



# Design Review Application

Please submit along with a \$25.00 dollar application fee to the Red Bank Public Works Department at Red Bank City Hall.

3117 Dayton Blvd, Red Bank, TN 37415

Phone: (423) 870-8959 Fax: (423) 877-1102 tthornbury@redbanktn.gov

## PROJECT

**Project Type (Please check all that apply):**

- New construction of primary structures or accessory structure
- Renovation or addition to existing structure
- Parking lot or other parking structure
- Exterior renovations or additions visible from the street:
  - building façade
  - signage
  - awning
  - lighting
  - fencing
  - screening
  - landscaping
  - other: \_\_\_\_\_
- Demolition of primary or accessory structure

**Project Description (Please provide a brief description of the project):**

**Estimated Cost Range of Project:** \$ \_\_\_\_\_ to \$ \_\_\_\_\_

## PROPERTY

**Property Address:** \_\_\_\_\_ **Tax Map Number:** \_\_\_\_\_

**Existing Use:** \_\_\_\_\_ **Proposed Use:** \_\_\_\_\_

## APPLICANT INFORMATION

	Name	Email	Phone	Organization
Applicant				
Property Owner				
Engineer / Surveyor (if applicable)				

**OWNER / APPLICANT CERTIFICATION**

I hereby certify that I am the owner of said property or have written authority from the property owner to file this application, and that all information submitted is true and correct to the best of my knowledge.

\_\_\_\_\_  
**Owner Signature**                      **Date**                      **Applicant Signature**                      **Date**

**DESIGN REVIEW PROCESS**

- Staff will contact you with a project classification, submittal requirements, and a date for the Planning Commission review, if applicable.
- The Planning Commission will consider design review applications during regular monthly meetings.
- Applicants with projects classified for Staff Review will be notified within 2 weeks of the decision.
- The Planning Commission or Staff will make one of the following decisions on applications: an approval as submitted, an approval with changes, an approval with conditions, or a denial.
- Applicants unsatisfied with Design Review decisions may appeal to the Red Bank City Commission

**The Design Review Ordinance is posted on the City of Red Bank website:**

[www.redbanktn.gov/pdfs/design\\_review\\_ordinance\\_final.pdf](http://www.redbanktn.gov/pdfs/design_review_ordinance_final.pdf)

**STAFF USE ONLY**

**Planning Commission Review**     **Staff Review**     **Exempt**

**Date Submitted** \_\_\_\_\_    **Fee Paid** \_\_\_\_\_