A Crestview Drive, Asked if the city had any plans to develop a public library for citizen use.

XII. Adjournment

The meeting was adjourned at 7:29 p.m.

Mayor John Roberts

City Recorder Ruth Rohen