

BOARD OF COMMISSIONERS' MEETING

Minutes
June 21, 2016
7:00 p.m.

- I. **Call to Order** –Mayor Roberts called the meeting to order at 7:02 p.m.
- II. **Roll Call** – City Manager Randall Smith called the roll. Mayor Roberts, Vice Mayor Pierce, Commissioners Causer and LeCompte were present, Commissioner Pope was absent. Also present was City Attorney Arnold Stulce Jr., Police Chief Tim Christol, Fire Chief Mark Mathews, Public Works Director Tim Thornbury, Finance Director John Alexander, City Recorder Ruth Rohen and those listed on Exhibit “A”.
- III. **Invocation** – Vice Mayor Eddie Pierce gave the Invocation.
- IV. **Pledge of Allegiance** – Fire Chief Mark Mathews led the Pledge of Allegiance
- V. **Consideration of the Minutes for approval or correction:**
 - A. **June 7, 2016, Agenda Work Session**
 - B. **June 7, 2016 Commission Meeting**

Commissioner Causer made a motion to approve the minutes as printed, seconded by Commissioner LeCompte. The minutes of the meetings were approved with all Commissioners voting “yes”.
- VI. **Communication from the Mayor**
 - Welcomed everyone.
 - Announced that B & B Discount has purchased the old Bi-Lo property in the 4800 block of Dayton Blvd. and they will be moving their store from Mountain Creek Rd. to that location. He advised that he and the City Manager worked with the parties to find a suitable location for the business in Red Bank and that he continues to work on economic growth.
 - Wished everyone a happy and safe 4th of July.
- VII. **Commissioners' Report**
 - **Vice-Mayor Eddie Pierce**
 - Welcomed everyone.
 - Thanked the Mayor for his continued work on economic development in the City.
 - **Commissioner Rick Causer**
 - Welcomed all
 - Thanked Public Works for keeping Dayton Blvd. looking nice.
 - Advised that there is a ban on outside burning through September.
 - Thanked all City departments for their hard work.
 - **Commissioner Ed LeCompte**
 - Welcomed everyone
 - Enjoyed attending the Chamber Lunch today.
 - **Commissioner Terry Pope**
 - Absent
- VIII. **City Manager Report**
 - Welcomed everyone
 - Cautioned everyone to drink plenty of fluids during hot weather and outdoor activity.
 - Advised that today is the City of Red Bank's 61st birthday in that this is the anniversary of incorporation in 1955.
- IX. **Unfinished Business** –
 - A. **ORDINANCE NO. 16-1058 – AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, ADOPTING THE ANNUAL BUDGET AND TAX RATE FOR THE FISCAL YEAR BEGINNING JULY 1, 2016 AND ENDING JUNE 30, 2017 (SECOND AND FINAL READING)**

Mayor Roberts explained that this item, setting the property tax rate at \$1.35 and the appropriations and expenditures at \$5,596,378.00, was discussed during a Public Hearing on June 7, 2016. He advised that this is the second and final reading for the ordinance to approve the FY 2017 Operating Budget. Commissioner Causer made a motion to approve the ordinance, seconded by Vice Mayor Pierce. **Roll Call Vote: Mayor Roberts “yes”, Vice Mayor Pierce “yes”, Commissioner Causer “yes”, Commissioner LeCompte “yes”, Commissioner Pope “absent”.** There were no citizen comments. Ordinance No. 16-1058 was approved on second and final reading with all Commissioners present voting “yes”.

B. ORDINANCE NO. 16-1059 – AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, TO AMEND THE FY 2016 OPERATING BUDGET YEAR END APPROPRIATION OVERAGES (SECOND AND FINAL READING)

Mayor Roberts advised that during every year there are necessary expenditures that are unexpected and unbudgeted. He explained that this ordinance will amend the budget to make specific appropriations for these types of expenditures. Commissioner Causer made a motion to approve the ordinance, seconded by Commissioner LeCompte. **Roll Call Vote: Mayor Roberts “yes”, Vice Mayor Pierce “yes”, Commissioner Causer “yes”, Commissioner LeCompte “yes”, Commissioner Pope “absent”.** There were no citizen comments. Ordinance No. 16-1059 was approved on second and final reading with all Commissioners present voting “yes”.

X. New Business –

A. ORDINANCE NO. 16-1060 – AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, AMENDING TITLE 4, CHAPTER 2, SECTION 4-201, ET. SEQ., OF THE RED BANK CITY CODE TO REVISE AND UPDATE THE CITY’S OCCUPATIONAL SAFETY AND HEALTH PROGRAM ORDINANCE AND PLAN TO DEVISE RULES AND REGULATIONS THEREOF, AND TO PROVIDE FOR THE IMPLEMENTATION OF SUCH PROGRAM PLAN (FIRST READING)

City Manager Smith explained that, as required by state law, the city periodically reviews its policies and procedures concerning Occupational Safety and Health. He advised that this ordinance will revise and update the City’s current OSHA Plan. Commissioner Causer stressed how important it is for the City to maintain a current OSHA Plan. Commissioner LeCompte made a motion to approve the ordinance, seconded by Commissioner Causer. There were no citizen comments. **Roll Call Vote: Mayor Roberts “yes”, Vice Mayor Pierce “yes”, Commissioner Causer “yes”, Commissioner LeCompte “yes”, Commissioner Pope “absent”.** Ordinance No. 16-1060 was approved with all Commissioners present voting “yes”.

B. RESOLUTION NO. 16-1110 – A RESOLUTION ADOPTING THE CITY OF RED BANK, TENNESSEE, INTERNAL CONTROLS POLICY

City Manager Smith advised that the State of Tennessee requires all municipal governments to adopt an Internal Control Policy by June 30, 2016. He explained that the policy details procedures that the city will follow when handling public assets. He advised that the policy was developed with the assistance of MTAS. Commissioner Causer made a motion to approve the resolution, seconded by Vice Mayor Pierce. There were no citizen comments. Resolution No. 16-1110 was approved with all Commissioners present voting “yes”.

C. RESOLUTION NO. 16-1111 – A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF RED BANK, TENNESSEE, WITH RESPECT TO THE DESIGNATION OF UNSPECIFIED PERMITTED USES IN THE C-2 COMMERCIAL ZONE (CENTRAL BUSINESS DISTRICT) OF THE CITY OF RED BANK, TENNESSEE

Mayor Roberts made a motion to table this item until July 5, 2016 for further consideration; motion was seconded by Vice Mayor Pierce. There were no citizen comments. Resolution No. 16-1111 was tabled until July 5, 2016 with all Commissioners present voting “yes”.

D. RESOLUTION NO. 16-1112 – A RESOLUTION AUTHORIZING AN AGREEMENT WITH THE HUMANE EDUCATION SOCIETY IN THE AMOUNT OF \$69,990.00 FOR ANIMAL CONTROL SERVICES

Mayor Roberts advised that this resolution will approve an agreement with the Humane Education Society to provide animal control services to the city. He explained that the contract amount is the same as last year. Commissioner LeCompte made a motion to approve the resolution including authorizing the City Manager to sign the agreement upon approval by the City Attorney, seconded by Vice Mayor Pierce. There were no citizen comments. Resolution No. 16-1112 was approved with all Commissioners present voting “yes”.

XI. Citizen Comments – None

XII. Adjournment

The meeting was adjourned at 7:20 p.m.

MAYOR

City Recorder