



**Fiscal Year 2009  
Operating Budget**



## CITY OF RED BANK

### ADMINISTRATION

Christopher J. Dorsey ..... City Manager  
Carolyn Lewis ..... City Recorder/Finance Director  
Mark Mathews ..... Fire Chief  
Larry Sneed ..... Police Chief  
Wayne Hamill ..... Public Works Director  
Arnold Stulce, Jr. .... City Attorney

### CITY COMMISSION

Joe Glasscock ..... Mayor  
Ronnie Moore..... Vice Mayor  
Ruth Jenó ..... Commissioner  
Monty Millard..... Commissioner  
Floy Pierce ..... Commissioner

### CITY COURT

Johnny Houston..... City Court Judge  
Donna Rogers ..... City Court Clerk



## City of Red Bank Mission Statement

The City of Red Bank and its employees will provide responsive and cost-effective services to maintain and enhance a safe, progressive and viable community which will promote neighborhood and business development.

**CITY OF RED BANK  
FISCAL YEAR 2009 PROPOSED OPERATING BUDGET**

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**CITY OF RED BANK  
FISCAL YEAR 2009 PROPOSED OPERATING BUDGET**

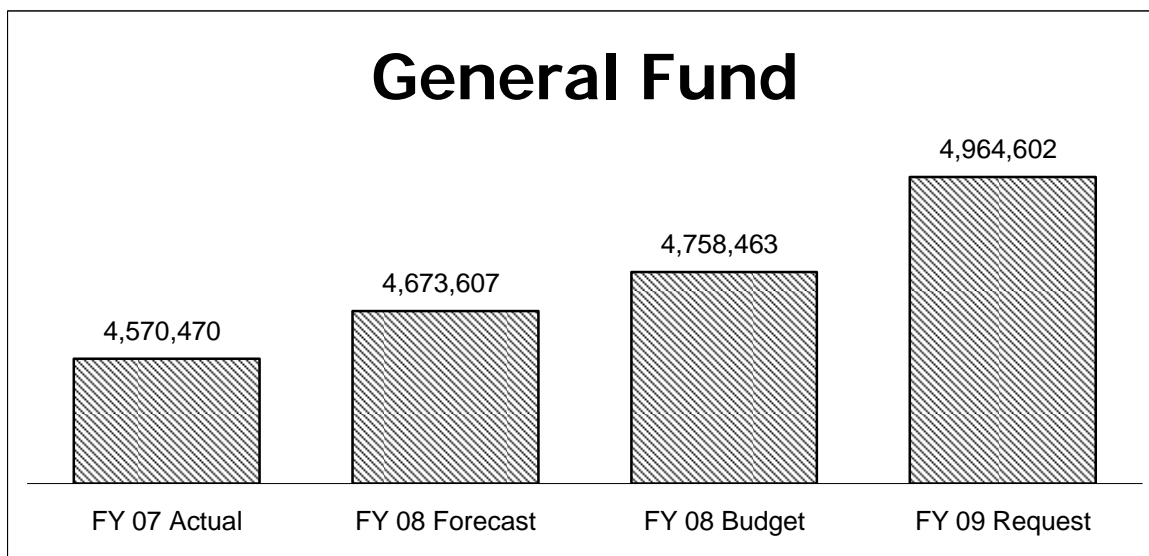
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■ **Operating Budget**

Category	FY 2007 Actual	FY 2008 Forecast	FY 2008 Budget	FY 2009 Request
Personnel	2,395,336	2,474,095	2,534,580	2,678,006
Operations	2,156,072	2,136,685	2,164,583	2,233,596
Capital	19,062	62,827	59,300	53,000
<b>Total</b>	<b>4,570,470</b>	<b>4,673,607</b>	<b>4,758,463</b>	<b>4,964,602</b>
<i>Staffing Level</i>	<i>57.00</i>	<i>57.27</i>	<i>58.50</i>	<i>58.50</i>



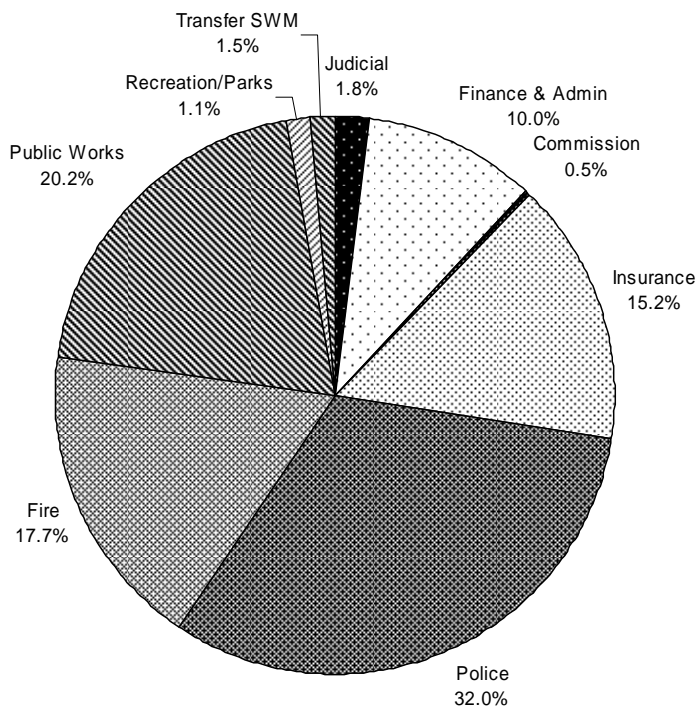
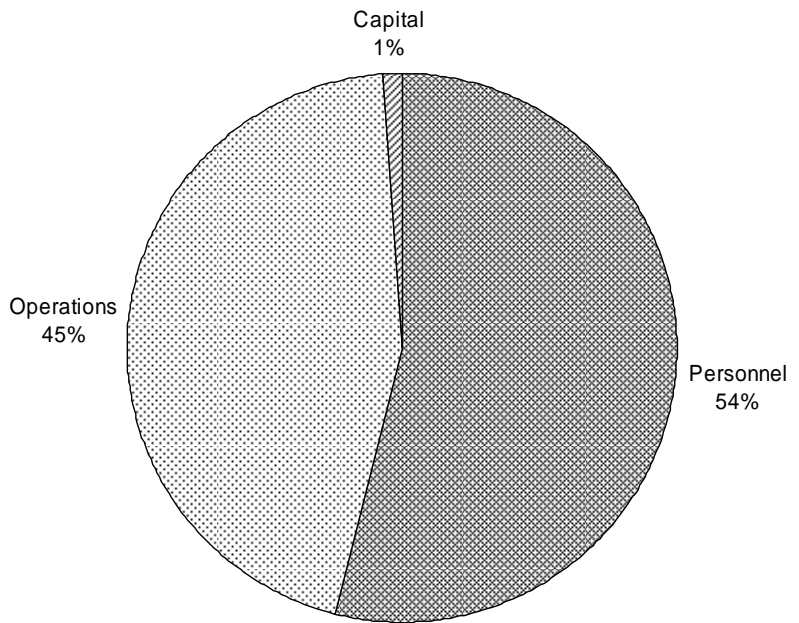
**■ Operating Budget**

	<b>FY 2007 ACTUAL</b>	<b>FY 2008 FORECAST</b>	<b>FY 2008 BUDGET</b>	<b>FY 2009 REQUEST</b>
<i>Revenues</i>				
<b>Total Revenue</b>	<b><u>5,518,427</u></b>	<b><u>5,278,508</u></b>	<b><u>4,758,463</u></b>	<b><u>4,964,602</u></b>
<i>Expenditures</i>				
Judicial	83,061	81,396	81,787	90,987
Legislative	13,779	20,600	31,460	23,960
Finance & Administration	471,576	410,186	462,146	495,296
Insurance	682,791	693,036	737,390	754,670
Police	1,524,745	1,624,487	1,513,521	1,588,457
Fire	808,075	822,694	838,580	877,598
<b>Public Works</b>				
Public Wks-Admin/Streets	563,285	654,106	731,337	608,289
Fleet Maint	97,504	88,259	93,496	94,803
Comm Serv	18,172	19,661	19,735	19,994
Gov't Bldg	70,753	65,870	75,112	217,760
Animal Control	44,158	61,097	47,763	61,097
<b>Total Public Works</b>	<b><u>793,872</u></b>	<b><u>888,993</u></b>	<b><u>967,443</u></b>	<b><u>1,001,943</u></b>
<b>Parks</b>				
White Oak Facilities	647	2,027	4,300	2,500
Redding Rd Facility	5,338	9,890	13,255	12,516
Morrison Springs Fac	25,091	19,490	22,184	22,720
Swimming Pool	7,367	9,202	0	7,500
White Oak Ham Cty Park	8,337	9,750	11,068	11,068
Town Center Park	0	17,104	0	500
<b>Total Parks</b>	<b><u>46,780</u></b>	<b><u>67,463</u></b>	<b><u>50,807</u></b>	<b><u>56,804</u></b>
Transfer Out Solid Waste	145,791	64,752	75,329	74,887
<b>Total Expenditures</b>	<b><u>4,570,470</u></b>	<b><u>4,673,607</u></b>	<b><u>4,758,463</u></b>	<b><u>4,964,602</u></b>
<b>Surplus/Deficit</b>	<b>947,957</b>	<b>604,901</b>	<b>0</b>	<b>0</b>



**FY 2009 General Fund Operating Budget Expenses**

Category Breakdown



Division Breakdown



## ■ Overview

The economy has been moving slowly at local levels in FY 2008. Consequently, the City of Red Bank has been careful and selective in the preparation of the FY 2009 Budget Request. The Operating Budget for Fiscal Year 2009 shows a slight growth of \$206,139 over FY 2008.

The FY 2009 revenue picture looks dimmer than previous years. The City is projecting a 4.15% overall increase in revenue over the FY 2008 Budget. The revenue sources will be monitored during the year to track any changes due to unexpected economic shifts. The expenditures in FY 2009 show a slight growth in most areas of the budget.

The budget requires no property tax increase.

The budgets were prepared at maintenance level. Division requests for increased expenditures were evaluated and funded according to available resources. These increases include:

- An increase in the cost of health insurance for City employees
- Increase in the cost of fuels for the City fleet
- A 4% general salary increase effective July 1, 2008
- Proposed debt service for a new City Hall

This Budget document continues to incorporate performance measures for all of the divisions of the City of Red Bank. These measures are the result of numerous goal-setting sessions with each division director and will help shape the future of Red Bank in a way which all citizens can follow. Many of these goals and objectives will be enhanced and revisited a few times during the year, with new results being published in next year's budget document.

The FY 2009 Operating Budget is separated into various funds for easier tracking and accountability. These funds are:

- General Fund
- Drug Fund
- Impound Fund
- Solid Waste Management Fund
- State Street Aid Fund
- Sewer Fund
- Stormwater Fund

The, Drug Fund, Impound Fund, Solid Waste Management Fund and State Street Aid Fund are located in the Special Revenue Fund Section.

The Stormwater Fund and Sewer Fund are located in the Enterprise Fund Section.



■ **Operating Budget**

<b>Category</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Forecast</b>	<b>FY 2008 Budget</b>	<b>FY 2009 Request</b>
Revenue	<u>5,518,427</u>	<u>5,278,508</u>	<u>4,758,463</u>	<u>4,964,602</u>
<b>Total</b>	<b><u>5,518,427</u></b>	<b><u>5,278,508</u></b>	<b><u>4,758,463</u></b>	<b><u>4,964,602</u></b>

■ **Issues and Trends**

The Operating Budget Revenues for FY 2009 total \$4,964,602. This represents a net revenue increase of \$206,139 from the FY 2008 Budget. The main sources of revenue- the Property Tax, the State Shared Sales Tax and the Local Sales Tax showed slight gains this year. The Property Tax is projected to increase \$50,000 or 2.7% from the FY 2008 Budget. The other item of note is the Photo Revenue line - this \$300,000 revenue represents the total amount of revenue projected for the City's red light cameras. The expense to the vendor, which accounts for 63% of the revenue, can be found in the Police budget.

The main sources of revenue have actually grown in FY 2008, because the accounting methods used in previous years included all revenues in the General Fund Revenues, regardless of the source. Hence, some grant revenues as well as miscellaneous revenues not budgeted are detailed in the FY 2007 Actual. Revenues not budgeted will be appropriated as they are received throughout FY 2009.



**LINE ITEM DETAIL**

<b>ACCT #</b>	<b>ACCOUNT NAME</b>	<b>FY 2007 ACTUAL</b>	<b>FY 2008 FORECAST</b>	<b>FY 2008 BUDGET</b>	<b>FY 2009 REQUEST</b>
<i>Revenue</i>					
31100	Property Tax	1,798,631	1,816,189	1,750,000	1,800,000
31120	Public Utilities Tax	150,233	84,186	88,500	88,500
31200	Property Tax (Delinquent)	139,864	80,857	63,500	70,000
31300	Int. Penalty Court Cost	42,792	23,705	20,000	22,000
31500	Payments in lieu of Property T	103,050	92,500	89,500	92,500
31511	Electric Power Board Tax	30,980	29,166	28,500	28,500
31610	Local Sales Tax - Trustee	972,431	939,515	930,000	935,000
31710	Wholesale Beer Tax	175,751	176,456	175,000	175,000
31720	Wholesale Liquor Tax	28,181	29,283	18,000	30,000
31730	Mixed Drink Taxes	3,508	3,408	3,300	3,300
31810	Minimum Business Tax	5,729	5,125	4,700	5,000
31820	Gross Receipts Tax	70,567	71,345	70,000	70,000
31825	Business Tax State Gross	3,356	3,575	0	0
31830	Int. Penalty, Business Tax	2,079	1,610	1,200	1,200
31835	Business Tax State Interest	4	0	0	0
31845	Business Tax State Penalty	17	0	0	0
31850	Special Gross Receipts Tax	0	45	2,000	0
31910	Franchise Tax	118,935	125,429	118,000	121,500
32210	Beer Licenses	3,514	2,942	2,500	2,500
32600	Building and Related Permits	46,329	33,375	35,000	35,000
32660	Zoning Permits	350	1,600	650	600
33440	Police Salary Supplement	12,000	13,200	13,200	13,200
33470	Fireman Salary Supplement	4,500	6,000	4,500	6,000
33510	State Sales Tax	889,056	877,572	775,000	810,000
33520	State Hall Income Tax	29,863	51,816	25,000	35,000
33530	State Beer Tax	6,666	6,200	6,100	6,100
33553	State Gasoline Inspection Fee	27,403	27,188	28,000	28,000
33593	Corporate Excise Tax	0	53	0	0
33700	Grant/ Walmart	1,000	0	0	0
34100	Sprint Communication Lease	10,350	10,868	11,213	11,902
34131	Administrative Services	18,000	18,000	18,000	21,000
34230	Fees and Commissions	2,120	1,985	1,800	1,800
34240	Accident Reports	1,945	1,907	2,300	2,000
35110	Photo Safety Fines	434,800	409,149	250,000	300,000
35100	City Court Revenue	270,398	217,049	185,000	200,000
35130	Impoundment Charges	2,220	1,250	0	0
36100	Interest Earning	79,155	84,716	38,000	45,000
36330	Sale of Equipment	1,433	2,457	0	0



**LINE ITEM DETAIL (continued)**

<b>ACCT #</b>	<b>ACCOUNT NAME</b>	<b>FY 2007 ACTUAL</b>	<b>FY 2008 FORECAST</b>	<b>FY 2008 BUDGET</b>	<b>FY 2009 REQUEST</b>
36350	Insurance Recovery	13,585	13,114	0	0
36691	Miscellaneous Revenue	2,405	2,623	0	0
36700	Donations	685	9,050	0	0
36710	Donations/Halloween Project	3,175	0	0	0
36720	Due From Pool	7,367	0	0	4,000
36990	Insurance Package Refund	4,000	4,000	0	0
<b>Total General Fund Revenue</b>		<b><u>5,518,427</u></b>	<b><u>5,278,508</u></b>	<b><u>4,758,463</u></b>	<b><u>4,964,602</u></b>





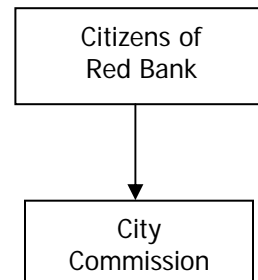
■ Operating Budget

Category	FY 2007 Actual	FY 2008 Forecast	FY 2008 Budget	FY 2009 Request
Personnel	13,779	13,779	14,210	14,210
Operations	0	6,821	17,250	9,750
<b>Total</b>	<b>13,779</b>	<b>20,600</b>	<b>31,460</b>	<b>23,960</b>
<i>Staffing Level</i>	5	5.00	5.00	5.00

■ Mission

The Red Bank City Commission works to provide decisions that will promote stability through responsible budgeting and strategic planning for the citizens of Red Bank.

■ Structure



■ Services

The City Commission strives to be a proactive catalyst for progress throughout Red Bank. The commission provides fiscally responsible leadership and services that are sensitive to the diverse community it serves. Council members encourage citizen involvement in policy formulation and decision-making by holding city hall meetings and attending local community organizations and civic events.



<u>LINE ITEM DETAIL</u>					
ACCT #	ACCOUNT NAME	FY 2007 ACTUAL	FY 2008 FORECAST	FY 2008 BUDGET	FY 2009 REQUEST
<i>Personnel</i>					
111	Salaries	12,800	12,800	13,200	13,200
141	FICA	979	979	1,010	1,010
	<b>Total Personnel</b>	<u>13,779</u>	<u>13,779</u>	<u>14,210</u>	<u>14,210</u>
<i>Operations</i>					
148	Education and Certification	0	0	2,000	2,000
172	Elections	0	5,204	10,000	2,500
211	Postage	0	0	750	750
220	Printing	0	0	750	750
287	Special Event	0	1,050	0	0
280	Travel	0	0	3,000	3,000
310	Office Supplies	0	567	750	750
	<b>Total Operations</b>	<u>0</u>	<u>6,821</u>	<u>17,250</u>	<u>9,750</u>
	<b>Total Legislative</b>	<u>13,779</u>	<u>20,600</u>	<u>31,460</u>	<u>23,960</u>



# CITY COMMISSION

# AUTHORIZED COMPLEMENT

Service Center/Position Title	Authorized Positions
<b><u>Commission</u></b>	
Mayor	1
Vice-Mayor	1
Commissioners	<u>3</u>
<b>Total Commission</b>	<b><u>5</u></b>





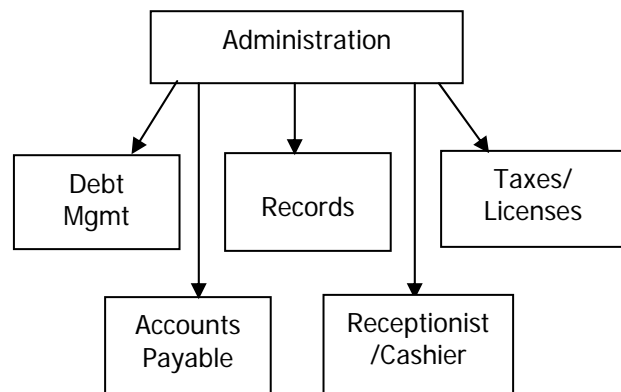
■ **Operating Budget**

Category	FY 2007 Actual	FY 2008 Forecast	FY 2008 Budget	FY 2009 Request
Personnel	244,431	243,275	278,846	315,311
Operations	224,527	164,084	179,800	176,485
Capital	2,618	2,827	3,500	3,500
<b>Total</b>	<b>471,576</b>	<b>410,186</b>	<b>462,146</b>	<b>495,296</b>
<i>Staffing Level</i>	4	4.36	5.00	5.00

■ **Mission**

To provide fiscal leadership, integrity and excellent financial services through efficient management of the City's financial affairs.

■ **Structure**



■ **Services**

The City's financial responsibilities include timely, accurate and cost-effective preparation and maintenance of accounting records and financial reports; disbursement of payments to employees/vendors, etc.; procurement of materials, products and services; management of accurate and timely operating budgets; debt management; effective management of tax and other revenue collections and issuance of business tax, city permits, Stormwater billings and collections of delinquent Stormwater fees.



**■ Issues and Trends**

The Division of Finance will continue the performance management initiative, helping to make the city more effective, efficient and responsible and continue to oversee accounts receivables, account payables, payroll systems and grants management.

The easing of our debt burden over the next several years will make possible other capital needs.

**■ Strategic Goals**

- Continue the implementation of the City's performance based budgeting initiative and enhance the contract and bid process.
- Cash management will remain an important part of the City's strategic financial plan. Also, our goal for a healthy reserve balance can be met by efficient budget management.
- Continue to meet the Certificate of Achievement (CAFR) program requirement and achieve this award.



■ **Demand Measures**

- ◆ A/P checks processed 1700
- ◆ Payroll payments processed 2,400
- ◆ Purchasing requisitions/  
purchase orders 228
- ◆ Total debt managed \$333,800
- ◆ Number of delinquent  
Stormwater Fees billing 798

■ **FY 2008 Performance Highlights**

- A new computer software program has resulted in better management of the delinquent fees of stormwater due to the billing capability.
- Line Item transfers has decreased budget amendments at the end of the Fiscal Year.
- A new laser printer has made printing reports faster and more cost effective.



**FY 2009 GOALS, OBJECTIVES & PERFORMANCE MEASURES**

<b>Goal</b>	<b>Objective</b>	<b>Performance Measure</b>	<b>Actual FY 07</b>	<b>Estimated FY 08</b>	<b>Projected FY 09</b>
Provide timely and accurate financial reports in a cost-effective manner.	To prepare and publish the CAFR within 6 months of the end of the fiscal year.	Date CAFR completed	December 2007	November 2008	October 2009
	To finalize the recording of monthly accounting transactions within 15 days after the end of the month to ensure timely financial reports to the department heads and commissioners	Percent of monthly financial reports available within required time	90%	90%	95%
Administer the general ledger program of the financial software system	To establish and maintain budgetary controls in the general ledger system in accordance with the adopted July 1 budget for use by the departments on the first day of the new fiscal year	Date budgetary controls established	June 30	June 30	June 30
Provide timely and accurate payment of invoices submitted by departments	To process payment documents within 5 business days of receipt from the departments	Percent payments within 5 days	95%	100%	100%
	To audit all payment documents for authorized approval and proper supporting documentation	Percent of documents audited	100%	100%	100%
	To issue 1099-MISC forms for all applicable providers of services no later than January 31 of each year	Date 1099-MISC forms issued	January 2007	January 2008	January 2009
Provide timely and accurate processing of all payroll documents	To process the payroll for all active City employees on a bi-weekly basis in accordance with established procedures	Percent on-time payrolls for active employees	100%	100%	100%



# FINANCE & ADMINISTRATION *PERFORMANCE MEASURES*

Goal	Objective	Performance Measure	Actual FY 07	Estimated FY 08	Projected FY 09
Provide timely and accurate agenda and minutes for City Commission meeting	To complete and deliver the agenda for the Commission meeting no later than 3 p.m. on Friday before each meeting	Percent agendas delivered schedule	100%	100%	100%
	To complete and submit the minutes of the previous Comm. meeting to the Comm. prior to the scheduled Comm. meeting	Percent minutes submitted to Commission on schedule	100%	100%	100%
	To respond to requests for information and documentation of actions taken by the Commission by maintaining a current index of all Commission meeting agenda items	Percent current index of Commission meeting agenda items maintained	100%	100%	100%
Purchase and facilitate acquisition of products, services and construction required to support the operations of the City	To process purchase orders and expedite payments within an average of 29 days	Percent of P.O.'s processed and paid in 29 days	90%	100%	100%
	To process competitive contracts and expedite payments within an average of 55 days	Percent of contracts processed and paid in 55 days	85%	90%	95%
Provide timely development of accurate and informative operating budgets	To provide training on the new budget application and assistance to the departments during the budget process	Training Finance Director and City Manager on new software Total percent complete	0%	50%	100%
	To verify accuracy of personnel information and other budgetary data received from departments during the budget process	Percent of verification complete	100%	100%	100%
	To develop accurate forecast for all major operating revenues	Actual property tax collections vs. budget	100%	100%	100%



# FINANCE & ADMINISTRATION *PERFORMANCE MEASURES*

Goal	Objective	Performance Measure	Actual FY 07	Estimated FY 08	Projected FY 09
	To develop forecast for all major operating revenues by March 31 <sup>st</sup> each year	Date revenue forecast developed	March 2007	March 2008	March 2009
	To submit annual operating budget for approval by the first Tuesday in May each year	Percent Operating budgets submitted on schedule	100%	100%	100%
	To conduct performance-based budgeting training sessions for departments	Percent of departments attending performance-based budget sessions	100%	100%	100%
Maximize current collections	To achieve a current tax collection rate of 98%	Tax collection rate	98%	98%	98%
	To bill notices to all beer locations by December of each year	Number of locations billed	10	12	12
	To bill delinquent storm water fees	Percent of accounts billed	100%	100%	100%



<u>LINE ITEM DETAIL</u>					
ACCT #	ACCOUNT NAME	FY 2007 ACTUAL	FY 2008 FORECAST	FY 2008 BUDGET	FY 2009 REQUEST
<i>Personnel</i>					
111	Salaries	179,306	177,621	229,931	247,847
114	Part-Time	22,459	20,575	0	13,950
130	Car Allowance	5,400	5,400	5,400	6,600
134	Christmas Bonus	541	487	0	0
141	FICA	15,674	15,317	17,893	19,864
143	Retirement	21,051	23,440	25,623	27,050
146	Workers Compensation	0	435	0	0
	<b>Total Personnel</b>	<u>244,431</u>	<u>243,275</u>	<u>278,846</u>	<u>315,311</u>
<i>Operations</i>					
148	Education and Certification	2,466	2,247	4,000	4,000
172	Elections	4,083	0	0	0
200	Contract Services	22,857	25,321	28,000	28,500
211	Postage	682	580	1,000	1,000
220	Printing (Newsletter, Code Upd	1,585	1,176	4,500	2,500
230	Subscriptions and Dues	9,597	12,187	13,000	13,000
249	Telephone/ Cellular	1,059	1,140	1,500	1,500
250	Professional Services	5,000	0	5,000	0
252	Legal Fees	35,587	35,658	32,000	32,000
253	Audit Fees	22,177	20,721	21,000	26,000
269	Computer Maintenance	780	250	1,000	1,000
280	Travel	974	3,524	6,000	6,000
290	Legal Settlement	60,000	0	0	0
298	Tax Collection Fees	40,748	40,917	41,000	41,000
310	Office Supplies	9,759	9,532	11,000	11,000
533	Office Equipment Leases	3,259	3,933	4,500	4,500
691	Bank Service Charges	1,430	1,898	1,300	2,000
720	Council of Governments	2,484	5,000	5,000	2,485
	<b>Total Operations</b>	<u>224,527</u>	<u>164,084</u>	<u>179,800</u>	<u>176,485</u>
<i>Capital</i>					
948	Computer Equipment	2,618	2,827	3,500	3,500
	<b>Total Capital</b>	<u>2,618</u>	<u>2,827</u>	<u>3,500</u>	<u>3,500</u>
<b>Total Finance and Administration</b>		<u><b>471,576</b></u>	<u><b>410,186</b></u>	<u><b>462,146</b></u>	<u><b>495,296</b></u>



# FINANCE & ADMINISTRATION *AUTHORIZED COMPLEMENT*

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Service Center/Position Title	Authorized Positions
<b><u>Finance &amp; Administration</u></b>	
City Manager	1
City Recorder/Finance Director	1
AP/Payroll Clerk/Purch. Agent	1
Business Clerk	1
Secretary	<u>1</u>
<b>Total Finance &amp; Administration</b>	<b><u>5</u></b>



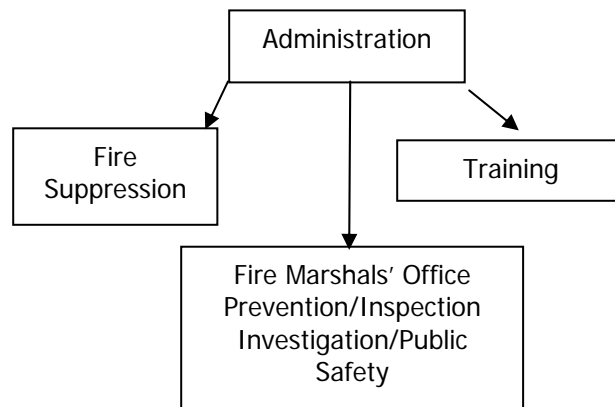
■ **Operating Budget**

Category	FY 2007 Actual	FY 2008 Forecast	FY 2008 Budget	FY 2009 Request
Personnel	588,627	605,308	605,715	639,779
Operations	207,504	199,886	213,565	224,819
Capital	11,944	17,500	19,300	13,000
<b>Total</b>	<b>808,075</b>	<b>822,694</b>	<b>838,580</b>	<b>877,598</b>
<i>Staffing Level</i>	<i>10</i>	<i>9.99</i>	<i>10.00</i>	<i>10.00</i>

■ **Mission**

The mission of the Red Bank Fire Department is to protect lives, property, and the environment by providing a high quality of service that is prompt, skillful, caring, resourceful, and cost effective.

■ **Structure**



■ **Services**

The main priorities of the Red Bank Fire Department are to provide fire suppression, rescue services, environmental and hazardous materials response, emergency pre-hospital response, fire code enforcement, fire investigation, and public education. The Rbfd meets and exceeds the national standards in response times. In 2002 the Rbfd received a Class 4 ISO (Insurance Services Office) rating. ISO reviews the fire suppression capabilities of a community and assigns a classification number from 1 to 10. The lower the rating, the lower your fire insurance premiums will be. An ISO rating of 4 is an excellent rating for a community like Red Bank. Homeowners have saved money on their insurance premiums over the years as we have made improvements in the Department to lower the ISO rating. We also answer numerous service calls throughout the year which include blood pressure checks at the fire stations, installation of smoke detectors and providing batteries for the elderly or needy, smoke detector checks, carbon monoxide detector response, and consultation in regards to hazardous situations. The Rbfd offers public education programs that include CPR and First Aid training for the public and fire prevention programs for citizens, civic groups and businesses.



■ **Issues and Trends**

The City of Red Bank Fire Department is a highly diversified, effective and efficient emergency response and service organization. The members of the Rbfd are Tennessee State Certified Fire Fighters. Included in the membership are Rescue Technicians, Hazardous Materials Technicians, Paramedics and Emergency Medical Technicians. The members are continuously going through training in order to be efficient and abreast of the latest strategy and tactics used in fire suppression and rescue. Since September 11, 2001 the Rbfd not only has to be concerned with fire and rescue calls, but also has to be prepared to respond to acts of terrorism. We are providing training to our members that will meet these challenges that we face as a nation.

Fire Fighter safety is an issue that is facing the fire service and we are taking the necessary steps to improve the safety of our members by risk management practices, training, and providing state-of-the-art equipment.

Vehicle rescue equipment and training is another issue we are facing. We are addressing this issue by gradually upgrading our rescue equipment within the next few years and enhancing our training to meet the challenge of new vehicle technology.

■ **Strategic Goals**

- Ensure that the Fire Department operates within the guidelines and regulations established by the following agencies:
  - ✓ National Fire Protection Association (NFPA)
  - ✓ Tennessee Occupational Safety & Health Administration (TOSHA)
  - ✓ Tennessee Fire Marshal's Office
  - ✓ National Fire Administration
  - ✓ Federal Emergency Management Agency (FEMA)
  - ✓ Tennessee Emergency Management Agency (TEMA)
  - ✓ Hamilton County Emergency Management Agency
  - ✓ Department of Homeland Security (DHS)
  - ✓ Tennessee Fire Fighting Commission
  - ✓ City of Red Bank
  
- Maintain fire insurance rates for all commercial and residential buildings at the lowest level possible by ensuring that the Insurance Services Office (ISO) Public Protection Classification for the City of Red Bank does not increase above the current Class 4.



■ **Demand Measures**

◆ Number of Fire Stations	2
◆ Number of Engines	4
◆ Number of Rescue Trucks	1
◆ Number of Special Vehicles (Hose tender)	1
◆ Number of Staff Vehicles	2
◆ Number of Fire Fighters (10 fulltime/25 paid on-call/ part-time)	35
◆ Number of Support Members	2
◆ Total Personnel	37
◆ Total Fire Dept Responses	755
◆ Mutual Aid Given	18
◆ Mutual Aid Received	9

■ **FY 2008 Performance Highlights**

- There have been no fire fatalities reported in Red Bank during the year.
- Total property saved due to actions of the Rbfd was \$30,153,450.
- All ground ladders were tested per National Fire Protection Association standards. All passed.
- All apparatus fire pumps were tested by Rbfd members to National Fire Protection Association guidelines. All passed.
- All fire hydrants in the City of Red Bank were inspected and tested twice during each year by Rbfd members. The appropriate utilities were notified of any discrepancies and the repairs were made.
- All fire hoses were tested by Rbfd members per National Fire Protection Association guidelines.
- Average response time for all calls (includes non-emergencies and mutual aid given) was 4.40 minutes. This exceeds the national standard for response times.
- Vehicle extrication equipment was upgraded with the purchase of Res-Q-Jack Stabilization System and a Hurst Jaws-of-Life cutter.



**FY 2009 GOALS, OBJECTIVES & PERFORMANCE MEASURES**

<b>Goal</b>	<b>Objective</b>	<b>Performance Measure</b>	<b>Actual FY 07</b>	<b>Estimated FY 08</b>	<b>Projected FY 09</b>
Provide immediate response to all emergencies to reduce loss of life or property	To maintain a 6 minute response time to 90% of all runs per NFPA guidelines	Percentage of calls responded to in 6 minutes or less average response time	93.3%	90%	90%
Provide Fire Suppression Services to the city of Red Bank	To save life from fire	Number of injuries/fire fatalities	0/0	0/0	0/0
	To save as much property as possible while keeping our firefighters safe	Property saved vs. fire loss	\$30,153,450 \$887,800	Saved to exceed loss	Saved to exceed loss
Ensure pumping apparatus meets performance standards and identify potential repair problems	To test pumps on all pumpers annually per NFPA (National Fire Protection Association) guidelines	Percent of pumps tested	100%	100%	100%
Ensure fire hose is serviceable and assure its dependability	To test all fire hose annually per NFPA guidelines	Percentage of hose tested	100%	100%	100%
Ensure that all fire hydrants operate properly and identify existing or potential repair problems	To conduct bi-annual hydrant inspections per ISO (Insurance Services Office) recommendations	Percentage of hydrants inspected	100%	100%	100%
Increase the firefighters' knowledge of all commercial buildings situated in Red Bank	To pre-plan every commercial occupancy every 6 months	Percentage of buildings pre-planned	100%	100%	100%
To keep RBFD members abreast of the latest techniques in firefighting, rescue, HazMat, and emergency medical care	To conduct a minimum of 18 Monday night department training sessions	Number of sessions conducted	21	18	18
	To utilize the TVA Safety & Emergency Response Training Academy 4 times	Number of training sessions held at SERTA	4	4	4



# FIRE

# PERFORMANCE MEASURES

Goal	Objective	Performance Measure	Actual FY 07	Estimated FY 08	Projected FY 09
	To provide various training opportunities for employees in line with the services we provide	Total hours of department training	3,649.50	3200	3200
	To provide our employees with outside educational opportunities which will increase their knowledge and job performance	Number of outside classes attended	23	10	10
Maintain a superior level of quality improvement, professional development and training	To improve the quality of instruction by providing instructors specialized training and educational opportunities	Number of man-hours of specialized instructor training	78	40	40
Maintain a safe working environment for all employees of the City of Red Bank	Meet with department heads bi-monthly to discuss safety issues, TOSHA regulations and training issues	Number of meetings held	6	6	6
Provide citizens with public education as it relates to fire safety, medical emergencies and general safety issues	To offer community-wide CPR, First Aid, Fire Safety classes to the public as requested	Number of classes taught	17	10	10
	To provide fire prevention programs in the Red Bank schools	Number of students reached	600	500	500
Increase public awareness of fire through comprehensive fire safety inspections	To inspect every commercial occupancy annually	Percentage of buildings inspected	100%	100%	100%
	To inspect 100% of the schools and day cares for code compliance annually	Percentage of schools inspected	100%	100%	100%
Continue the skill development of the fire inspector and investigators	To continue job related and professional development training	Number of classes attended	8	4	4



**LINE ITEM DETAIL**

<b>ACCT #</b>	<b>ACCOUNT NAME</b>	<b>FY 2007 ACTUAL</b>	<b>FY 2008 FORECAST</b>	<b>FY 2008 BUDGET</b>	<b>FY 2009 REQUEST</b>
<i>Personnel</i>					
111	Salaries	327,863	336,031	337,469	355,127
112	Overtime	10,705	9,154	11,440	11,440
119	Fireman Supplemental pay	4,500	4,500	4,500	6,000
121	Holiday Pay	8,648	8,423	9,548	9,930
129	Other Wages	156,633	161,344	159,824	171,325
134	Christmas Bonus	2,328	2,165	0	0
141	FICA	38,502	39,714	39,368	42,256
143	Retirement	39,448	41,477	41,066	41,201
146	Workers Compensation	0	2,500	2,500	2,500
	<b>Total Personnel</b>	<b>588,627</b>	<b>605,308</b>	<b>605,715</b>	<b>639,779</b>
<i>Operations</i>					
148	Education and Training	8,453	13,184	15,200	14,500
200	Contractual Services	10,000	10,000	10,000	9,301
211	Postage	460	407	670	670
235	Membership and Registration	843	925	925	925
241	Electric	8,984	9,338	9,500	10,000
242	Water	2,218	2,653	2,800	2,800
244	Gas	5,964	6,525	8,500	7,500
245	Telephone	14,943	10,184	10,184	11,500
246	Fire Hydrant Rental	12,045	12,059	12,073	12,073
249	Cellular Telephone	646	720	720	720
266	Repair & Maintenance	3,837	5,300	5,300	5,300
300	Supplies	10,195	12,200	12,200	12,500
326	Uniform allowance	6,121	7,873	10,000	9,000
331	Gasoline	7,440	8,000	8,000	10,000
332	Motor Vehicle Parts	10,754	6,409	5,700	5,700
334	Tires and Tubes	432	0	600	4,000
510	Insurance	4,162	4,162	4,162	4,162
600	Debt Service	100,007	89,947	97,031	104,168
	<b>Total Operations</b>	<b>207,504</b>	<b>199,886</b>	<b>213,565</b>	<b>224,819</b>
<i>Capital</i>					
940	Machinery and Equipment	8,841	14,500	13,300	7,000
945	Communication Equipment	495	3,000	3,000	3,000
948	Computer Equipment	2,608	0	0	0
949	FEMA Fire Act Grant	0	0	3,000	3,000
	<b>Total Capital</b>	<b>11,944</b>	<b>17,500</b>	<b>19,300</b>	<b>13,000</b>
	<b>Total Fire</b>	<b>808,075</b>	<b>822,694</b>	<b>838,580</b>	<b>877,598</b>



# FIRE

# AUTHORIZED COMPLEMENT

Service Center/Position Title	Authorized Positions
<b>Fire</b>	
Fire Chief	1
Fire Marshal	1
Captain	1
Lieutenant	1
Engineer	1
Firefighter/Driver	<u>5</u>
<b>Total Fire</b>	<b><u>10</u></b>





DESCRIPTION

To provide high quality and cost effective benefit programs that are responsive to the needs of the employees and the City of Red Bank.

OPERATING BUDGET

Category	FY 2007 Actual	FY 2008 Forecast	FY 2008 Budget	FY 2009 Request
Operations	682,791	693,036	737,390	754,670
<b>Total</b>	<b>682,791</b>	<b>693,036</b>	<b>737,390</b>	<b>754,670</b>

LINE ITEM DETAIL

ACCT #	ACCOUNT NAME	FY 2007 ACTUAL	FY 2008 FORECAST	FY 2008 BUDGET	FY 2009 REQUEST
<i>Operations</i>					
142	Health Insurance	436,041	459,647	478,920	495,500
144	Dental Insurance	22,447	22,043	22,670	22,670
145	Life Insurance	3,475	3,508	3,400	3,600
146	Workers Compensation	103,278	82,100	115,000	105,000
170	Group Service	482	312	400	400
519	General Liability Insurance	51,268	58,814	54,000	60,000
520	Property Insurance	11,424	12,236	8,000	12,500
523	Vehicle and Equipment	54,376	54,376	55,000	55,000
	<b>Total Operations</b>	<b>682,791</b>	<b>693,036</b>	<b>737,390</b>	<b>754,670</b>
	<b>Total Insurance</b>	<b>682,791</b>	<b>693,036</b>	<b>737,390</b>	<b>754,670</b>





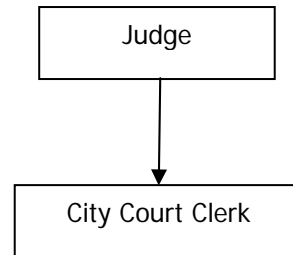
## ■ Operating Budget

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## ■ Mission

To adjudicate all traffic violations, various disputes and violations of City ordinances and to efficiently and effectively manage the collection of all fees and fines owed for City traffic violations and the records pertaining to these transactions.

## ■ Structure



## ■ Services

The City Court Judge fairly and impartially hears and decides all cases that are presented concerning Municipal Code violations. The Judge strives to decide all cases in a timely manner. The City Court Judge maintains his professional credentials through continual development activities such as professional conferences and continuing education.

The City Court Clerk maintains all records pertaining to the office and the courts. The Clerk's office collects fees and fines owed for traffic violations and provides outstanding ticket information to the State and other departments.



## ■ Issues and Trends

As the judicial system demands more attention to detail and paperwork, the City is committed to making the process as efficient as possible.

The City also recently installed a red light camera system, which has increased the amount of paperwork and computer data entry by 25%.

## ■ Strategic Goals

- Cross train the Deputy Court Clerk and/or other employees in the day-to-day management of the Court Clerk's office.
- Continue the efficient maintenance of court records, collection of court and traffic fines, and scheduling of court appearances.



## ■ Demand Measures

◆ Fines collected	\$244,654
◆ Tickets issued	1,734
◆ Criminal cases entered	1,057
◆ Average entry rate per day	98%
◆ Entered photo safety notices	9,188

## ■ FY 2008 Performance Highlights

- Provided the State with accurate reporting of Litigation Taxes and State Fines and fees.
- Collected 75% of fines owed to the City of Red Bank.
- Upgraded the Court Clerk's office with the addition of a fax/copier
- Attended court clerk's training mandated by the State.



**FY 2009 GOALS, OBJECTIVES & PERFORMANCE MEASURES**

<b>Goal</b>	<b>Objective</b>	<b>Performance Measure</b>	<b>Actual FY 07</b>	<b>Estimated FY 08</b>	<b>Projected FY 09</b>
Maximize collection of outstanding tickets and fines	To collect 75% of outstanding tickets and fines	Percent collected	75%	75%	75%
		Amount of fines collected	\$270,398	\$217,049	\$200,000
	To enter 95% of traffic camera tickets within 2 days	Percent entered	N/A	95%	97%
		Amount of fines collected	N/A	\$409,149	\$300,000



**LINE ITEM DETAIL**

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# JUDICIAL

# AUTHORIZED COMPLEMENT

Service Center/Position Title	Authorized Positions
<b><u>Judicial</u></b>	
Judge	1
Court Clerk	1
<b>Total Judicial</b>	<b><u>2</u></b>



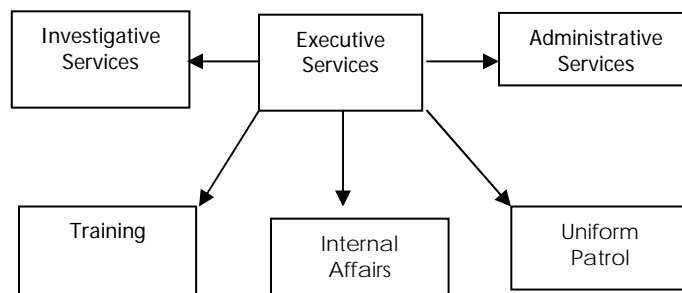
■ **Operating Budget**

Category	FY 2007 Actual	FY 2008 Forecast	FY 2008 Budget	FY 2009 Request
Personnel	1,009,018	1,049,660	1,054,345	1,101,065
Operations	511,227	558,327	442,676	470,892
Capital	4,500	16,500	16,500	16,500
<b>Total</b>	<b>1,524,745</b>	<b>1,624,487</b>	<b>1,513,521</b>	<b>1,588,457</b>
<i>Staffing Level</i>	<i>24</i>	<i>23.89</i>	<i>24.00</i>	<i>24.00</i>

■ **Mission**

To maintain public safety in the City of Red Bank with focused attention on preventing and reducing crime, enforcing the law, and apprehending criminals.

■ **Structure**



■ **Services**

The Police Division responsibilities include preventing and reducing crime, addressing illegal drug activity, solving crimes against persons and property, vigorously enforcing traffic laws and providing specialized support units.



**■ Issues and Trends**

The City of Red Bank is located within the City of Chattanooga, therefore making it a city within a city. Because of our location we are confronted with criminal activity usually associated with larger cities, such as violent crimes, robbery, rape and assaults. Our location along with technology has caused increases in identity theft, fraud, and credit card theft. Many of our apartment complexes have converted to Section 8 Housing, resulting in special needs for the Police Department. The amount of traffic within our city has grown rapidly because of the growth in population in our neighboring areas.

**■ Strategic Goals**

- Improve driver and passenger safety through strict enforcement of traffic laws, especially speeding and aggressive driving. Crash grant awarded department by GHSO.
- Continue the Red Light Photo Enforcement Program to reduce intersection accidents that cause injury or death and start the Speed Photo Enforcement Program with efforts of slowing down drivers.



■ **Demand Measures**

◆ Commissioned personnel	22
◆ Total vehicles in fleet	22
◆ Total calls answered	8,101
◆ Total arrests made	1,157
◆ Total crashes	426

■ **FY 2008 Performance Highlights**

- All officers attended mandatory 40 hours of in-service training mandated by the State of Tennessee.
- Our officers have attended numerous specialized training classes in up-to-date technology and law enforcement techniques.
  - ✓ Next level to the national Incident Management Systems (NIMS) and involving other components of NIMS operations
  - ✓ Instructor Development Certification
  - ✓ Monadnock Expandable Baton re-certification
  - ✓ Blood Borne Pathogen re-certification required by OSHA
  - ✓ O.C. Aerosol Instructor Certification
  - ✓ Child Passenger Technician Certification and recertification
  - ✓ T-Cap/Criminal Patrol School
  - ✓ Patrol Officers Response to Street Drugs
  - ✓ ROCIC Sharing Conference on Narcotics
  - ✓ Leadership and Team Building Class
  - ✓ Advanced Crisis Negotiation Techniques
  - ✓ Chief Sneed and Lt. Kyle attended all bi-monthly Chief meetings and conferences
  - ✓ Training Officer Sgt. Dillard attended all bi-monthly training meetings, fall and spring workshops required by the POST commission
  - ✓ Clandestine lab Site Safety Officers class
  - ✓ Modern Techniques for the Fire/Arson investigator
  - ✓ Re-certified dog handler through Rudy Drexler school for dogs
  - ✓ Advanced traffic investigations
  - ✓ Taser Instructor Certification (Knight) and training reserve officers on Taser X26 operations
- Five officers have received commendations from Mayor Glasscock for the performance of their duties. Lives were saved because of their quick thinking and level head in several situations.
- Red Bank PD was appointed the Network Coordinator agency with the Governors Highway Safety Office for the second year. Six (6) counties are assigned to his responsibility regarding traffic records and activities.



**FY 2009 GOALS, OBJECTIVES & PERFORMANCE MEASURES**

<b>Goal</b>	<b>Objective</b>	<b>Performance Measure</b>	<b>Actual FY 07</b>	<b>Estimated FY 08</b>	<b>Projected FY 09</b>
Increase citizen/police interaction, improve communication between the two groups	To provide citizens with complete and concise information on all topics of discussion by means of community meetings	Number of community meetings.	9	8	8
Reduce fatal traffic crashes	To reduce traffic fatalities by focusing on high-accident locations and aggressive enforcement of traffic laws	Number of traffic fatalities	0	0	0
	To conduct saturations in high vehicle crash locations	Number of saturation checkpoints	4	4	4
Include teachers as well as students in a drug awareness training session in the school	To make presentations in the middle and high schools on drugs	Number of presentations	8	8	8
Expand enforcement street-level drug offenses	To increase the number of felony-drug arrests each year	Number of arrests	64	66	68
	To increase the number of misdemeanor drug arrests each year	Number of arrests	130	132	134
Reduce crime.	To reduce property crimes-burglary/auto theft	Number of burglaries reported	122	112	107
		Number of auto thefts reported	26	42	40
Reduce traffic fatalities and personal injuries resulting from vehicle crashes.	To increase traffic citations issued	Number of traffic citations issued	2,100	2,125	2,150
	To increase DUI arrests	Number of DUI arrests	60	63	66
	To reduce total vehicle crashes	Number vehicle crashes	426	420	414



# POLICE

# PERFORMANCE MEASURES

Goal	Objective	Performance Measure	Actual FY 07	Estimated FY 08	Projected FY 09
	To conduct saturations in high vehicle crash locations one week each month.	Number of checkpoints/saturations	12	12	12
Educate the Public and Police Officers on child safety	To conduct onsite child restraint/seat belt instruction	Number of citizens educated	50	55	58
	Provide child restraints at checkpoint locations	Number of child restraints provided	5	8	10
Promote a safe and positive work environment	To provide reliable and current equipment technology utilizing grant funding	Grant money received	\$82,680.00	\$62,695.00	\$49,000.00



## LINE ITEM DETAIL

ACCT #	ACCOUNT NAME	FY 2007 ACTUAL	FY 2008 FORECAST	FY 2008 BUDGET	FY 2009 REQUEST
<i>Personnel</i>					
111	Salaries	784,311	820,402	820,727	863,964
112	Overtime	29,186	31,597	33,000	33,000
119	Police Supplemental Pay	12,000	13,200	13,200	13,200
121	Holiday Pay	15,383	15,317	18,285	19,016
133	Vacation Pay	2,265	0	0	0
134	Christmas Bonus	2,949	2,598	0	0
141	FICA	63,369	67,390	66,785	70,174
143	Retirement	95,024	97,476	99,348	99,711
146	Workers Compensation	4,531	1,280	3,000	2,000
188	Bonus Payments	0	400	0	0
	<b>Total Personnel</b>	<b>1,009,018</b>	<b>1,049,660</b>	<b>1,054,345</b>	<b>1,101,065</b>
<i>Operations</i>					
148	Education and Training	9,110	9,893	10,000	10,000
165	Photo Enforcement	273,956	270,318	157,500	189,000
200	Contractual Services	82,000	85,404	85,404	83,706
211	Postage	818	800	800	800
217	Wrecker Service	1,890	1,600	1,600	1,600
230	Membership and Registration	775	675	1,000	1,000
245	Telephone	9,794	9,712	9,550	9,850
249	Cellular Telephones	3,657	3,741	4,480	4,200
261	Vehicle repair and Maintenance	7,986	9,524	10,000	5,000
269	Terminal Connection Expense	690	2,500	2,500	2,500
280	Travel	1,591	3,381	3,500	3,500
300	Supplies	11,270	13,000	13,000	13,000
312	Small Items of Equipment	1,451	200	1,500	1,300
320	Operating Supplies	484	0	0	0
326	Uniform Allowance	12,383	13,200	13,200	13,200
331	Fuel	49,744	52,495	47,000	52,000
332	Motor Vehicle Parts	5,148	6,370	5,400	4,400
333	Computer networking	0	3,187	3,000	3,200
334	Tires and Tubes	4,533	3,993	4,000	4,000
533	Office Equipment Rental	1,048	998	1,300	1,300
600	Debt Service	32,762	65,836	65,942	65,836
742	Special Investigative Fund	137	1,500	2,000	1,500
	<b>Total Operations</b>	<b>511,227</b>	<b>558,327</b>	<b>442,676</b>	<b>470,892</b>
<i>Capital</i>					
940	Machinery & Equipment	4,500	4,500	4,500	4,500
942	Match GHSO Grant	0	12,000	12,000	12,000
	<b>Total Capital</b>	<b>4,500</b>	<b>16,500</b>	<b>16,500</b>	<b>16,500</b>
	<b>Total Police</b>	<b>1,524,745</b>	<b>1,624,487</b>	<b>1,513,521</b>	<b>1,588,457</b>



<b>Service Center/Position Title</b>	<b>Authorized Positions</b>
<b><u>Police</u></b>	
Police Chief	1
Detective, Lieutenant	1
Detective, Sergeant	2
Detective	2
Staff Sergeant	1
Sergeant	2
Corporal	3
Patrolman	10
Secretary	1
Record Clerk	<u>1</u>
<b>Total Police</b>	<b><u>24</u></b>





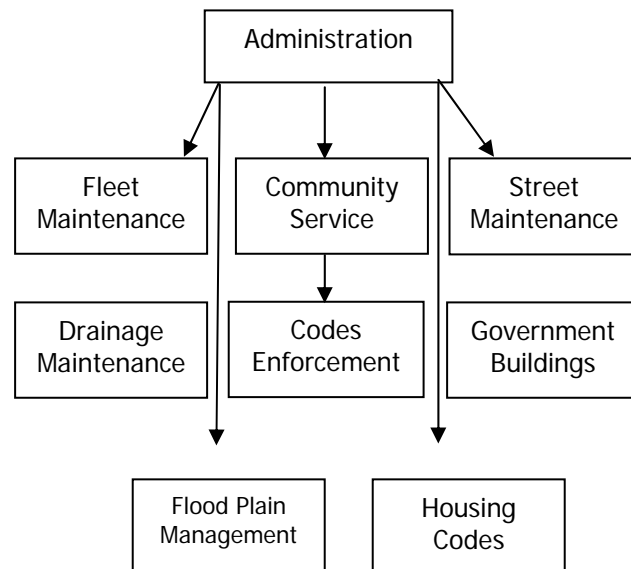
■ **Operating Budget**

Category	FY 2007 Actual	FY 2008 Forecast	FY 2008 Budget	FY 2009 Request
Personnel	460,459	485,037	504,587	521,674
Operations	333,413	377,956	442,856	440,269
Capital	0	26,000	20,000	20,000
<b>Total</b>	<b>793,872</b>	<b>888,993</b>	<b>967,443</b>	<b>981,943</b>
<i>Staffing Level</i>	<i>12.00</i>	<i>12.01</i>	<i>12.50</i>	<i>12.50</i>

■ **Mission**

Use sound engineering, economic and management principles to ensure that we are maintaining the City's infrastructure and meeting the City's goals and stringent State and Federal regulations in a cost effective manner.

■ **Structure**



■ **Services**

Services provided by the Division of Public Works are key to the City's system for addressing environmental, public health and local transportation issues. The Division provides residents with weekly collection of garbage and trash, maintaining an emphasis on recycling all possible materials to reduce landfill costs from household recyclables at our recycling center. Public Works manages the maintenance of streets with services such as asphalt paving, traffic engineering, pothole and cut/patch repair. Public Works is also responsible for fleet maintenance, construction codes, flood plain management, community services, government buildings, housing codes, parks and recreation, state street aid and storm water management Phase II. Public Works also interacts with the Red Bank Planning Commission and the Red Bank Board of Zoning Appeals.



■ **Issues and Trends**

Public Works faces the challenge of providing environmental and transportation infrastructure services to a constituency with constantly changing expectations. The Division must also be responsive to the increased regulatory demands enforced by TDEC, FEMA, OSHA and the EPA, as well as new technology to improve productivity. The rising costs of essential supplies, such as fuel, asphalt binder and electrical energy greatly impact the Department's ability to meet expense goals.

The City instituted a Community Service Program that is managed by the court in conjunction with the Red Bank Public Works Department. The purpose of the RBCSP is threefold:

1. It allows the court access to an alternate sentencing procedure wherein the court may order defendants who are not a risk to the community the opportunity to perform public service for the City of Red Bank rather than being ordered to serve active jail time. Jail time housing costs to the taxpayer is approximately \$32.00 per day per defendant.
2. It provides free public labor to the City of Red Bank to perform mandatory duties of a type that would require a city paid Public Works Department employee to perform; thereby saving the City a substantial amount of money.
3. It provides a source of free public labor to perform discretionary duties that the City would like to have performed but does not have the revenue to perform. This results in clean, well maintained city landscapes and property at a substantial savings to the City.

■ **Strategic Goals**

- Effectively and efficiently manage Stormwater, Solid Waste, and Street Maintenance programs.
- Reduce landfill material by recycling and diversion.
- Incorporate new technology to make services more efficient and effective.
- Improve productivity and quality of maintenance programs.
- Effective management of flood prone areas.
- Meet or exceed all regulatory requirements.
- Expanded number of fully automated solid waste customers and collection vehicles.
- Surpass state solid waste diversion goals for solid waste disposed in landfill by five percent.
- Twenty-five percent increase in recycling drop-off center tonnage.
- Ensure that Public Works operates within the guidelines and regulations established by the following agencies.
  - Tennessee Department of Environment and Conservation (TDEC)
  - Federal Emergency Management Agency (FEMA)
  - Environmental Protection Agency (EPA)
  - City of Red Bank Municipal Code



**■ Demand Measures**

◆ Total road lane miles	152
◆ Curb and gutter miles	6.48
◆ Streetlights	756
◆ Miles of roadside ditches	7.9
◆ Number of storm water inlets	394
◆ Square miles within City	6.56
◆ Street name and traffic control signs	473
◆ Number of City streets	224
◆ Intersections	473
◆ Bridges painted	2

**■ FY 2008 Performance Highlights**

- Traffic signal malfunctions were repaired within 12 hours of notification.
- Repaired 100% of all stop and yield signs within 12 hours of notification.
- Coordinated with the Tennessee Department of Transportation and the City of Chattanooga to facilitate improvements to key interchanges, signalization and intersections.
- Investigated storm water pollution discharge sites.
- Implemented storm water education for the citizens and training for employees.
- Continued program for physically restricted citizens by offering back door pick up of solid waste for those who provide a doctor's certification.
- Provided oversight for the city's closed landfill assuring protection of human health and the environment.
- Ensured that the citizens view regular trash collection as prompt and timely.
- Performed an annual garbage audit.
- Performed an annual storm water audit.
- Ensured that the tons of organic yard waste mulched and/or composted are separated from our solid waste stream.
- Upgrade fleet of Public Works trucks by three units.
- New computers and a software package were purchased for the updating of building permits.



**DESCRIPTION**

*This is a legal level summary of the Operations of Public Works, which includes Street Maintenance, Housing Code Enforcement and Construction Code Enforcement.*

**OPERATING BUDGET**

<b>Category</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Forecast</b>	<b>FY 2008 Budget</b>	<b>FY 2009 Request</b>
Personnel	362,160	400,541	418,206	432,327
Operations	201,125	227,565	293,131	135,962
Capital	0	26,000	20,000	40,000
<b>Total</b>	<b>563,285</b>	<b>654,106</b>	<b>731,337</b>	<b>608,289</b>
<i>Staffing Level</i>	<i>9.50</i>	<i>10.06</i>	<i>10.50</i>	<i>10.50</i>



**LINE ITEM DETAIL**

<b>ACCT #</b>	<b>ACCOUNT NAME</b>	<b>FY 2007 ACTUAL</b>	<b>FY 2008 FORECAST</b>	<b>FY 2008 BUDGET</b>	<b>FY 2009 REQUEST</b>
<i>Personnel</i>					
111	Salaries	286,673	318,634	332,231	345,440
112	Overtime	11,896	10,930	12,000	12,000
130	Car Allowance	5,400	5,400	5,400	6,600
134	Christmas Bonus	1,029	1,029	0	0
141	FICA	22,498	25,115	26,361	27,381
143	Retirement	34,664	38,336	39,214	38,906
146	Workers Compensation	0	0	1,500	1,000
147	Unemployment	0	1,097	1,500	1,000
	<b>Total Personnel</b>	<b>362,160</b>	<b>400,541</b>	<b>418,206</b>	<b>432,327</b>
<i>Operations</i>					
148	Education and Certification	1,008	1,958	2,000	2,000
200	Contract Services	2,010	8,250	70,000	50,000
211	Postage	470	451	600	600
216	Radio Repair	765	845	1,248	1,000
245	Telephone/Pager	930	957	1,100	1,000
249	Cellphone	1,239	1,407	1,500	1,500
251	Medical Service	138	330	400	400
254	Engineer Service	0	350	500	500
261	Maintenance Equipment Vehic	3,178	9,458	11,500	8,000
269	Other Repairs & Maintenance	316	1,744	1,800	1,800
280	Travel	6	255	400	400
300	Supplies	11,053	15,701	18,000	16,000
310	Office Supplies	488	450	500	500
312	Small Equipment	531	1,223	1,045	1,045
326	Uniforms	30	1,650	1,600	1,600
331	Fuel	22,349	29,117	27,000	34,000
332	Equipment Parts	9,226	9,683	10,000	10,000
334	Tires	2,792	3,450	3,466	3,465
342	Street Signs	6,706	0	0	0
344	Safety Supplies	1,724	2,126	2,152	2,152
600	Debt Service	136,166	138,160	138,320	0
	<b>Total Operations</b>	<b>201,125</b>	<b>227,565</b>	<b>293,131</b>	<b>135,962</b>
<i>Capital</i>					
912	Streetscapes	0	0	0	20,000
942	Machinery and Equipment	0	26,000	20,000	20,000
	<b>Total Capital</b>	<b>0</b>	<b>26,000</b>	<b>20,000</b>	<b>40,000</b>
<b>Total Public Works, Highways/Streets</b>		<b>563,285</b>	<b>654,106</b>	<b>731,337</b>	<b>608,289</b>



**DESCRIPTION**

*To preserve, repair, and improve the city's infrastructure and the efficient, consistent delivery of essential City services vital to our citizen's quality of life.*

**OPERATING BUDGET**

*Included in Operations.*

**FY 2009 GOALS, OBJECTIVES & PERFORMANCE MEASURES**

<b>Goal</b>	<b>Objective</b>	<b>Performance Measure</b>	<b>Actual FY 07</b>	<b>Estimated FY 08</b>	<b>Projected FY 09</b>
Maintain the quality of Red Bank streets.	To pave an average of 3 lane miles per year	Number of miles paved (contract)	2.7	5.5	0
Improve efficiency of pot hole/cut and patch repairs.		Percent of potholes repaired within 24 hours	100%	100%	100%
		Percent of potholes called in after noon filled the next work day	50%	50%	50%
		Average pothole response time	2 hours	2 hours	2 hours
Keep weeds and grass on City rights-of-way at a safe height (within 12", according to code)	To mow City rights-of-way 10 times a growing season	Number of right-of-way cycles cut	10	10	10
Notify all affected homeowners prior to paving streets	To notify affected citizens of resurfacing plans within 5 days prior to paving	Percent of mailings completed within 5 days prior to paving	100%	100%	0%
Ensure employee skill levels remain high	To achieve 20 hours of training per year	Number of man days of training per year	20	20	20



**DESCRIPTION**

*To eliminate slum and blight conditions throughout the City by vigorously enforcing housing code violations while maintaining safety, health and environmental standards for the community and the citizens of Red Bank.*

**OPERATING BUDGET**

*Included in Operations.*

**FY 2009 GOALS, OBJECTIVES & PERFORMANCE MEASURES**

<b>Goal</b>	<b>Objective</b>	<b>Performance Measure</b>	<b>Actual FY 07</b>	<b>Estimated FY 08</b>	<b>Projected FY 09</b>
Maximize our efficiency and efforts in obtaining compliance in enforcing the City of Red Bank Anti-Neglect Ordinance/Housing Code	To investigate written complaints within three days after receiving them, being specific with findings/reporting and in compliance within time given by command	Number of housing and vehicle complaint inspections within 72 hours	30	100	125
	To develop a consistent pattern to follow up on existing violations and be in compliance within time required by Housing Code, without requiring legal action	Number of violations in compliance without legal action	40	80	90
Monitor and evaluate effectiveness of Code Enforcement in impacting living conditions throughout the community	To positively change the appearance of communities by demolishing dilapidated housing units within time allotted by Code	Number of demolished units	2	6	8
	To establish open community channels with community organizations and to disseminate information and receive input concerning ongoing projects in their areas	Number of meetings with neighborhood organizations	4	10	12



**DESCRIPTION**

*The purpose of these codes are to establish the minimum requirements to safeguard the public health, safety and general welfare through structural strength, means of egress facilities, stability, sanitation, adequate light and ventilation, energy conservation, and safety to life and property from fire and other hazards attributed to the built environment.*

**OPERATING BUDGET**

*Included in Operations.*

**FY 2009 GOALS, OBJECTIVES & PERFORMANCE MEASURES**

<b>Goal</b>	<b>Objective</b>	<b>Performance Measure</b>	<b>Actual FY 07</b>	<b>Estimated FY 08</b>	<b>Projected FY 09</b>
Properly inspect all assigned construction projects, maintain accurate documentation	To complete requests for inspections within 3 working days	Percent of inspection requests processed within 3 days	100%	100%	100%



**DESCRIPTION**

*The Red Bank Community Service Program (RBPSC) is a public works type program that was created by the Red Bank City Judge and is managed by the court in conjunction with the Red Bank Public Works Department.*

**OPERATING BUDGET**

<b>Category</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Forecast</b>	<b>FY 2008 Budget</b>	<b>FY 2009 Request</b>
Personnel	18,002	18,549	18,535	19,194
Operations	170	1,112	1,200	800
<b>Total</b>	<b>18,172</b>	<b>19,661</b>	<b>19,735</b>	<b>19,994</b>
<i>Staffing Level</i>	<i>0.50</i>	<i>0.50</i>	<i>0.50</i>	<i>0.50</i>

**FY 2009 GOALS, OBJECTIVES & PERFORMANCE MEASURES**

<b>Goal</b>	<b>Objective</b>	<b>Performance Measure</b>	<b>Actual FY 07</b>	<b>Estimated FY 08</b>	<b>Projected FY 09</b>
Provide alternate sentencing	Utilize defendants to perform public services	Number of defendants used	97	106	100
Provide voluntary labor	Reduce cost of services	Amount of revenue supplemented	\$97,000	\$106,000	\$100,000



**LINE ITEM DETAIL**

<b>ACCT #</b>	<b>ACCOUNT NAME</b>	<b>FY 2007 ACTUAL</b>	<b>FY 2008 FORECAST</b>	<b>FY 2008 BUDGET</b>	<b>FY 2009 REQUEST</b>
<i>Personnel</i>					
111	Salaries	15,118	15,571	15,572	16,195
134	Christmas Bonus	54	54	0	0
141	FICA	1,112	1,172	1,191	1,239
143	Retirement	1,718	1,752	1,772	1,760
	<b>Total Personnel</b>	<b>18,002</b>	<b>18,549</b>	<b>18,535</b>	<b>19,194</b>
<i>Operations</i>					
300	Supplies	170	1,112	1,200	800
	<b>Total Operations</b>	<b>170</b>	<b>1,112</b>	<b>1,200</b>	<b>800</b>
	<b>Total Community Service</b>	<b>18,172</b>	<b>19,661</b>	<b>19,735</b>	<b>19,994</b>



**DESCRIPTION**

*Maintenance provides quality maintenance and repairs to all City vehicles in a fast and efficient manner in order to decrease downtime.*

**OPERATING BUDGET**

<b>Category</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Forecast</b>	<b>FY 2008 Budget</b>	<b>FY 2009 Request</b>
Personnel	80,297	65,947	67,846	70,153
Operations	17,207	22,312	25,650	24,650
<b>Total</b>	<b>97,504</b>	<b>88,259</b>	<b>93,496</b>	<b>94,803</b>
<i>Staffing Level</i>	<i>2</i>	<i>1.46</i>	<i>1.50</i>	<i>1.50</i>

**FY 2009 GOALS, OBJECTIVES & PERFORMANCE MEASURES**

<b>Goal</b>	<b>Objective</b>	<b>Performance Measure</b>	<b>Actual FY 07</b>	<b>Estimated FY 08</b>	<b>Projected FY 09</b>
Continue implementation and management of Preventative Maintenance Program	To increase customer awareness of the importance of obtaining timely PM's/inspections for heavy equipment vehicles, with the exception of special type vehicles	Average number of PM's per heavy equipment vehicle	3	3	3
	To perform at least 4 inspections per year for light equipment vehicles	Average number of PM's per light equipment vehicle	4	4	4
Monitor service center budget for compliance with adopted budget	To stay within budget by monitoring appropriation statements monthly	Percent of monthly appropriation statements reviewed	100%	100%	100%



**LINE ITEM DETAIL**

<b>ACCT #</b>	<b>ACCOUNT NAME</b>	<b>FY 2007 ACTUAL</b>	<b>FY 2008 FORECAST</b>	<b>FY 2008 BUDGET</b>	<b>FY 2009 REQUEST</b>
<i>Personnel</i>					
111	Salaries	66,664	54,652	54,652	56,838
112	Overtime	176	550	1,500	1,500
133	Vacation Pay	587	0	0	0
134	Christmas Bonus	217	162	0	0
141	FICA	4,977	4,176	4,299	4,467
143	Retirement	7,676	6,407	6,395	6,348
146	Workers Compensation	0	0	1,000	1,000
	<b>Total Personnel</b>	<b>80,297</b>	<b>65,947</b>	<b>67,846</b>	<b>70,153</b>
<i>Operations</i>					
148	Education and Training	0	105	200	200
200	Contract Services - Oil/water s	1,810	3,000	3,500	3,500
216	Radio Services	0	200	200	200
241	Electric	3,953	3,922	4,000	4,000
242	Water Services-Garage	272	0	600	0
244	Propone/ Gas	2,751	2,731	3,000	3,000
245	Telephone	876	832	800	900
249	Cellular Phone	249	254	400	400
261	Maintenance - Vehicles	116	0	550	550
266	Building Maintenance	1,213	1,182	1,500	1,500
300	Supplies, Fleet	3,185	2,733	3,000	3,000
310	Office Supplies	58	109	200	200
312	Small Tools/Equipment	487	3,167	2,500	2,000
326	Uniforms	100	250	300	300
331	Fuel	1,457	2,038	2,500	3,000
332	Vehicle Parts	197	604	500	500
334	Tires	131	385	400	400
344	Safety Supplies	89	300	500	500
939	Undergrnd. Tank Permit	263	500	1,000	500
	<b>Total Operations</b>	<b>17,207</b>	<b>22,312</b>	<b>25,650</b>	<b>24,650</b>
	<b>Total Fleet Maintenance</b>	<b>97,504</b>	<b>88,259</b>	<b>93,496</b>	<b>94,803</b>



**DESCRIPTION**

*Funding for the operation and maintenance of City owned buildings to provide a safe, clean and comfortable environment for employees and visitors and provide timely, efficient, quality service to employees located therein.*

**OPERATING BUDGET**

<b>Category</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Forecast</b>	<b>FY 2008 Budget</b>	<b>FY 2009 Request</b>
Operations	70,753	65,870	75,112	217,760
<b>Total</b>	<b>70,753</b>	<b>65,870</b>	<b>75,112</b>	<b>217,760</b>

**FY 2009 GOALS, OBJECTIVES & PERFORMANCE MEASURES**

<b>Goal</b>	<b>Objective</b>	<b>Performance Measure</b>	<b>Actual FY 07</b>	<b>Estimated FY 08</b>	<b>Projected FY 09</b>
Continuously carry out a good preventive maintenance program on the operating equipment of City owned buildings	To routinely inspect all equipment in order to reduce repair costs	Percent of equipment inspected	100%	100%	100%
Expediently process work orders	To handle routine work orders within 72 hours	Percent of routine work orders completed within 72 hours	100%	100%	100%
	To handle urgent work orders within 24 hours	Percent of management work orders completed within 24 hours	100%	100%	100%



**LINE ITEM DETAIL**

<b>ACCT #</b>	<b>ACCOUNT NAME</b>	<b>FY 2007 ACTUAL</b>	<b>FY 2008 FORECAST</b>	<b>FY 2008 BUDGET</b>	<b>FY 2009 REQUEST</b>
<i>Operations</i>					
200	Contract Services	9,600	4,600	9,600	6,000
241	Electric	13,892	14,298	16,000	16,000
242	Water	896	848	1,000	1,000
244	Gas	3,149	3,528	4,000	4,000
245	Telephone	5,774	5,654	6,000	5,760
266	Repair Building - City Hall	8,513	10,475	12,000	12,000
300	Supplies	3,018	2,954	3,000	3,000
600	Debt Service	24,525	23,513	23,512	170,000
946	Telephone System	1,386	0	0	0
	<b>Total Operations</b>	<b>70,753</b>	<b>65,870</b>	<b>75,112</b>	<b>217,760</b>
	<b>Total Government Buildings</b>	<b>70,753</b>	<b>65,870</b>	<b>75,112</b>	<b>217,760</b>



**DESCRIPTION**

*To provide animal control services to the citizens of Red Bank. This service is contracted to the Hamilton County Humane Society.*

**OPERATING BUDGET**

<b>Category</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Forecast</b>	<b>FY 2008 Budget</b>	<b>FY 2009 Request</b>
Operations	44,158	61,097	47,763	61,097
<b>Total</b>	<b>44,158</b>	<b>61,097</b>	<b>47,763</b>	<b>61,097</b>

**LINE ITEM DETAIL**

<b>ACCT #</b>	<b>ACCOUNT NAME</b>	<b>FY 2007 ACTUAL</b>	<b>FY 2008 FORECAST</b>	<b>FY 2008 BUDGET</b>	<b>FY 2009 REQUEST</b>
<i>Operations</i>					
200	Contract Service	44,158	61,097	47,763	61,097
	<b>Total Operations</b>	<b>44,158</b>	<b>61,097</b>	<b>47,763</b>	<b>61,097</b>
	<b>Total Animal Control Program</b>	<b>44,158</b>	<b>61,097</b>	<b>47,763</b>	<b>61,097</b>



# PUBLIC WORKS

# AUTHORIZED COMPLEMENT

Service Center/Position Title	Authorized Positions
<u>Administration</u>	
Director	1
Supervisor	1
Administrative Asst.	0.5
Codes Officer	1
Heavy Equipment Operator	3
Light Equipment Operator	1
Laborer	<u>3</u>
<b>Total Administration</b>	<b>10.5</b>
<u>Community Service</u>	
Supervisor	<u>0.5</u>
<b>Total Community Service</b>	<b>0.5</b>
<u>Fleet Maintenance</u>	
Supervisor	0.5
Mechanic	<u>1</u>
<b>Total Fleet Maintenance</b>	<b>1.5</b>
 <b>Total Public Works</b>	 <b><u>12.5</u></b>



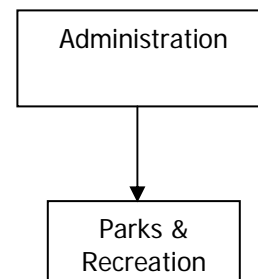
■ **Operating Budget**

Category	FY 2007 Actual	FY 2008 Forecast	FY 2008 Budget	FY 2009 Request
Operations	46,780	67,463	50,807	56,804
<b>Total</b>	<b>46,780</b>	<b>67,463</b>	<b>50,807</b>	<b>56,804</b>

■ **Mission**

Parks and Recreation is committed to enhancing quality of life through responsible stewardship of resources and the provision of leisure opportunities to the City.

■ **Structure**



■ **Services**

Parks and Recreation plays a key role in addressing strategic functions of the City: culture and leisure, neighborhoods, youth and service to the senior population. Parks and Recreation is committed to enhancing the quality of life for all City residents. The Division provides diverse services that include green spaces, recreation and sports facilities. Public Works employees perform maintenance for recreation and parks facilities to serve the leisure time use and recreational needs of the citizens of Red Bank.

The parks located within Red Bank are:

1. Hamilton County / White Oak Park
2. White Oak / Norma Cagle Field
3. Morrison Springs Road Park
4. Redding Road / Kid's Korner Park
5. Town Center Park



## ■ Issues and Trends

Parks and Recreation continues to focus on meeting citizen's expectations for service delivery and well-maintained, safe facilities, while the City is confronted with fiscal challenges. The Division is faced with aging or out dated facilities.

## ■ Strategic Goals

- Maintain parks to keep them in a safe and sanitary condition for citizens' enjoyment.
- Enclose and convert existing open pavilion at Morrison Springs Park into a Community Center.



■ **Demand Measures**

◆ Acres of park land	108.84
◆ Parks	5
◆ Walking Trails	2
◆ Playgrounds	2
◆ Tennis courts	5
◆ City-owned swimming pool	1
◆ City-owned ball fields	9
◆ Public restroom facilities	5
◆ Concession stands	3
◆ Additional acres of park property	42

■ **FY 2008 Performance Highlights**

- Achieved an overall 90% customer satisfaction rating in city’s recreational areas.
- Improvements and minor renovations made to Ben Miller and Morrison Springs Parks.
- Began renovations to Redding Road Park by increasing green space.
- Installed utility meters in order to better identify and monitor usage at the various City parks and recreational facilities.
- Red Bank Jubilee and Winterfest celebrations held annually at Redding Road Park.
- Developed property at Morrison Springs Road and Dayton Boulevard into the Town Center Park.
- Acquired signature town clock for Town Center Park at Morrison Springs Road and Dayton Boulevard.



**FY 2009 GOALS, OBJECTIVES & PERFORMANCE MEASURES**

<b>Goal</b>	<b>Objective</b>	<b>Performance Measure</b>	<b>Actual FY 07</b>	<b>Estimated FY 08</b>	<b>Projected FY 09</b>
Maintain parks, median strips and park land in a clean, safe and attractive manner	To mow and trim 4 parks every 14 days	Number of parks maintained every 14 days	4	4	4
	To mow and trim 10 medians, banks and parkways every 14 days	Number of medians, banks and parkways maintained every 14 days	10	10	10
	To pick up litter and trash weekly at 4 parks	Number of parks that have trash removed on a weekly cycle	4	4	4
	Perform safety inspections at playgrounds each month to ensure they meet National Playground Safety Institute standards	Number of playgrounds inspected monthly	4	4	4



**LINE ITEM DETAIL**

<b>ACCT #</b>	<b>ACCOUNT NAME</b>	<b>FY 2007 ACTUAL</b>	<b>FY 2008 FORECAST</b>	<b>FY 2008 BUDGET</b>	<b>FY 2009 REQUEST</b>
<i>Operations</i>					
241	Electric	20,585	20,445	19,624	25,160
242	Water	18,988	17,380	15,468	15,368
244	Gas	360	379	650	650
269	Repair & Maintenance	6,143	12,283	12,120	12,120
300	Supplies	704	4,792	2,945	3,506
460	Professional Services	0	11,335	0	0
472	Concrete	0	849	0	0
	<b>Total Operations</b>	<b>46,780</b>	<b>67,463</b>	<b>50,807</b>	<b>56,804</b>
	<b>Total Parks Summary</b>	<b>46,780</b>	<b>67,463</b>	<b>50,807</b>	<b>56,804</b>



**OPERATING BUDGET**

Category	FY 2007 Actual	FY 2008 Forecast	FY 2008 Budget	FY 2009 Request
Operations	647	2,027	4,300	2,500
<b>Total</b>	<b>647</b>	<b>2,027</b>	<b>4,300</b>	<b>2,500</b>

**LINE ITEM DETAIL**

ACCT #	ACCOUNT NAME	FY 2007 ACTUAL	FY 2008 FORECAST	FY 2008 BUDGET	FY 2009 REQUEST
<i>Operations</i>					
241	Electric	208	463	2,500	1,500
242	Water	439	1,564	1,800	1,000
	<b>Total Operations</b>	<b>647</b>	<b>2,027</b>	<b>4,300</b>	<b>2,500</b>
	<b>Total White Oak Facilities</b>	<b>647</b>	<b>2,027</b>	<b>4,300</b>	<b>2,500</b>



**OPERATING BUDGET**

<b>Category</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Forecast</b>	<b>FY 2008 Budget</b>	<b>FY 2009 Request</b>
Operations	5,338	9,890	13,255	12,516
<b>Total</b>	<b>5,338</b>	<b>9,890</b>	<b>13,255</b>	<b>12,516</b>

**LINE ITEM DETAIL**

<b>ACCT #</b>	<b>ACCOUNT NAME</b>	<b>FY 2007 ACTUAL</b>	<b>FY 2008 FORECAST</b>	<b>FY 2008 BUDGET</b>	<b>FY 2009 REQUEST</b>
<i>Operations</i>					
241	Electric	2,375	2,415	2,160	2,160
242	Water	485	598	1,800	1,000
244	Gas	360	379	650	650
269	Repair & Maintenance	1,911	5,561	7,500	7,500
300	Supplies	207	937	1,145	1,206
	<b>Total Operations</b>	<b>5,338</b>	<b>9,890</b>	<b>13,255</b>	<b>12,516</b>
	<b>Total Redding Road Facility</b>	<b>5,338</b>	<b>9,890</b>	<b>13,255</b>	<b>12,516</b>



OPERATING BUDGET

Category	FY 2007 Actual	FY 2008 Forecast	FY 2008 Budget	FY 2009 Request
Operations	25,091	19,490	22,184	22,720
<b>Total</b>	<b>25,091</b>	<b>19,490</b>	<b>22,184</b>	<b>22,720</b>

LINE ITEM DETAIL

ACCT #	ACCOUNT NAME	FY 2007 ACTUAL	FY 2008 FORECAST	FY 2008 BUDGET	FY 2009 REQUEST
<i>Operations</i>					
241	Electric	13,849	11,432	11,964	15,000
242	Water	8,048	5,442	7,500	5,000
269	Repair and Maintenance	2,949	2,041	2,120	2,120
300	Supplies	245	575	600	600
	<b>Total Operations</b>	<b>25,091</b>	<b>19,490</b>	<b>22,184</b>	<b>22,720</b>
	<b>Total Morrison Springs</b>	<b>25,091</b>	<b>19,490</b>	<b>22,184</b>	<b>22,720</b>



OPERATING BUDGET

Category	FY 2007 Actual	FY 2008 Forecast	FY 2008 Budget	FY 2009 Request
Operations	7,367	9,202	0	7,500
<b>Total</b>	<b>7,367</b>	<b>9,202</b>	<b>0</b>	<b>7,500</b>

LINE ITEM DETAIL

ACCT #	ACCOUNT NAME	FY 2007 ACTUAL	FY 2008 FORECAST	FY 2008 BUDGET	FY 2009 REQUEST
<i>Operations</i>					
241	Electric	1,637	3,486	0	3,500
242	Water	5,730	5,716	0	4,000
	<b>Total Operations</b>	<b>7,367</b>	<b>9,202</b>	<b>0</b>	<b>7,500</b>
	<b>Total Swimming Pool</b>	<b>7,367</b>	<b>9,202</b>	<b>0</b>	<b>7,500</b>



**OPERATING BUDGET**

<b>Category</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Forecast</b>	<b>FY 2008 Budget</b>	<b>FY 2009 Request</b>
Operations	8,337	9,750	11,068	11,068
<b>Total</b>	<b>8,337</b>	<b>9,750</b>	<b>11,068</b>	<b>11,068</b>

**LINE ITEM DETAIL**

<b>ACCT #</b>	<b>ACCOUNT NAME</b>	<b>FY 2007 ACTUAL</b>	<b>FY 2008 FORECAST</b>	<b>FY 2008 BUDGET</b>	<b>FY 2009 REQUEST</b>
<i>Operations</i>					
241	Electric	2,516	2,649	3,000	3,000
242	Water	4,286	4,060	4,368	4,368
269	Repair & Maintenance	1,283	1,825	2,500	2,500
300	Supplies	252	1,216	1,200	1,200
	<b>Total Operations</b>	<b>8,337</b>	<b>9,750</b>	<b>11,068</b>	<b>11,068</b>
	<b>Total White Oak Park</b>	<b>8,337</b>	<b>9,750</b>	<b>11,068</b>	<b>11,068</b>



OPERATING BUDGET

Category	FY 2007 Actual	FY 2008 Forecast	FY 2008 Budget	FY 2009 Request
Operations	0	17,104	0	500
<b>Total</b>	<b>0</b>	<b>17,104</b>	<b>0</b>	<b>500</b>

LINE ITEM DETAIL

ACCT #	ACCOUNT NAME	FY 2007 ACTUAL	FY 2008 FORECAST	FY 2008 BUDGET	FY 2009 REQUEST
<i>Operations</i>					
269	Other Repair & Maint.	0	2,856	0	0
300	Supplies	0	2,064	0	500
460	Professional Services	0	11,335	0	0
472	Concrete	0	849	0	0
	<b>Total Operations</b>	<b>0</b>	<b>17,104</b>	<b>0</b>	<b>500</b>
	<b>Total Town Center Park</b>	<b>0</b>	<b>17,104</b>	<b>0</b>	<b>500</b>





# TRANSFER TO SOLID WASTE MANAGEMENT

# SUMMARY

## DESCRIPTION

The Transfer to the Solid Waste Management Fund is the amount of funding from the General Fund which is transferred to cover the deficit in the Solid Waste Management Fund.

## OPERATING BUDGET

Category	FY 2007 Actual	FY 2008 Forecast	FY 2008 Budget	FY 2009 Request
Operations	145,791	64,752	75,329	74,887
<b>Total</b>	<b>145,791</b>	<b>64,752</b>	<b>75,329</b>	<b>74,887</b>

## LINE ITEM DETAIL

ACCT #	ACCOUNT NAME	FY 2007 ACTUAL	FY 2008 FORECAST	FY 2008 BUDGET	FY 2009 REQUEST
<i>Operations</i>					
760	Transfer Out- Solid Waste	145,791	64,752	75,329	74,887
	<b>Total Operations</b>	<b>145,791</b>	<b>64,752</b>	<b>75,329</b>	<b>74,887</b>
	<b>Total Operating Transfer</b>	<b>145,791</b>	<b>64,752</b>	<b>75,329</b>	<b>74,887</b>





**DEBT SERVICE BY ITEM**

*Long Term debt payable by the General Fund, which consists of bonds and notes payable and is summarized as follows:*

**FIRE DIVISION** Payment

**Fire Truck** **110-42200-600** \$ 40,329.00

- ◆ Bank of America Institute of Public Funding
  - TML Capital Outlay Note Series 2003
  - Principal and Interest Paid in November
  - Interest Paid in May
- ✓ Last Payment FY 2010

**Fire Hall** **110-42200-600** \$ 57,365.00

- ◆ Bank of New York
  - TML Bond Fund – Interest on the bonds is variable and paid each month at the prime rate.
  - Principal is paid in May plus interest
- ✓ Last Payment FY 2018

Total Yearly payment \$172,095.00  
 1/3 of yearly payment in General Fund  
 1/3 of yearly payment in State Street Aid Fund  
 1/3 of yearly payment in Solid Waste Fund

**Fire Car** **110-42200-600** \$ 6,474.00

- ◆ First Tennessee Bank
  - Municipal Lease/Purchase – 4 yearly payments
- ✓ Last Payment FY 2011

**Total Fire** **\$ 104,168.00**

**POLICE DIVISION** Payment

**Police Cars (Five)** **110-42100-600** \$ 32,763.00

- ◆ Daimler Chrysler
  - Municipal Lease/Purchase – 4 yearly payments
- ✓ Last Payment FY 2009

**Police Cars (Five)** **110-42100-600** \$ 33,073.00

- ◆ First Tennessee Bank
  - Municipal Lease/Purchase – 4 yearly payments
- ✓ Last Payment FY 2011

**Total Police** **\$ 65,836.00**



**PUBLIC WORKS DIVISION**

Payment

**New City Hall**

**110-41800-600**

\$ 170,000.00

- ◆ Proposed amount for FY 2009 Operating Budget
  - Debt service would be scheduled over a 20 year period.
    - ✓ Last Payment FY 2028

**Total Public Works**

**\$ 170,000.00**



DESCRIPTION

The Drug Fund receives its revenues from drug related court fines, seizures of cash and property and from individuals involved in illegal narcotics activity. The revenues are used to fund the operations of the drug enforcement unit throughout its investigations.

OPERATING BUDGET

Category	FY 2007 Actual	FY 2008 Forecast	FY 2008 Budget	FY 2009 Request
Revenues	26,570	47,806	40,320	64,520
Operations	26,570	47,806	40,320	57,520
Capital	0	0	0	7,000
<b>Net Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

LINE ITEM DETAIL

ACCT #	ACCOUNT NAME	FY 2007 ACTUAL	FY 2008 FORECAST	FY 2008 BUDGET	FY 2009 REQUEST
<u>Revenues</u>					
35310	Impound Fees	0	1,000	1,000	1,000
35140	Drug Related Fines	16,962	20,000	20,000	20,000
36100	Interest Earnings	904	838	838	838
36330	Sale of Equipment - DRUG	11,464	4,200	4,200	4,200
36693	Other Special Assessments	6,098	0	0	0
	Use of Fund Balance	(8,858)	21,768	14,282	38,482
	<b>Total Revenues</b>	<b>26,570</b>	<b>47,806</b>	<b>40,320</b>	<b>64,520</b>
148	Education and Training	1,451	3,000	3,000	2,000
217	Wrecker Expense	480	1,300	1,300	2,000
249	Cell Telephone	692	720	720	720
300	Supplies	246	3,000	3,000	4,000
306	K-9 Unit	600	3,000	3,000	4,000
312	Small Items of Equipment	22,174	21,236	10,000	17,000
691	Bank Service Charges	377	300	300	300
742	Special Investigative Funds	550	15,250	19,000	27,500
	<b>Total Operations</b>	<b>26,570</b>	<b>47,806</b>	<b>40,320</b>	<b>57,520</b>
<u>Capital</u>					
944	Transportation Equipment	0	0	0	7,000
	<b>Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7,000</b>
	<b>Total Expenditures</b>	<b>26,570</b>	<b>47,806</b>	<b>40,320</b>	<b>64,520</b>
	<b>Net From Operations</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>





DESCRIPTION

The Impound Fund is utilized for the revenues and expenses of vehicles impounded which are not related to drug charges.

OPERATING BUDGET

Category	FY 2007 Actual	FY 2008 Forecast	FY 2008 Budget	FY 2009 Request
Revenues	10,713	9,476	12,750	16,600
Operations	10,713	9,476	12,750	16,600
<b>Net Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

LINE ITEM DETAIL

ACCT #	ACCOUNT NAME	FY 2007 ACTUAL	FY 2008 FORECAST	FY 2008 BUDGET	FY 2009 REQUEST
<u>Revenues</u>					
35310	Impound Fees	8,060	1,250	1,500	1,500
35150	DOR Revenue	0	1,000	0	0
36340	Sale of Equipment - DOR	2,220	0	1,250	1,250
	Use of Fund Balance	433	7,226	10,000	13,850
	<b>Total Revenues</b>	<b>10,713</b>	<b>9,476</b>	<b>12,750</b>	<b>16,600</b>
<u>Operations</u>					
217	Wrecker Service Exp	1,320	600	1,500	1,500
261	Repair & Maintenance	3,498	4,296	5,000	6,000
300	Supplies	0	0	2,250	4,000
312	Small Items of Equipment	920	4,580	4,000	5,100
944	Transportation Equipment	4,975	0	0	0
	<b>Total Operations</b>	<b>10,713</b>	<b>9,476</b>	<b>12,750</b>	<b>16,600</b>
	<b>Total Expenditures</b>	<b>10,713</b>	<b>9,476</b>	<b>12,750</b>	<b>16,600</b>
	<b>Net From Operations</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>





**DESCRIPTION**

*To protect and promote public health by providing solid waste collection services to the citizens of Red Bank.*

**OPERATING BUDGET**

<b>Category</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Forecast</b>	<b>FY 2008 Budget</b>	<b>FY 2009 Request</b>
<i>Revenues</i>	676,090	703,516	712,829	727,387
Personnel	318,093	313,143	312,483	334,029
Operations	357,997	370,373	380,346	393,358
Capital	0	20,000	20,000	0
<b>Net Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<i>Staffing Level</i>	7	6.60	6.50	6.50

**FY 2009 GOALS, OBJECTIVES & PERFORMANCE MEASURES**

<b>Goal</b>	<b>Objective</b>	<b>Performance Measure</b>	<b>Actual FY 07</b>	<b>Estimated FY 08</b>	<b>Projected FY 09</b>
Collect residential solid waste weekly from single-family residences	To provide garbage collection services in a consistent, scheduled manner	Percent of citizens reporting favorably	95%	95%	95%
	To collect curbside trash and bulky items within one week	Percent of citizens reporting favorably	95%	95%	95%
	To provide efficient collection of MSW	Tons collected (MSW)	6,961	6,822	6,685
		Tons collected per employee	1,160	1,137	1,114
Provide effective yard waste diversion program	To divert organic yard waste from Class 1 landfills	Tons of yard waste recycled	1,853	2,038	2,242
		Tons of MSW diverted from landfill	2,224	2,446	2,691
Effective Solid Waste Administrative Services	To provide an efficient and timely cart maintenance program	Number of carts repaired per year	165	180	200
		Percent of carts delivered within 3 working days	100%	100%	100%



# SOLID WASTE MANAGEMENT

# SUMMARY

Goal	Objective	Performance Measure	Actual FY 07	Estimated FY 08	Projected FY 09
		Average time in minutes to repair carts	30	30	30
Extend life of Class 1 landfill capacity	To meet or surpass State Solid Waste reduction goal of 10%	Percent achieved in landfill tonnage reduction	32%	35%	38%
		Landfill tonnage avoided	2,225	2,446	2,691
		Tons collected per employee per year brush/leaves	308	344	382
Ensure employee skill levels remain high	To complete 8 man-hours of training per year	Number of man-hours training per year	8	8	8



# SOLID WASTE MANAGEMENT

# SUMMARY

## LINE ITEM DETAIL

ACCT #	ACCOUNT NAME	FY 2007 ACTUAL	FY 2008 FORECAST	FY 2008 BUDGET	FY 2009 REQUEST
<u>Revenues</u>					
34400	Sanitation Charges	442,799	638,290	637,500	652,500
36100	Interest Earnings	0	474	0	0
36930	Sale of Note	87,500	0	0	0
36961	Transfer in General Fund	145,791	64,752	75,329	74,887
	<b>Total Revenue</b>	<b>676,090</b>	<b>703,516</b>	<b>712,829</b>	<b>727,387</b>
<u>Personnel</u>					
111	Salaries	202,785	196,796	193,372	204,261
112	Overtime	1,526	1,495	2,500	2,500
114	Temporary/Part Time	10,733	12,895	16,332	16,985
133	Vacation Pay	587	0	0	0
134	Christmas Bonus	812	758	0	0
141	OASI	16,006	16,039	16,239	17,124
142	Health Insurance	57,450	57,432	55,608	65,177
143	Retirement	23,333	22,972	22,299	22,486
144	Dental Insurance	3,544	3,423	3,627	3,990
145	Life Insurance	475	473	506	506
146	Workers Comp.	842	860	2,000	1,000
	<b>Total Personnel</b>	<b>318,093</b>	<b>313,143</b>	<b>312,483</b>	<b>334,029</b>
<u>Operations</u>					
170	Administration Fees	57	11	0	0
200	Contract Services	18,579	21,967	25,000	25,000
242	Water	355	427	500	500
249	Cellular Telephone	249	274	500	500
251	Medical Services	126	130	300	300
261	Truck Maintenance	3,942	4,770	5,000	5,000
300	Supplies	5,801	7,426	8,000	7,000
326	Uniforms	425	600	800	800
331	Fuel (3 trucks)	28,176	32,002	29,950	36,000
332	Vehicle/Equipment Maint.	17,459	16,936	18,000	18,000
334	Tires (3 trucks)	3,950	4,655	4,800	4,800
344	Safety Supplies	1,152	930	1,950	1,950
600	Debt Service	108,532	104,601	105,046	106,388
691	Bank Service Charges	66	0	0	0
935	Waste Disposal services	167,332	174,294	178,000	185,120
939	Landfill Permit/ Sampling	1,796	1,350	2,500	2,000
	<b>Total Operations</b>	<b>357,997</b>	<b>370,373</b>	<b>380,346</b>	<b>393,358</b>
<u>Capital</u>					
942	Machinery & Equip	0	20,000	20,000	0
	<b>Total Capital</b>	<b>0</b>	<b>20,000</b>	<b>20,000</b>	<b>0</b>
	<b>Total Expenditures</b>	<b>676,090</b>	<b>703,516</b>	<b>712,829</b>	<b>727,387</b>
	<b>Net From Operations</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



# SOLID WASTE MANAGEMENT *AUTHORIZED COMPLEMENT*

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Service Center/Position Title	Authorized Positions
<b><u>Solid Waste Management</u></b>	
Supervisor	0.5
Driver	3
Toter	<u>3</u>
<b>Total</b>	<b><u>6.5</u></b>



DESCRIPTION

The State petroleum and alternative fuel revenues which we receive are from:

- Gasoline tax, 21.4 cents per gallon
- Diesel tax, 18.4 cents per gallon
- Liquified gas tax, 00.14 cents per gallon
- Natural gas tax, 00.13 cents per gallon

The Tennessee Legislature authorized the State to distribute a per capita portion of the proceeds from the State gasoline and motor vehicle fuel taxes, currently at \$28.41, to municipalities for use to maintain city streets.

OPERATING BUDGET

Category	FY 2007 Actual	FY 2008 Forecast	FY 2008 Budget	FY 2009 Request
Revenues	463,087	505,077	375,935	242,665
Operations	463,087	505,077	375,935	242,665
<b>Net Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



LINE ITEM DETAIL

ACCT #	ACCOUNT NAME	FY 2007 ACTUAL	FY 2008 FORECAST	FY 2008 BUDGET	FY 2009 REQUEST
<i>Revenues</i>					
33100	M.P.O. Grant	0	0	0	0
33550	State Highway and Street Fun	351,156	356,521	360,000	360,000
36100	Interest Earnings	25,569	11,231	0	0
36350	Insurance Recovery	2,891	0	0	0
36691	Miscellaneous Revenue	0	0	0	0
	Use of Fund Balance	83,471	137,325	15,935	(117,335)
	<b>Total Revenue</b>	<b>463,087</b>	<b>505,077</b>	<b>375,935</b>	<b>242,665</b>
<i>Operations</i>					
200	Contractual Service	0	1,000	1,300	1,300
247	Electric (signals, street lights)	78,297	63,669	63,500	63,500
264	Signal Lights Repair & mainte	7,673	4,969	12,000	12,000
342	Street Signs	0	1,617	7,500	7,500
600	MPO Southend Streetscape P	133,147	131,968	133,952	0
-600	Dayton Blvd. Resurfacing	58,823	56,683	56,683	57,365
691	Bank Service Charges	0	66	0	0
931	Resurfacing Secondary Street	145,647	245,105	100,000	100,000
932	Drainage Improvements	0	0	1,000	1,000
940	Machinery & Equipment	39,500	0	1,001	1,000
	<b>Total Operations</b>	<b>463,087</b>	<b>505,077</b>	<b>375,935</b>	<b>242,665</b>
	<b>Total Expenditures</b>	<b>463,087</b>	<b>505,077</b>	<b>375,935</b>	<b>242,665</b>
	<b>Net From Operations</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



**DEBT SERVICE BY ITEM**

*Long Term debt payable by the Solid Waste Management Fund, which consists of bonds and notes payable and is summarized as follows:*

		<u>Payment</u>
<b>Garbage Truck</b>	<b>131-43230-600</b>	\$ 29,080.00
◆ Suntrust Leasing Corporation		
• Principal and Interest Paid in September		
✓ Last Payment FY 2010		
<b>Brush Truck</b>	<b>131-43230-600</b>	\$ 19,943.00
◆ The Fifth Third Bank, N.A.		
• TML Capital Outlay Note Series 2005		
• Principal and Interest Paid in October		
• Interest Paid in April		
✓ Last Payment FY 2011		
<b>Landfill</b>	<b>131-43230-600</b>	\$ 57,365.00
◆ Bank of New York		
• TML Bond Fund – Interest on the bonds is variable and paid each month at the prime rate.		
• Principal is paid in May plus interest		
✓ Last Payment FY 2018		
<u>Total Yearly payment \$172,095.00</u>		
<i>1/3 of yearly payment in General Fund</i>		
<i>1/3 of yearly payment in State Street Aid Fund</i>		
<i>1/3 of yearly payment in Solid Waste Fund</i>		
<b>Total Solid Waste Management</b>		<b><u>\$ 106,388.00</u></b>



## DESCRIPTION

The collector system is currently owned and maintained by the Hamilton County Water and Waste Water Treatment Authority.

## OPERATING BUDGET

Category	FY 2007 Actual	FY 2008 Forecast	FY 2008 Budget	FY 2009 Request
Revenues	1,282,513	1,282,513	1,285,135	1,223,433
Operations	1,282,513	1,282,513	1,285,135	1,223,433
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## LINE ITEM DETAIL

ACCT #	ACCOUNT NAME	FY 2007 ACTUAL	FY 2008 FORECAST	FY 2008 BUDGET	FY 2009 REQUEST
<i>Revenues</i>					
36210	Rent- Sewer Plant	7,191	7,191	7,191	7,191
36730	Contributions from WWTA	1,275,322	1,275,322	1,277,944	1,216,242
	<b>Total Revenues</b>	<b><u>1,282,513</u></b>	<b><u>1,282,513</u></b>	<b><u>1,285,135</u></b>	<b><u>1,223,433</u></b>
<i>Operations</i>					
600	Debt Service - Principal	664,481	664,481	758,848	795,518
636	Debt Service - Interest	610,841	610,841	519,096	420,724
	Contr. to Retained Earnings	7,191	7,191	7,191	7,191
	<b>Total Operations</b>	<b><u>1,282,513</u></b>	<b><u>1,282,513</u></b>	<b><u>1,285,135</u></b>	<b><u>1,223,433</u></b>
	<b>Total Expenditures</b>	<b><u>1,282,513</u></b>	<b><u>1,282,513</u></b>	<b><u>1,285,135</u></b>	<b><u>1,223,433</u></b>
	<b>Net From Operations</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>





**DESCRIPTION**

*To protect the health of the City's citizens and the environment in which they live by developing and implementing programs to address pollution in storm water runoff from four defined source areas: residential and commercial, industrial and landfill, illicit connections and illegal dumping, and construction sites. (The program also works to reduce visible pollution caused by litter.)*

**OPERATING BUDGET**

<b>Category</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Forecast</b>	<b>FY 2008 Budget</b>	<b>FY 2009 Request</b>
Revenues	214,603	220,545	223,500	225,000
Personnel	88,920	92,646	93,742	98,929
Operations	125,683	127,899	129,758	126,071
<b>Net Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<i>Staffing Level</i>	2	1.98	2.00	2.00

**FY 2009 GOALS, OBJECTIVES & PERFORMANCE MEASURES**

<b>Goal</b>	<b>Objective</b>	<b>Performance Measure</b>	<b>Actual FY 07</b>	<b>Estimated FY 08</b>	<b>Projected FY 09</b>
Meet the requirements of the City's NPDES Permit.	To perform public education required by the City's NPDES Permit by sending out storm water issue press releases monthly.	Number of press releases sent out	12	12	12
	To perform sampling required by the City's NPDES Permit by collecting storm water samples as required.	Number of samples collected	6	6	10
Reduce the likelihood of storm water flooding through preventive maintenance.	To inspect 30% of drainage basins annually.	Percent of drainage basins inspected annually	30%	30%	40%
	To check and/or clean high- risk storm inlets once per week	Percent of high risk inlets checked weekly	100%	100%	100%
	To check and clean inlets	Average number of inlets cleaned per week/assigned crew	3	3	3



# STORMWATER

# SUMMARY

## LINE ITEM DETAIL

ACCT #	ACCOUNT NAME	FY 2007 ACTUAL	FY 2008 FORECAST	FY 2008 BUDGET	FY 2009 REQUEST
<i>Revenues</i>					
31300	Interest / Penalty	0	235	0	0
36100	Interest Earnings	0	1,549	0	1,500
37100	Stormwater Fees	214,603	218,761	223,500	223,500
	<b>Total Revenue</b>	<b>214,603</b>	<b>220,545</b>	<b>223,500</b>	<b>225,000</b>
<i>Personnel</i>					
111	Salaries	61,066	62,898	62,901	65,412
112	Overtime	446	773	1,500	1,500
134	Christmas Bonus	217	217	0	0
141	FICA	4,604	4,834	4,930	5,123
142	Health Insurance	14,403	15,376	14,887	17,448
143	Retirement	7,017	7,368	7,334	7,280
144	Dental Insurance	1,036	1,048	1,056	1,036
145	Life Insurance	131	132	134	130
146	Workers Compensation	0	0	1,000	1,000
	<b>Total Personnel</b>	<b>88,920</b>	<b>92,646</b>	<b>93,742</b>	<b>98,929</b>
<i>Operations</i>					
148	Employee Training	14	600	600	600
170	Administration Fees	24	10	35	35
171	Fees for Administration	18,000	18,000	18,000	21,000
200	Contract Services [Hamilton County Partnership]	65,502	63,610	63,610	63,610
202	Seasonal Contracting Ser	0	10,000	10,463	9,500
211	Postage, Box Rent, Etc	250	0	0	0
216	Radio Service	84	569	500	500
254	Engineering	11,998	7,000	12,000	10,000
298	Collection Fees	2,257	1,862	2,400	2,400
300	Supplies	2,084	10,552	12,500	8,500
326	Uniforms	0	420	420	420
331	Fuel	2,502	3,053	3,900	3,900
332	Vehicle/equipment maint., part	367	2,663	3,000	3,000
334	Tires	601	1,200	1,600	1,876
344	Safety Supplies	120	400	730	730
691	Bank Service Charges	0	26	0	0
948	Computer Software	298	0	0	0
	Contr.to Retained Earnings	21,582	7,934	0	0
	<b>Total Operations</b>	<b>125,683</b>	<b>127,899</b>	<b>129,758</b>	<b>126,071</b>
	<b>Total Expenditures</b>	<b>214,603</b>	<b>220,545</b>	<b>223,500</b>	<b>225,000</b>
	<b>Net From Operations</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



# STORMWATER

# AUTHORIZED COMPLEMENT

Service Center/Position Title	Authorized Positions
<b><u>Stormwater</u></b>	
Heavy Equipment Operator	<u>2</u>
<b>Total</b>	<b><u>2</u></b>





**DEBT SERVICE BY ITEM**

*Long Term debt payable by the Sewer Fund. The Hamilton County WWTA is responsible for the payments, which consists of bonds and notes payable and is summarized as follows:*

	Payment
<b>Note to Tennessee Department of Health and Environment</b> <b>412-52211-600 and 412-52211-636</b> <ul style="list-style-type: none"> <li>◆ Tennessee Local Development Authority                             <ul style="list-style-type: none"> <li>● Principal and interest paid monthly</li> </ul> </li> <li>✓ Last Payment FY 2017</li> </ul>	\$132,800.00
<b>Note to Tennessee Department of Environment and Conservation</b> <b>412-52211-600 and 412-52211-636</b> <ul style="list-style-type: none"> <li>◆ Division of Bond Finance                             <ul style="list-style-type: none"> <li>● Annual installments</li> <li>● Interest on the bonds is variable and paid each mont</li> <li>● Principal is paid yearly</li> </ul> </li> <li>✓ Last Payment FY 2021</li> </ul>	\$492,204.00
<b>Local Government Public Improvement Bonds Environment and Conservation</b> <b>412-52211-636</b> <ul style="list-style-type: none"> <li>◆ Regions Bank                             <ul style="list-style-type: none"> <li>● Interest on the bonds is adjustable and paid quarterly</li> <li>● Principal is paid yearly starting FY 2010</li> </ul> </li> <li>✓ Last Payment FY 2017</li> </ul>	\$167,000.00
<b>Bonds- Series 1993 Sewer Revenue and Tax Bonds</b> <b>412-52211-600 and 412-52211-636</b> <ul style="list-style-type: none"> <li>◆ Bank of New York                             <ul style="list-style-type: none"> <li>● Annual installments</li> <li>● Interest on the bonds is variable from 3% to 4.75%</li> <li>● Interest is paid semi-annually</li> <li>● Principal is paid yearly</li> </ul> </li> <li>✓ Last Payment FY 2021</li> </ul>	\$424,238.00
<b>Total Sewer Fund</b>	<b><u>\$ 1,216,242.00</u></b>



