

BOARD OF COMMISSIONERS' MEETING

Minutes
June 5, 2018
7:00 p.m.

- I. **Call to Order** –Mayor Roberts called the meeting to order at 7:00 p.m.
- II. **Roll Call** – City Manager Smith called the roll. Mayor Roberts, Vice Mayor Pierce, Commissioner LeCompte, Pope and Rose were present. Also present was Fire Chief Mark Mathews, Police Chief Robert Simpson, Public Works Director Tim Thornbury, Finance Director John Alexander, City Recorder Ruth Rohen and those listed on Exhibit “A”.
- III. **Invocation** – Vice Mayor Pierce, gave the Invocation.
- IV. **Pledge of Allegiance** – Fire Chief Mark Mathews led the Pledge of Allegiance.
- V. **Consideration of the Minutes for approval or correction:**
 - A. **May 17, 2018 Agenda Work Session**
 - B. **May 17, 2018 Commission Meeting**

Mayor Roberts made a motion to approve both sets of minutes as printed, second by Vice Mayor Pierce. Both sets of minutes were approved with all Commissioners voting “yes”.
- VI. **Communication from the Mayor**
 - Welcomed everyone
- VII. **Commissioners Report**
 - **Vice-Mayor Eddie Pierce**
 - Welcomed everyone.
 - **Commissioner Ed LeCompte**
 - Welcomed all.
 - Attended the Gloves Up for Grayson event Saturday night. \$60,000 was raised to conduct research for Alexander’s Disease
 - Attended the Farmer’s Market yesterday afternoon at Kids Corner Park.
 - **Commissioner Terry Pope**
 - Welcomed all.
 - Announced that the Farmer’s Market is being held on Monday’s at Kids Corner Park between the hours of 4 and 7 p.m.
 - **Commissioner Carol Rose**
 - Welcomed all.
 - Enjoyed attending the Farmer’s Market yesterday.
 - Attended a fund raiser for Red Bank Elementary School’s “Forrest Kindergarten”.
- VIII. **City Manager Report**
 - Announced a new citizen alert system for the city. Explained how citizens can sign up to receive alerts through the city web-site or REACHALERT.COM
 - New City Hall renovations began yesterday and should be completed by mid-December
 - Kids Corner renovations are almost complete
 - WWTA will begin smoke testing sewers on June 6th
 - The City has added a “Report a Problem” button to the home page of the city’s website.

Public Hearings

Mayor Roberts advised that there are two Public Hearings on the agenda tonight that have accompanying ordinances on the agenda tonight.

A) FOOD TRUCK ORDINANCE AMENDMENT

Mayor Roberts explained that this Public Hearing is related to amending the current Food Truck ordinance. He explained that the related ordinance is on tonight’s agenda for second reading. City Manager Smith advised that the City currently has an ordinance in place that regulates Food Trucks. He explained that, if approved, this ordinance will amend those regulations by extending the zones in which food trucks are a permissible use to all commercially zoned areas, subject to the regulatory provisions within the ordinance itself. It was noted that the Planning Commission reviewed the ordinance and recommended approval. Mayor Roberts invited citizen comments of which there were none, whereupon the Mayor declared the Public Hearing closed.

B) FISCAL YEAR 2019 OPERATING BUDGET AND TAX RATE

Mayor Roberts gave an overview of the expenditures and revenues contained in the proposed Fiscal Year 2019 Operating Budget. He explained that the budget contains approximately 1 million dollars of secondary roadway paving and several on-going street improvement projects. He explained that most departmental spending remained stable and that there are no employee cost of living raises included in the proposed budget. Mayor Roberts advised that the proposed budget expenditures are \$6,200,323 and if approved the City would be operating with a revenue deficit of \$542,275. Mayor Roberts shared that, based on careful consideration and projections by administration, that a twenty (.20) cent property tax increase would be necessary to fund the budget and to continue infrastructure projects. Commissioner Pope agreed and noted that Red Bank is growing in population and businesses and has become popular among new home buyers. Commissioner Rose expressed her belief that in order to responsibly fund current projects and to facilitate growth of the city that a property tax increase of approximately thirty (.30) cents would be more appropriate. Mayor Roberts invited citizen comments.

- Ruth Jen0, 4405 McCahill Rd., Feels that the employees of the city do a great job.

After no further comments, this public hearing was closed.

IX. Unfinished Business –

A. ORDINANCE NO. 18-1120 – AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, AMENDING THE ZONING MAP TO REZONE PROPERTY LOCATED AT 128 GOODSON AVENUE, HAMILTON COUNTY TAX PARCEL NUMBER 126C E 027, FROM R-1 RESIDENTIAL ZONE TO R-T/Z RESIDENTIAL TOWNHOMES ZERO LOT LINE ZONE (SECOND AND FINAL READING)

Mayor Roberts explained that there was a public hearing and first reading of this ordinance on May 17th. He advised that the Planning Commission reviewed and recommended approving the rezoning request. Mayor Roberts made a motion to approve the ordinance, second by Vice Mayor Pierce. There were no citizen comments. **Roll Call Vote: Mayor Roberts “yes”, Vice Mayor Pierce “yes”, Commissioner LeCompte “yes”, Commissioner Pope “yes”, Commissioner Rose “yes”.** Ordinance No. 18-1120 was approved on second and final reading with all Commissioners voting “yes”.

B. ORDINANCE NO. 18-1121 – AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, AMENDING THE ZONING MAP TO REZONE PROPERTY LOCATED AT 252 HEDGEWOOD DRIVE, HAMILTON COUNTY TAX PARCEL NUMBER 126F C 027, FROM R-1 RESIDENTIAL ZONE TO R-T/Z RESIDENTIAL TOWNHOMES ZERO LOT LINE ZONE (SECOND AND FINAL READING)

Mayor Roberts explained that there was a public hearing and first reading of this ordinance on May 17th. He advised that the Planning Commission reviewed and recommended approving the rezoning request. Mayor Roberts made a motion to approve the ordinance, second by Commissioner LeCompte. There were no citizen comments. **Roll Call Vote: Mayor Roberts “yes”, Vice Mayor Pierce “yes”, Commissioner LeCompte “yes”, Commissioner Pope “yes”, Commissioner Rose “yes”.** Ordinance No. 18-1121 was approved on second and final reading with all Commissioners voting “yes”.

C. ORDINANCE NO. 18-1122 – AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, TO AMEND ORDINANCE NO. 15-1043, CODIFIED AT RED BANK CITY CODE TITLE 9, CHAPTER 15, SECTION 101, ET SEQ., AND TO ESTABLISH REGULATIONS FOR MOBILE FOOD VEHICLES AND PUSHCARTS IN THE CITY OF RED BANK, TENNESSEE (SECOND AND FINAL READING)

Mayor Roberts advised that this ordinance was explained during the earlier Public Hearing. Mayor Roberts made a motion to approve the ordinance, second by Commissioner Rose. There were no citizen comments. **Roll Call Vote: Mayor Roberts “yes”, Vice Mayor Pierce “yes”, Commissioner LeCompte “yes”, Commissioner Pope “yes”, Commissioner Rose “yes”.** Ordinance No. 18-1122 was approved on second and final reading with all Commissioners voting “yes”.

X. New Business –

A. ORDINANCE NO. 18-1123 – AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, ADOPTING THE ANNUAL BUDGET AND TAX RATE FOR THE FISCAL YEAR BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2019 (FIRST READING)

Mayor Roberts explained that the proposed budget was discussed during a Public Hearing earlier tonight. Mayor Roberts made a motion to approve the ordinance with an amended property tax rate from \$1.19 per \$100 dollars of assessed property value to \$1.39 per \$100 dollars of assessed property value, second by Vice Mayor Pierce. There were no citizen comments. **Roll Call Vote: Mayor Roberts “yes”, Vice Mayor Pierce “yes”, Commissioner LeCompte “yes”, Commissioner Pope “yes”, Commissioner Rose “yes”.** Ordinance No. 18-1123 was approved on first reading with all Commissioners voting “yes”.

B. ORDINANCE NO. 18-1124 – AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, TO AMEND THE FISCAL YEAR 2018 OPERATING BUDGET YEAR END APPROPRIATION OVERAGES (FIRST READING)

Mayor Roberts explained that this ordinance will amend the current operating budget to appropriate on-going grant projects and purchases that were necessary but not budget in the original budget. Mayor Roberts made a motion to approve the ordinance, second by

Commissioner Pope. There were no citizen comments. **Roll Call Vote: Mayor Roberts “yes”, Vice Mayor Pierce “yes”, Commissioner LeCompte “yes”, Commissioner Pope “yes”, Commissioner Rose “yes”.** Ordinance No. 18-1124 was approved on first reading with all Commissioners voting “yes”.

C. RESOLUTION NO. 18-1224 – A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, APPROVING AN AGREEMENT WITH ADAMS CONTRACTING, LLC. IN THE AMOUNT OF \$359,271.20 FOR THE CONSTRUCTION OF PEDESTRIAN ISLANDS

City Manager Smith explained that the City solicited bids for the construction of pedestrian islands at several locations. He explained that the lowest bid was from Adams Contracting, LLC at a cost of \$359,721.20. He advised that this is an ongoing Transportation Improvement Project that is 80% funded through grant funds. Mr. Smith also advised that approval of the resolution will authorize him to sign the agreement upon approval by the City Attorney. Mayor Roberts made a motion to approve the resolution, second by Commissioner Rose. Resolution No. 18-1224 was approved with all Commissioners voting “yes”.

D. ORDINANCE NO. 18-1125 – AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, AMENDING ORDINANCE NO. 15-1042, CODIFIED AT TITLE 20, CHAPTER 11, SECTIONS 11-101(A) OF THE RED BANK CITY CODE (FIRST READING)

City Manager Smith advised that this ordinance will authorize the City of Red Bank’s Administrative Hearing Officer to hear zoning related matters. Commissioner Rose made a motion to approve the ordinance, second by Vice Mayor Pierce. Mayor Roberts invited citizen comments:

- Tyler Smith, 252 Hedgewood Dr., Inquired if this would replace the Planning Commission and was advised that it would not.

There were no further questions or comments. **Roll Call Vote: Mayor Roberts “abstain”, Vice Mayor Pierce “yes”, Commissioner LeCompte “yes”, Commissioner Pope “yes”, Commissioner Rose “yes”.** Ordinance No. 18-1125 was approved on first reading with Mayor Roberts abstaining

XI. Citizen Comments –

Suzan Brogan 20 Gaylord Street, Rami Cate 18 Gaylord Street, Monica James 3324 Martin Road, All advised that a short term rental property has started operating at 7 Gaylord Street and inquired if that was allowed in a residential zone. All advised that they are against short term residential rentals.

Laura Snell, 7 Gaylord Street, Advised that she owns the short term rental property that was discussed in the earlier comments and explained that she is willing to speak to the four parties about their concerns.

XII. Adjournment

The meeting was adjourned at 7:55 p.m.

Mayor John Roberts

City Recorder Ruth Rohen