

# CITY OF RED BANK

City Hall, 3105 Dayton Blvd, 37415  
Telephone (423) 877-1103  
[www.redbanktn.gov](http://www.redbanktn.gov)

## **APPLICATION FOR CITIZEN ADVISORY COMMITTEE**

City government depends on its citizens for knowledge and insight. That is why the City of Red Bank urges its citizens to apply to serve as members on city committees (also referred to as committees and commissions). Committee members contribute greatly to the operation of sound, responsive government through their review and recommendations regarding issues that impact the operation of effective and responsive city government. The following questionnaire has been developed to assist the City Commission and the City Manager to assess interests, eligibility and qualifications of those applying for committee appointments. All residents are eligible and applications will remain on file for a year. For information on specific committees and their responsibilities, visit the city website and click on "Committees".

Questions to consider before applying for committee membership:

- *What is my motivation for applying for membership?*
- *Do I fully understand what this committee expects from me?*
- *Am I committed to the purpose, duties and responsibilities of the committee?*
- *Can I afford the demands on my time, resources and energy?*
- *Can I attend meetings regularly, making them a priority for the duration of my appointment?*
- *Am I willing to perform a reasonable amount of work outside of regularly scheduled meetings?*
- *Can I work effectively with members of the committee, city manager, staff and commissioner?*
- *Am I committed to serving even if the going gets rough and controversy arises?*
- *Am I willing to participate in necessary training, education and development activities to improve my effectiveness on the committee?*

### **APPLICANT INFORMATION**

Applicant Name (please print):

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Home Address:

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City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (C) \_\_\_\_\_ E-mail \_\_\_\_\_

Occupation: \_\_\_\_\_ Retired:  Yes  No

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a) For which committee are you applying? \_\_\_\_\_

b) The committee members are required to attend regular meetings, missing no more than (3) consecutive meetings in a row during any calendar year and also staying current with the issues before the committee. Are you able to meet these requirements?  Yes  No

c) Do you know of any circumstances or conflicts of interest that may cause you to abstain from voting on any action before the committee?  Yes  No If yes, please explain:

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d) Do you, your employer, your spouse, children or their employers, do business with the City of Red Bank?

Yes  No If yes, please explain: \_\_\_\_\_

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e) Do you have any employment or contractual relationship with the City of Red Bank that would create a continuing or frequently recurring conflict with regard to your participation on a committee?  Yes  No If yes, please explain:

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f) Please explain your reasons for wishing to serve on a particular committee:

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g) Please list three (3) references with address and phone #

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h) Please provide a personal narrative, including education, experience, previous civic, community or other service involvement that would help the city make an informed decision regarding your committee application.

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**Applicant Statement:** I understand that I am applying to the City of Red Bank to volunteer for a committee appointment; that such application may require an interview prior to consideration for appointment; that if appointed, I will be required to take an oath of office to uphold the United States and Tennessee Constitutions and to support the purpose and responsibilities of the committee; that I will be required to meet the attendance and training requirements for committee membership; and, that failure to do so or any other reason designated by law or City Charter may cause my removal from office. I agree to comply with all requirements of the committee for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.

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Signature

Printed Name

Date

Please return completed and signed application to:

Martin Granum, City Manager  
CITY OF RED BANK 3105  
Dayton Blvd  
Red Bank, TN 37415  
Telephone: (423) 877-1103  
Website: [www.redbanktn.gov](http://www.redbanktn.gov)