

**BOARD OF COMMISSIONERS' MEETING**

Minutes  
April 3, 2018  
7:00 p.m.

- I. **Call to Order** –Mayor Roberts called the meeting to order at 7:00 p.m.
- II. **Roll Call** – City Manager Smith called the roll. Mayor Roberts, Vice Mayor Pierce, Commissioner Pope, Commissioner Rose and Commissioner LeCompte were present. Also present was City Attorney Arnold Stulce, Fire Chief Mark Mathews, Police Chief Robert Simpson, Public Works Director Tim Thornbury, Finance Director John Alexander, City Recorder Ruth Rohen and those listed on Exhibit “A”.
- III. **Invocation** – Vice Mayor Pierce gave the Invocation.
- IV. **Pledge of Allegiance** – Fire Chief Mark Mathews led the Pledge of Allegiance.
- V. **Consideration of the Minutes for approval or correction:**
  - A. **March 20, 2018 Agenda Work Session**
  - B. **March 20, 2018 Commission Meeting**Commissioner Rose made a motion to approve both sets of minutes as printed, second by Commissioner LeCompte. Both sets of minutes were approved with all Commissioners voting “yes”.
- VI. **Communication from the Mayor**
  - Welcomed everyone
- VII. **Commissioners Report**
  - **Vice-Mayor Eddie Pierce**
    - Welcomed everyone.
    - Recently met with a representative from Northside Neighborhood House. Feels that this is a great organization that helps local people in need of assistance.
  - **Commissioner Ed LeCompte**
    - Welcomed all.
    - Has received several comments from citizens about how pretty the city looks with the Cherry trees blooming.
  - **Commissioner Terry Pope**
    - Welcomed everyone.
  - **Commissioner Carol Rose**
    - Welcomed all.
- VIII. **City Manager Report**
  - No report
- IX. **Unfinished Business** –
  - A. **ORDINANCE NO. 18-1108 – AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, TO AMEND ORDINANCE NO. 15-1020, THE RED BANK ZONING ORDINANCE TO CLARIFY ZONING REGULATIONS RELATED TO SHORT TERM RESIDENTIAL RENTAL UNITS (FIRST READING)**

Mayor Roberts advised that this issue is being considered by the state legislature tomorrow and felt that it would be in the best interest of the City to table the item at this time. Mayor Roberts made a motion to table the items until the May 1<sup>st</sup> Commission Meeting, second by Vice Mayor Pierce. Ordinance No. 18-1108 was tabled with all Commissioners voting “yes”.
  - B. **ORDINANCE NO. 18-1109 – AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, TO AMEND TITLE 9 OF THE RED BANK CITY CODE BY ENACTING A NEW ADDITIONAL CHAPTER 16 THEREOF TO ADDRESS THE REGULATIONS OF THE SHORT TERM RESIDENTIAL RENTAL WITHIN THE CITY OF RED BANK (FIRST READING)**

Mayor Roberts advised that this issue is being considered by the state legislature tomorrow and felt that it would be in the best interest of the City to table the item at this time. Mayor Roberts made a motion to table the items until the May 1<sup>st</sup> Commission Meeting, second by Commissioner Pope. Ordinance No. 18-1109 was tabled with all Commissioners voting “yes”.
  - C. **ORDINANCE NO. 18-1116 – AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, TO AMEND THE OFFICIAL ZONING MAP FOR THE CITY OF RED BANK, TENNESSEE, IN ORDER TO REZONE PROPERTIES LOCATED AT 12 ASHLAND TERRACE, 16 ASHLAND**

**TERRACE, 300 ASHLAND TERRACE, AND 306 ASHLAND TERRACE FROM R-1 TO C-2 (SECOND AND FINAL READING)**

Mayor Roberts explained that these properties were mistakenly rezoned from commercial to residential during the 2015 Zoning Map revisions. It was noted that this rezoning was initiated by City Administration and that the Planning Commission reviewed and recommended approving the rezoning request. It was also explained that these four properties had been zoned commercial for several years and that they have been, and continue to be, used for commercial purposes. Mayor Roberts made a motion to approve the ordinance, second by Commissioner Rose. There were no citizen comments. **Roll Call Vote: Mayor Roberts “yes”, Vice Mayor Pierce “yes”, Commissioner LeCompte “yes”, Commissioner Pope “yes”, Commissioner Rose “yes”.** Ordinance No. 18-1116 was approved on second and final reading with all Commissioners voting “yes”.

**D. ORDINANCE NO. 18-1117 – AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, TO ACCEPT THE 2018 HOMELAND SECURITY GRANT TO AMEND THE FISCAL YEAR 2018 OPERATING BUDGET TO APPROPRIATE FUNDING IN THE AMOUNT OF \$14,000.00 FOR THE FIRE DEPARTMENT (SECOND AND FINAL READING)**

City Manager Smith explained that this is a 100% grant that will be used to purchase radios for the Fire Department. Mayor Roberts made a motion to approve the ordinance, second by Commissioner LeCompte. There were no citizen comments. **Roll Call Vote: Mayor Roberts “yes”, Vice Mayor Pierce “yes”, Commissioner LeCompte “yes”, Commissioner Pope “yes”, Commissioner Rose “yes”.** Ordinance No. 18-1117 was approved on second and final reading with all Commissioners voting “yes”.

**X. New Business –**

**A. ORDINANCE NO. 18-1118 – AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, EXTENDING THE TIME LIMIT FOR COMMENCEMENT OF OPERATION OF A CABINET, MILLWORKS, CARPENTRY SHOP AT 4704 DAYTON BOULEVARD AND THEREBY AMENDING ORDINANCE NO. 17-1086 (FIRST READING)**

City Manager Smith explained that the Commission approved rezoning this property from C-1 to L-1 on April 4, 2017. He explained that as a condition of the rezoning, commencement of operations of a cabinet shop had to occur within one year. The applicant/owner, Jeffrey Reardon, approached the City to request a one year extension, citing difficulty with completing construction due to design review. Mayor Roberts made a motion to approve the ordinance, second by Commissioner Pope. There were no citizen comments. **Roll Call Vote: Mayor Roberts “yes”, Vice Mayor Pierce “yes”, Commissioner LeCompte “yes”, Commissioner Pope “yes”, Commissioner Rose “yes”.** Ordinance No. 18-1118 was approved on first reading with all Commissioners voting “yes”.

**B. ORDINANCE NO. 18-1119 – AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, TO AMEND THE FY 2018 OPERATING BUDGET FOR ROLL OVER EXPENDITURES AND REVENUES (FIRST READING)**

City Manager Smith explained that this ordinance will roll over grant funding that was not expensed during the prior year to this fiscal year so that the City can proceed with ongoing projects, including several Transportation Improvement Projects and a Distracted Driving Reduction Grant. Mayor Roberts made a motion to approve the ordinance, second by Commissioner Pope. There were no citizen comments. **Roll Call Vote: Mayor Roberts “yes”, Vice Mayor Pierce “yes”, Commissioner LeCompte “yes”, Commissioner Pope “yes”, Commissioner Rose “yes”.** Ordinance No. 18-1119 was approved on first reading with all Commissioners voting “yes”.

**C. RESOLUTION NO. 18-1215 – A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, AUTHORIZING A REVOCABLE LICENSE AGREEMENT BETWEEN THE CITY OF RED BANK AND THE RED BANK – WHITE OAK HISTORICAL SOCIETY**

City Manager Smith advised that the Red Bank – White Oak Historical Society has approached him with a request to use the Community Center on the first Thursday of each month to hold their monthly meeting. He explained that this resolution will authorize him to sign an agreement for use of the Community Center, once the form of the agreement is approved by the City Attorney. Mayor Roberts made a motion to approve the resolution, including authorizing the City Manager to sign the agreement, second by Commissioner Rose. There were no citizen comments. Resolution No. 18-1215 was approved with all Commissioners voting “yes”.

**D. RESOLUTION NO. 18-1216 – A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF RED BANK AND HAMMER DOWN OUTDOOR CREATIONS LLC IN THE AMOUNT OF \$16,650.00 FOR PLAYGROUND EQUIPMENT INSTALLATION AT KIDS CORNER PARK**

Mayor Roberts explained that this resolution will authorize the City Manager to sign an agreement with Hammer Down Outdoor Creations LLC for installation of new playground equipment at Kids Corner Park. Commissioner Rose made a motion to approve the resolution, including authorizing the City Manager to sign the agreement upon approval of the form by the City Attorney, second by Commissioner LeCompte. There were no citizen comments. Resolution No. 18-1216 was approved with all Commissioners voting “yes”.

**E. RESOLUTION NO. 18-1217 – A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, APPOINTING JAMES F. EXUM III TO SERVE AS THE ADMINISTRATIVE HEARING OFFICER FOR THE CITY OF RED BANK AND TO AUTHORIZE THE CITY MANAGER TO SIGN THE AGREEMENT FOR SERVICES**

Mayor Roberts explained that the City advertised for qualifications for persons interested in serving as the Administrative Hearing Officer for the city. He advised that this resolution will authorize the City Manager to sign an agreement with James F. Exum III for those services. Commissioner Rose made a motion to approve the resolution, including authorizing the City Manager to sign the agreement upon approval of the form by the City Attorney, second by Commissioner Pope. There were no citizen comments. Resolution No. 18-1217 was approved with all Commissioners voting “yes”.

**XI. Citizen Comments –**

- **Alexandra Nelson, 116 Culver St.**, Had concerns about renter’s rights and drug abuse in the City.

**XII. Adjournment**

The meeting was adjourned at 7:21 p.m.

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Mayor John Roberts

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City Recorder Ruth Rohen