

# City of Red Bank

John Roberts  
Mayor

Randall G. Smith  
City Manager

## BOARD OF COMMISSIONERS' MEETING

Minutes  
March 4, 2014  
7:00 p.m.

- I. **Call to Order** – Vice Mayor Floy Pierce called the meeting to order at 7:00 p.m.
- II. **Roll Call** –City Manager Randall Smith called the roll. Vice Mayor Floy Pierce, Commissioners Causer, Eddie Pierce and Welch were present, Mayor Roberts was absent. Also present were City Attorney Arnold Stulce, Police Chief Tim Christol, Fire Chief Mark Mathews, Public Works Director Tim Thornbury, Finance Director John Alexander, City Recorder Ruth Rohen and those listed on Exhibit “A”.
- III. **Invocation** –Commissioner Eddie Pierce gave the Invocation
- IV. **Pledge of Allegiance** – Fire Chief Mark Mathews led the Pledge of Allegiance.
- V. **Consideration of the Minutes for approval or correction:**
  - A. **February 18, 2014 Agenda Meeting**
  - B. **February 18, 2014 Commission Meeting**

Commissioner Causer made a motion to approve the minutes as printed, seconded by Commissioner Eddie Pierce. The minutes were approved with all Commissioners voting “yes”.
- VI. **City Manager’s Report**
  - The previously referenced and Commission approved Civil War Markers have been approved by the State; more information in regard to installation will be coming in the next few weeks.
  - The Red Bank Jubilee is scheduled for April 26<sup>th</sup>.
- VII. **Communication from the Mayor - Absent**
- VIII. **Commissioner’s Report**
  - **Vice-Mayor Floy Pierce**
    - Welcomed everyone.
    - Thanked the City Manager and Department Heads for their hard work.
  - **Commissioner Rick Causer**
    - Welcomed all.
    - Thanked Public Works for their hard work cleaning up the recent downed trees.
    - “Welcome to Red Bank “signs are looking good.
  - **Commissioner Eddie Pierce**
    - Welcomed everyone.
    - Wished Commissioner Welch luck with his move, has enjoyed serving on the Commission Board with him
  - **Commissioner Welch**
    - Thanked everyone for coming.
    - Has enjoyed his time as a Commissioner and thanked everyone for their kind words and support.
- IX. **Unfinished Business** –
  - A. **ORDINANCE NO. 14-1002 – AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, TO AMEND THE RED BANK ZONING ORDINANCE, SECTION 11-381 THEREOF, SO AS TO CLARIFY STANDARDS AND SIDE YARD SETBACK DISTANCES REQUIRED IN ZONE RZ-1 ZERO LOT LINE RESIDENTIAL ZONE (SECOND AND FINAL READING)**

Commissioner Eddie Pierce pointed out that the Red Bank Planning Commission had reviewed and recommended approval of the ordinance with a slight wording change.

Commissioner Eddie Pierce made a motion to approve the ordinance as amended, seconded by Commissioner Welch. **Roll Call Vote: Vice Mayor Pierce “yes”, Commissioner Causer “yes”, Commissioner Eddie Pierce “yes”, Commissioner Welch “yes”.** Ordinance No. 14-1002, as amended, was approved on second and final reading with all Commissioners voting “yes”.

**X. New Business –**

**A. RESOLUTION NO. 14-964 – A RESOLUTION TO AMEND FY 2014 OPERATING BUDGET TO APPROPRIATE FUNDING FOR THE 2013-2014 DRIVER SAFETY GRANT, TOTALING \$2,500 FOR THE FIRE AND POLICE DEPARTMENT**

City Manager Smith explained that the City recently received a \$2,500 Driver Safety Grant. He explained that this is a 50/50 grant and will be used by Fire and Police to purchase safety equipment. Vice Mayor Floy Pierce made a motion to approve the resolution, seconded by Commissioner Causer. Resolution No. 14-964 was approved with all Commissioners voting “yes”.

**B. RESOLUTION NO. 14-965 – A RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF RED BANK AND BARRY BENNETT FOR CONSULTING SERVICES**

City Manager Smith advised that Barry Bennett has extensive experience in zoning regulations and land use and has agreed to assist the Zoning Review Board with its study and recommendations regarding updates of the zoning ordinance and regulations. He explained that if approved, this resolution would authorize him to sign the agreement upon approval by the City Attorney. Commissioner Welch made a motion to approve the resolution, seconded by Commissioner Causer. Resolution No. 14-965 was approved with all Commissioners voting “yes”.

**C. RESOLUTION NO. 14-966 – A RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF RED BANK AND JENNY SHUGART FOR CONSULTING SERVICES**

City Manager Smith advised that Jenny Shugart has extensive experience in zoning regulations and land use and has agreed to assist Barry Bennett and the Zoning Review Board with its study and recommended updates of the zoning ordinance and regulations. He explained that if approved this resolution would authorized him to sign the agreement upon approval by the City Attorney. Commissioner Causer made a motion to approve the resolution, seconded by Commissioner Eddie Pierce. Resolution No. 14-966 was approved with all Commissioners voting “yes”.

**D. RESOLUTION NO. 14-967 – A RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF RED BANK AND AMERITEL COMMUNICATIONS FOR TELEPHONE SYSTEM REPAIR AND MAINTENANCE SERVICES**

City Manager Smith advised that the phone and voice mail system in City Hall is dated and that the voice mail system had to be replaced recently. He explained that this is a three year agreement that will cover parts and labor for repairs to the system. The cost of the agreement is \$2,100 per year. Commissioner Causer explained that the City may have to replace the phone system in City Hall in the next few years. Motion to approve the resolution was made by Commissioner Causer, seconded by Commissioner Welch. Resolution No. 14-967 was approved with all Commissioners voting “yes”.

**E. RESOLUTION NO. 14-968 – A RESOLUTION OF SUPPORT AND COMMITMENT FOR THE CITY OF RED BANK TO APPLY FOR A FY 2014-2015 TDEC LOCAL PARKS AND RECREATION GRANT.**

City Manager Smith explained that this is a resolution in support of applying for the TDEC Parks and Recreation Grant. Upon inquiry, he explained that there are three Public Meetings scheduled, March 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup>, to receive citizen input on possible uses for the grant funds. Mr. Smith further advised that this resolution authorizes the City to apply for the grant only and that there is no guaranty that the City will be awarded the grant. City Attorney Stulce advised that if the City is approved for grant(s) there will be grant contract(s) detailing what the funds will be used for and that such agreement(s) would require Commission review and approval before any money was expended. Commissioner Eddie Pierce made a motion to approve the resolution, seconded by Commissioner Welch. Resolution No. 14-968 was approved by a three to one vote with Commissioner Causer voting “no”.

**XI. Citizen's Comments –**

No one came forward for citizen comments.

**XII. Adjournment**

The meeting was adjourned at 7:17 P.M.

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MAYOR

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City Recorder